

Township of North Huron
Agenda
Regular Council Meeting



To be held
Monday, July 6, 2015
at 7:00 P.M.

Township Council Chambers
Wingham

AGENDA
FOR THE TOWNSHIP OF NORTH HURON COUNCIL MEETING
TO BE HELD IN THE TOWNSHIP COUNCIL CHAMBERS
MONDAY, JULY 6TH, 2015 at 7:00 p.m.

1. **Call to Order:**
2. **Accept or Amend Agenda:**
THAT:
The Council of the Township of North Huron; accept the Agenda for the July 6th, 2015 Council meeting; as printed.
3. **Declaration of Pecuniary Interests:**
4. **Approval of Previous Minutes:**
4.1 Minutes of the Regular Council Meeting held June 15th, 2015.
THAT:
The Council of the Township of North Huron hereby adopts the minutes of the Regular Council Meeting held June 15th, 2015; as printed and circulated.
5. **Deputations/Petitions/Invited Guests:**
i) Archie McKeon, Farmer's Market
6. **Reports:**
6.1 Reeve's Report:

6.2 County Council Report:

6.3 Financial Report:
Finance & Treasury – Bills and Accounts.

Accounts Payable	July 3, 2015
General Account	\$359,445.89
Water Account	92,288.36
Sewer Account	24,162.73
General Internet/Pre-authorized	14,740.35
Water Internet/Pre-authorized	55,305.75
TOTAL	\$546,943.08

THAT:
The Council of the Township of North Huron approve the Bills and Accounts in the amount of \$546,943.08 as of July 3, 2015.

- 6.4 Department Heads' Reports:
 - 6.4.1 Clerk's Department
 - i) Department Update

THAT:
The Council of the Township of North Huron hereby accept the Clerk's Department Report for information purposes.

6.4.2 Recreation and Facilities Department

i) Air Cadet Glider Training Lease Agreement

THAT:

The Council of the Township of North Huron hereby authorizes a Licence Agreement Renewal No. 1 between the Township of North Huron and Her Majesty the Queen in Right of Canada, for the use of the Richard W. LeVan Airport for the purposes of the Air Cadet Gliding Program.

ii) Belgrave Community Centre Generator

THAT:

The Council of the Township of North Huron accept the Belgrave Community Centre generator as a municipal asset and the value be added to the building asset plan.

iii) Town Hall Theatre – Engineering Selection (motion required)

THAT:

The Council of the Township of North Huron hereby approve the release of \$1,500 plus HST from the Wingham Town Hall Theatre reserve account to hire Integrated Engineering to prepare a report on the HVAC requirements for the Wingham Town Hall Theatre project.

iv) Recreation Program Statistics – Winter

THAT:

The Council of the Township of North Huron hereby accept the Recreation Program Statistics – Winter Session, for information purposes.

v) 14 Queen's Street Belgrave (former Care Partner Tenant Building)

THAT:

The Report of the Director of Recreation and Facilities pertaining to municipally owned property at 14 Queen Street in Blyth is received for information purposes, AND FURTHER THAT the Council of the Township of North Huron hereby directs staff to discuss options for the future of this property with bordering neighbours and report back to Council.

6.4.3 Public Works Department

i) Department Update

THAT:

The Council of the Township of North Huron hereby accept the Public Work's Department Report for information purposes.

6.4.4 Utility Department
i) Patrick Street Reconstruction

THAT:

*The Report of the Chief Operator regarding the Tender for Patrick Street Reconstruction is received for information purposes;
AND FURTHER THAT the decision regarding the award of the Patrick Street Tender be deferred until the July 20th Council meeting to allow the Chief Operator to investigate options for this project due to the shortfall in the 2015 capital budget.*

ii) Draft Notice of Completion for the Blyth Water Upgrade EA

THAT:

The Council of the Township of North Huron hereby accept the Draft Notice of Completion for the Blyth Water Upgrade EA, for information purposes.

7. Unfinished Business:

7.1 Fee Waiving Policy

THAT:

The Council of the Township of North Huron hereby approve the 2015 requests to waive fees in accordance with the table, as appended to the July 6th, 2015 Staff Report of the Director of Recreation and Facilities and the Director of Finance.

8. New Business:

8.1 Huron Pioneer Thresher & Hobby Assn. Inc. Community Festival Events

THAT:

The Council of the Township of North Huron hereby supports the Huron Pioneer Threshers Hobby Association in making application to the LCBO for Special Occasions Permit to hold a beer garden at the Blyth Community Centre in conjunction with the Threshers Reunion September 11-12, 2015 and further proclaims the event of Municipal Significance.

8.2 Municipality of Brockton, Amend Westario Power Inc. Disconnect Policy.
(motion required)

8.3 Tile Drainage Loan Application – Pt. Lot 31, Concession 3, East Wawanosh Ward,
Lois Meinzinger.

THAT:

That the Council of the Township of North Huron Council hereby approves the Tile Drain Loan Application from Lois Meinzinger, Pt. Lot 31, Concession 3, East Wawanosh Ward, pending funding from the province; and that Council approves \$30,000.00 or not exceeding 75% of the total cost; and further that this loan application must be completed and received by OMAFRA before July 31, 2015; and further that the municipality will distribute the loan funds to the applicant once they are received from OMAFRA.

9. Council Information (Council may bring forward information for discussion):

- 9.1 Municipality of Huron East, French Immersion Services and Classes Avon Maitland District School Board.
- 9.2 Ministry of Agriculture, Food and Rural Affairs, Canada-Ontario Small Communities Fund (SCF).
- 9.3 Ministry of Energy re Energy Planning.
- 9.4 OGRA to Apply for Intervener Status in Latest MMS Challenge.
- 9.5 Government of Ontario Sets Dates for Regional Consultations on Infrastructure.

THAT:

The Council of the Township of North Huron agree that the correspondence be ordered, read and filed.

10. Correspondence (available at Clerk's Office):

- 10.1 AMO Watchfile, June 18, 2015.
- 10.2 AMO Watchfile, June 25, 2015.
- 10.3 AMO Watchfile, July 2, 2015.
- 10.4 AMO Update – Highlights of June 2015 Board Meeting.
- 10.5 AMO Update – Accessibility in Ontario.
- 10.6 Ministry of Transportation, Off-road vehicle update.
- 10.7 Huron County Cultural Services, Commemorating 100th Anniversary of 161st Huron Battalion.
- 10.8 Municipality of Central Huron, Notice of Application for Consent for Severance.
- 10.9 Municipality of Tweed, Disaster Relief Committee.

THAT:

The Council of the Township of North Huron agree that the correspondence be ordered, read and filed.

11. Committee Reports:

- 11.1 North Huron Police Services Board
 - i) Minutes May 19, 2015 Meeting.
 - ii) Next Meeting September 15, 2015, 7:00 p.m., Police Station Board Room.

- 11.2 Wingham Town Hall Theatre
 - i) Minutes June 25, 2015 Meeting.
 - ii) Next Meeting September 10, 2015, 7:00 p.m., Wingham Town Hall.

- 11.3 Richard W. LeVan Airport
 - i) Minutes June 9, 2015 Meeting.

12. By-laws:

- 12.1 By-law No. 51-2015; Being a by-law to authorize the Reeve and Clerk to sign a Lease Agreement with the Avon Maitland District School Board – Before & After School Program.

THAT:

By-law No. 51-2015; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Lease Agreement with the Avon Maitland District School Board; be introduced, read a first and second time.

THAT:

By-law No. 51-2015; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Lease Agreement with the Avon Maitland District School Board; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.

- 12.2 By-law No. 52-2015; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Donation and Fee Waiving Policy for the Corporation of the Township of North Huron.

THAT:

By-law No. 52-2015; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Donation and Fee Waiving Policy for the Corporation of the Township of North Huron; be introduced, read a first and second time.

THAT:

By-law No. 52-2015; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Donation and Fee Waiving Policy for the Corporation of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.

- 12.3 By-law No. 53-2015; Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Licence Agreement Renewal No. 1 between the Corporation of the Township of North Huron and Her Majesty The Queen In Right of Canada, for the use of the Richard W. LeVan Airport for the purposes of the Air Cadet Gliding Program.

THAT:

By-law No. 53-2015; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Licence Agreement Renewal No. 1 between the Corporation of the Township of North Huron and Her Majesty The Queen In Right of Canada, for the use of the Richard W.

LeVan Airport for the purposes of the Air Cadet Gliding Program; be introduced, read a first and second time.

THAT:

By-law No. 53-2015; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Licence Agreement Renewal No. 1 between the Corporation of the Township of North Huron and Her Majesty The Queen In Right of Canada, for the use of the Richard W. LeVan Airport for the purposes of the Air Cadet Gliding Program; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.

- 12.4 Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, A Committee Appointment Policy for the Corporation of the Township of North Huron.

THAT:

By-law No. 54-2015; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Committee Appointment Policy for the Corporation of the Township of North Huron; be introduced, read a first and second time.

THAT:

By-law No. 54-2015; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Committee Appointment Policy for the Corporation of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.

- 12.5 Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Cross Border Servicing Policy for the Corporation of the Township of North Huron.

THAT:

By-law No. 55-2015; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Cross Border Servicing Policy for the Corporation of the Township of North Huron; be introduced, read a first and second time.

THAT:

By-law No. 55-2015; being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Cross Border Servicing Policy for the Corporation of the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.

13. Council Reports & Inquiries:

14. CAO Report:

14.1 Administration Activities Update

Recommendation #1

THAT:

Report #CAO-2015-07-01 pertaining to Administration Activities is received for information.

Recommendation #2

THAT:

The Township of North Huron Council hereby calls a Special Joint Council Meeting with the Township of Morris Turnberry on July 28th, 2015 at 7:00 p.m. at the Emergency Services Training Centre to receive a presentation on the Draft Industrial Land Strategy; AND FURTHER THAT the Clerk is instructed to provide public notice of the Joint Council meeting in accordance with the Township's Notice Policy.

14.2 Cross Border Servicing Policy Final Draft

THAT:

The Council of the Township of North Huron receives CAO Report #2015-07-02 regarding the Cross Border Servicing Policy for information purposes.

15. Public Gallery Questions:

16. In Camera Session:

THAT:

The Council of the Township of North Huron do hereby proceed at _____ p.m. to an In Camera Session (Closed to the Public) to discuss the following:

- Personal matters about an identifiable individual, including municipal or local board employees;*
- Advice that is subject to solicitor –client privilege, including communications necessary for that purpose.*

THAT:

The Council of the Township of North Huron agree to proceed to the Regular Council meeting at _____ p.m.;

AND FURTHER THAT:

Direction given to staff in the In Camera Session is hereby approved.

17. Confirmatory By-law:

17.1 By-law No. 56-2015, being a By-law to Confirm Generally Previous Actions of the Council of the Township of North Huron.

THAT:

By-law No. 56-2015; being a By-law to confirm general previous actions of the Council of the Township of North Huron; be introduced, read a first and second time.

THAT:

By-law No. 56-2015; being a By-law to confirm general previous actions of the Council of the Township of North Huron, be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.

18. Next Meeting:

Monday, July 20, 2015 at 7:00 p.m. North Huron Council Chambers.

19. Adjournment:

THAT:

The Council of the Township of North Huron agree that there being no further business before Council; the meeting be hereby adjourned atp.m.

Agenda
4.1
July 6/15

MINUTES
OF THE TOWNSHIP OF NORTH HURON REGULAR COUNCIL MEETING
HELD IN THE TOWNSHIP COUNCIL CHAMBERS
MONDAY, JUNE 15, 2015 at 7:00 p.m.

MEMBERS PRESENT: Reeve Neil Vincent, Deputy Reeve James Campbell,
Councillors Raymond Hallahan, Bill Knott, Yolanda
Ritsema-Teeninga, Trevor Seip

MEMBERS ABSENT: Councillor Brock Vodden

STAFF PRESENT: Sharon Chambers, CAO
Kathy Adams, Director of Corporate Services/Clerk
Connie Goodall, Economic Development Officer
Kelly Church, Director of Public Works
Pat Newson, Director of Recreation & Facilities
Don Nicholson, Chief Utility Operator
David Sparling, Director of Fire & Emergency Services
Donna White, Director of Finance
Laura Young, Planner

OTHERS PRESENT: Pauline Kerr, Advance Times
Denny Scott, Citizen
Marty Thompson, CKNX
Joe Hallahan, Bob Pike, Joan Vincent, Ken & Betty
Glanville, Susan Buffinga, Neil & Marie Glanville, Phil
Beard, Jayne Thompson

Call to Order:

Reeve Vincent called the meeting to order at 7:00 p.m.

Accept or Amend Agenda:

M323/15: MOVED BY: J. Campbell SECONDED BY: T. Seip

THAT:

The Council of the Township of North Huron accept the Agenda for the June 15, 2015 Council Meeting; as printed.

CARRIED

Declaration of Pecuniary Interests: None Declared.

Reading of the Minutes of the Previous Meeting:

M324/15: MOVED BY: J. Campbell SECONDED BY: T. Seip

THAT:

The Council of the Township of North Huron hereby adopts the minutes of the Regular Council Meeting held June 1, 2015; as printed and circulated.

CARRIED

Deputations/Petitions/Invited Guests:

Phil Beard, General Manager and Jayne Thompson, Communications Coordinator Maitland Valley Conservation Authority presented the Work Plan Summary 2015-2017.

Neil & Marie Mitchell and Ken & Betty Glanville appeared before Council with concerns and comments on behalf of landowners adjacent to the Proposed Goderich 2 Guelph Rail Trail.

Reports:**Reeve's Report:****1. Reeve's Report:**

- Alice Munro Festival of Short Stories
 - Very well attended with 250 participants
 - Younger writers participating this year
- Musical Muskrat Festival
 - Saturday a very successful day
 - 76 bicycles collected by Lions to be sent overseas
 - \$2700 collected for Food Share

2. County Council Report:

- Road Tour last Thursday
- Audit Committee Meeting on Wednesday

3. Financial Report:

Finance & Treasury – Bills and Accounts.

Accounts Payable	June 12 , 2015
General Account	\$1,098,805.09
Water Account	1,195.32
Sewer Account	4,619.72
General Internet/Pre-authorized	-
Water Internet/Pre-authorized	2,236.84
TOTAL	\$1,106,856.97

M325/15: MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT:

The Council of the Township of North Huron approves the Bills and Accounts in the amount of \$1,106,856.97 as of June 12, 2015.

CARRIED

4. Department Heads' Reports:

1. Economic Development

- i) Alice Munro Festival of the Short Story - Update.

2. Recreation and Facilities Department

- i) North Huron Fee Waiving and Donation Policy

M326/15: MOVED BY: B. Knott

SECONDED BY: R. Hallahan

THAT:

The Council of the Township of North Huron hereby accept the draft North Huron Fee Waiving Policy as presented and request staff to prepare the authorizing by-law for the July 6, 2015 Council meeting.

CARRIED

- ii) Community Partnership Donations

- Reeve Vincent sustained from voting as he is a member of the Elementary School Fair Committee and the Plowmen's Association.

M327/15: MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT:

The Council of the Township of North Huron hereby authorizes the 2015 Annual Community Partnerships Donations as follows:

Annual Community Partnerships Donations	Approved
Elementary School Fair	\$300.00
Blyth Festival Youth Outreach	\$1,500.00
Wingham Horticultural Society	\$750.00
Wingham Fire Fighters Association	\$550.00
Huron County Farm & Home Safety Assoc.	\$125.00
Huron Plowmen's Association	\$125.00
Big Brothers/Big Sisters	\$125.00
Children's Aid	\$500.00
United Way	\$500.00

CARRIED

- iii) School Donations

M328/15: MOVED BY: J. Campbell

SECONDED BY: R. Hallahan

THAT:

The Council of the Township of North Huron hereby authorizes the 2015 Donations/ Bursaries to the three North Huron Elementary Schools with each school receiving \$50.

CARRIED

iv) Blyth Greenway Trail Report

M329/15: MOVED BY: R. Hallahan SECONDED BY: T. Seip
THAT:

The Council of the Township of North Huron hereby confirms that the new map provided identifies the east and west boundaries of the Blyth Greenway Trail system, and that this map be added to the Del Management Property File, and will be incorporated as the new Schedule A in any future lease agreement for the Blyth Greenway Trail;

AND FURTHER THAT this report on the status of the Blyth Greenway Trail lease be accepted for information purposes.

CARRIED

v) Department Update

M330/15: MOVED BY: T. Seip SECONDED BY: Y. Ritsema-Teeninga
THAT:

The Council of the Township of North Huron receives the June 15th Activity Report of the Director of Recreation and Facilities for information purposes.

CARRIED

3. Utility Department

i) Selection of Biosolids Removal Contractor at the Wingham STP

M331/15: MOVED BY: R. Hallahan SECONDED BY: B. Knott
THAT:

The Council of the Township of North Huron hereby accepts and approves the Proposal from Bio Ag Services Inc. to remove 3500 cubic meters of biosolids at the Wingham STP at a cost of \$44,625 plus HST.

CARRIED

ii) Accreditation Authority Selection

M332/15: MOVED BY: B. Knott SECONDED BY: J. Campbell
THAT:

The Council of the Township of North Huron hereby approves retaining NSF for the provision of accreditation for the next 3 years at total estimated cost of \$7,170 for the period.

CARRIED

- iii) Sanitary Sewer Service Line Replacement Application and Agreement

M333/15: MOVED BY: B. Knott SECONDED BY: Y. Ritsema-Teeninga
THAT:

The Council of the Township of North Huron hereby approves the use of the application/agreement form titled "North Huron Sewer Service Replacement Application May 2015".

CARRIED

- iv) Water Department Update

M334/15: MOVED BY: J. Campbell SECONDED BY: Y. Ritsema-Teeninga
THAT:

The Council of the Township of North Huron hereby accept the June 10th, 2015 report of the Chief Operator as presented.

CARRIED

- 4. Finance Department
 - i) Department Update

M335/15: MOVED BY: T. Seip SECONDED BY: B. Knott
THAT:

The Council of the Township of North Huron hereby accept the June 10th, 2015 report of the Director of Finance for information purposes.

CARRIED

- ii) YTD Budget Report

- 5. Fire Department North Huron (FDNH)
 - i) Department Update

M336/15: MOVED BY: R. Hallahan SECONDED BY: J. Campbell
THAT:

The Council of the Township of North Huron hereby accept the FDNH Report for the Month of May 2015.

CARRIED

Unfinished Business:

There was no Unfinished Business.

New Business:

1. Wingham and District Hospital Foundation Fundraiser.

M337/15: MOVED BY: R. Hallahan

SECONDED BY: B. Knott

THAT:

The Council of the Township of North Huron hereby defers the request from the Wingham and District Hospital Foundation until the Policy entitled Requests for Waiving Fees for North Huron Facilities is considered by Council.

CARRIED

M338/15: MOVED BY: R. Hallahan

SECONDED BY: B. Knott

THAT:

The Council of the Township of North Huron hereby direct the Director of Recreation and Facilities to contact the Wingham and District Hospital Foundation for further information on the use of municipal facilities for their fundraiser event.

CARRIED

2. CarePartners, Tenants 14 Queen's Street Belgrave.

M339/15: MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT:

The Council of the Township of North Huron hereby accepts the two month vacancy notice from the CarePartners, Tenants at 14 Queen's Street, Belgrave; AND FURTHER waives the rental fee for the month of July, 2015.

CARRIED

3. Huron County Crime Stoppers.

M340/15: MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT

The Council of the Township of North Huron hereby defers the request from the Huron County Crime Stoppers until the Policy entitled Requests for Waiving Fees for North Huron Facilities is considered by Council.

CARRIED

4. Keep Hydro Public, Privatization of Hydro One.

M341/15: MOVED BY: B. Knott

SECONDED BY: R. Hallahan

WHEREAS the public electricity system in Ontario is a critical asset to the economy and vital to the living standard and well-being of all Ontarians;

AND WHEREAS it is essential that Ontarians maintain public control and public decision-making with respect to electricity;

AND WHEREAS experience in other jurisdictions shows that privatization typically means consumers pay more for electricity;

AND WHEREAS a privatized Hydro One will no longer be subject to scrutiny by the Auditor General, the Ombudsman, the Financial Accountability Officer, or the Integrity Commissioner, and will no longer be required to provide information or services to citizens under the "Freedom of Information and Protection of Privacy Act", the "Public Sector Salary Disclosure Act", or the "French Language Services Act";

AND WHEREAS our public electricity system currently generates hundreds of millions of dollars in revenue for the provincial government every year to help pay for public services we all depend on;

AND WHEREAS the sale of shares in Hydro One will provide a short-term financial gain for the province in exchange for a much larger long-term financial loss;

AND WHEREAS the provincial government has no mandate from voter to sell any part of Hydro One;

AND WHEREAS opinion polls show Ontarians oppose the privatization of Hydro One by a significant margin in every part of the province;

THEREFORE BE IT RESOLVED the Township of North Huron call on the provincial government to:

- Halt the sale of any part of Hydro One, and maintain Hydro One as a public asset for the benefit of all Ontarians;*
- Strengthen Hydro One by investing in the next generation of workers and upgrading our electricity transmission infrastructure;*
- Respect the autonomy and local decision-making powers of local distribution companies by not forcing these companies into mergers or sales;*

AND BE IT FURTHER RESOLVED that the Township of North Huron communicate this resolution to the Premier, with copies to the Minister of Finance, the Minister of Energy, area MPPs, and the Association of Municipalities of Ontario (AMO);

AND BE IT FURTHER RESOLVED that the Township of North Huron work through AMO to encourage other Ontario municipalities to express their opposition to the privatization of Hydro One.

CARRIED

5. Belgrave Summer Festival 2015 Committee and the Belgrave Community Centre Board.

M342/15: MOVED BY: T. Seip
THAT

SECONDED BY: B. Knott

The Council of the Township of North Huron hereby approves the request from the Belgrave Summer Festival 2015 Committee and the Belgrave Community Centre Board to close Jordan Drive in Belgrave from Queen's Street to 2 Jordan Drive

from 6:00 a.m. to 6:00 p.m. on August 1, 2015 for the Belgrave Summer Festival 2015; and further that the County of Huron and Emergency Services be notified.

CARRIED

M343/15: MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT

The Council of the Township of North Huron hereby defers the request from the Belgrave Summer Festival 2015 Committee and the Belgrave Community Centre Board, for banner adverting and a donation towards the event, to allow for staff clarification.

CARRIED

6. Big Brother Big Sisters of North Huron, Charity Golf Tournament.

M344/15: MOVED BY: T. Seip

SECONDED BY: B. Knott

THAT

The Council of the Township of North Huron hereby defers the request from the Big Brother Big Sisters of North Huron until the Policy entitled Requests for Waiving Fees for North Huron Facilities is considered by Council.

CARRIED

Council Information (Council may bring forward information for discussion):

1. ROMA - Rural Ontario Municipal Association re Rural Councillor Profile Project.
2. BBIA Streetfest Committee, "Lettuce Entertain You".
3. Blyth Lions Club, Blyth Lions Club 70th Anniversary.
4. Stainton Hardware's 75th Anniversary.
5. Huron County Map Guide.

M345/15: MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

The Council of the Township of North Huron agrees that the correspondence be ordered, read and filed.

CARRIED

Correspondence (available at Clerk's Office):

1. AMO Watchfile, June 4, 2015.
2. AMO Communications, June 3, 2015.
3. AMO Update – Key Legislation for Municipalities Moves Forward.
4. AMO Communications, Consultation on Infrastructure Funding.
5. AMO Watchfile, June 11, 2015.

6. Municipality of Morris-Turnberry, Notice of Application for Consent for Severance.
7. Municipality of Morris-Turnberry, Notice of the Passing of a Zoning By-law Amendment.
8. Wingham and District Hospital Foundation - The Foundation Connection Spring Newsletter 2015.
9. Muscular Dystrophy Canada, Thank you to the Fire Department of North Huron for the dedication and commitment and generous gift of \$2,538.25 over the past year.
10. Blyth Lions Club, Blyth Lions Club 70th Anniversary.
- 1.1 County of Huron Appreciation and Recognition Day for Emergency Workers.
12. Maitland Valley Conservation Authority Floodplain Mapping Amendments.
13. Huron County Road Supervisors Association 2015 Municipal Trade Show.
- 1.4 Huron County Official Plan Amendment, Notice of Decision.
15. Town of Newmarket – Community Mailboxes.

M346/15: MOVED BY: T. Seip SECONDED BY: Y. Ritsema-Teeninga
The Council of the Township of North Huron agrees that the correspondence be ordered, read and filed. CARRIED

Committee Reports:

1. Blyth Arena Advisory Board
 - i) Minutes May 20, 2015
2. Blyth BIA
 - i) Minutes June 3, 2015 Meeting
3. Wingham Town Hall Theatre
 - i) Minutes April 23, 2015 Meeting
 - ii) Minutes May 21, 2015 Meeting
 - iii) Next Meeting June 25, 2015.

By-laws:

1. By-law No. 48-2015; Being a by-law to establish fees and charges for the Township of North Huron.

M347/15: MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT:

By-law No. 48-2015; being a by-law to establish fees and charges for the Township of North Huron; be introduced, read a first and second time.

CARRIED

M348/15: MOVED BY: R. Hallahan

SECONDED BY: J. Campbell

THAT:

By-law No. 48-2015; being a by-law to establish fees and charges for the Township of North Huron; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.

CARRIED

2. By-law No. 49-2015; Being a by-law to authorize the Reeve and Clerk to sign a Grant of Easement with Howson and Howson Limited.

M349/15: MOVED BY: B. Knott

SECONDED BY: J. Campbell

THAT:

By-law No. 49-2015; being a by-law to authorize the Reeve and Clerk to sign a Grant of Easement with Howson and Howson Limited; be introduced, read a first and second time.

CARRIED

M350/15: MOVED BY: B. Knott

SECONDED BY: Y. Ritsema-Teeninga

THAT:

By-law No. 49-2015; being a by-law to authorize the Reeve and Clerk to sign a Grant of Easement with Howson and Howson Limited; be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.

CARRIED

Council Reports & Inquiries:

- Councillor Seip updated Council on the Building Bridges to Our Community Campaign.
 - Karri-Anne Cameron and Theresa Baker are Co-Chair of the Committee
 - Information session to be held June 17th at the school
- Deputy Reeve Campbell Volunteered at Tim Horton's Camp Day.

Clerk Report:

- i) Committee Appointment Policy

M351/15: MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT:

The Council of the Township of North Huron accept Report #CAO-2015-06-01 regarding a Committee Appointment Policy is received for information;

AND FURTHER THAT Council approves the Draft Committee Appointment Policy as presented;

AND FURTHER THAT the Clerk is directed to prepare a by-law to adopt the Committee Appointment Policy at the July 6th Council meeting.

CARRIED

ii) Administration Activities Update

M352/15: MOVED BY: Y. Ritsema-Teeninga SECONDED BY: R. Hallahan
THAT:

The Council of the Township of North Huron accept Report #CAO-2015-06-02 pertaining to Administration Activities be received for information.

CARRIED

Public Gallery Questions:

- Waiving Fees & Donation Policy
 - What is the definition of a community group?
 - Not for Profit/Community Organization – not a private business.
- Committee Policy
 - Wingham Theatre Committee
 - Why not classified as Special Interest Group?
 - Council supported fundraising objective.
- Lisa Thompson, MPP Huron Bruce presented a 10th Year Congratulatory Certificate to the Musical Muskrat Festival.
- What is the difference between community rate and commercial rate?
 - Depends on facility.

In Camera Session:

M353/15: MOVED BY: T. Seip SECONDED BY: Y. Ritsema-Teeninga
THAT:

The Council of the Township of North Huron do hereby proceed at 10:07 p.m. to an In Camera Session (Closed to the Public) to discuss the following:

- *A proposed or pending acquisition or disposition of land by the municipality or local board;*
- *Litigation or potential litigation including matters before administrative tribunals, affecting the municipality or local board*

CARRIED

M354/15: MOVED BY: R. Hallahan SECONDED BY: J. Campbell
THAT:

The Council of the Township of North Huron agree to proceed to the Regular Council meeting at 10:33 p.m.;

AND FURTHER THAT:

Direction given to staff in the In Camera Session is hereby approved.

CARRIED

Confirmatory By-law:

M355/15: MOVED BY: B. Knott

SECONDED BY: T. Seip

THAT:

By-law No. 50-2015; being a By-law to Confirm Generally Previous Actions of the Council of the Township of North Huron; be introduced, read a first, second time.

CARRIED

M356/15: MOVED BY: R. Hallahan

SECONDED BY: Y. Ritsema-Teeninga

THAT:

By-law No. 50-2015; being a By-law to confirm general previous actions of the Council of the Township of North Huron, be read a third and final time, signed by the Reeve and the Clerk and be engrossed in the By-law Book.

CARRIED

Next Meeting:

Monday, July 6, 2015 at 7:00 p.m. North Huron Council Chambers.

Adjournment:

M357/15: MOVED BY: T. Seip

SECONDED BY: Y. Ritsema-Teeninga

THAT:

There being no further business before the Council of the Township of North Huron, the meeting be hereby adjourned at 10:35 p.m.

CARRIED

CORPORATE SEAL

Neil Vincent, Reeve

Kathy Adams, Director of Corporate
Services/Clerk

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Agenda
6.3
July 6/15

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 040587 Date 06/17/2015 Amount 44,401.26				
000535 RECEIVER GENERAL	18/06	06/17/2015	FULL TIME DEDUCTIONS	35,599.74
000535 RECEIVER GENERAL	18/06/2015	06/17/2015	PART TIME DEDUCTIONS	8,441.52
000535 RECEIVER GENERAL	06/2015	06/17/2015	FIRE DEDUCTIONS	360.00
Invoice Count 3 Total				44,401.26
Cheque 040588 Date 06/18/2015 Amount 50.00				
000220 F.E. MADILL SECONDARY SCHOOL	Bursary 2015	06/18/2015	GRADUATION	50.00
Invoice Count 1 Total				50.00
Cheque 040589 Date 06/18/2015 Amount 50.00				
003962 HULLETT CENTRAL PUBLIC SCHOOL	GRADUATION 2015	06/18/2015	GRADUATION	50.00
Invoice Count 1 Total				50.00
Cheque 040590 Date 06/18/2015 Amount 50.00				
004362 TED JACKLIN	Bursary	06/18/2015	GRADUATION BURSARY	50.00
Invoice Count 1 Total				50.00
Cheque 040591 Date 06/18/2015 Amount 48,304.12				
000473 OMERS	06/2015	06/18/2015	JUNE REMITTANCE	48,304.12
Invoice Count 1 Total				48,304.12
Cheque 040592 Date 06/18/2015 Amount 7,624.31				
000721 W S I B	18/06	06/18/2015	DAY CARE JUNE WSIB	619.98
000721 W S I B	18/06/2015	06/18/2015	WATER WSIB JUNE	245.07
000721 W S I B	04/06	06/18/2015	AIRPORT JUNE WSIB	24.40
000721 W S I B	04062015	06/18/2015	GENERAL JUNE WSIB	6,734.86
Invoice Count 4 Total				7,624.31
Cheque 040593 Date 06/22/2015 Amount 27,582.78				
004091 14/19 CAMPAIGN	5/31/15	06/19/2015	CLAIM #5 - TRILLIUM	27,582.78
Invoice Count 1 Total				27,582.78
Cheque 040594 Date 06/22/2015 Amount 1,356.28				
000294 HYDRO ONE NETWORKS INC	6/8/15-1401	06/15/2015	329498 BELGRAVE RD., HYDI	187.12
000294 HYDRO ONE NETWORKS INC	6/9/15 - 2950	06/15/2015	REC-435 QUEEN ST. RE:LIBR	81.59
000294 HYDRO ONE NETWORKS INC	9/9/15-4071	06/15/2015	CAMP-B-HYDRO	68.73
000294 HYDRO ONE NETWORKS INC	6/9/15-8337	06/15/2015	CAMP-B-HYDRO	589.97
000294 HYDRO ONE NETWORKS INC	6/9/15-4633	06/15/2015	CAMP-B-HYDRO	35.53
000294 HYDRO ONE NETWORKS INC	6/4/15-8461	06/17/2015	1 CONC LOT 7, AIRPORT LTS	54.62
000294 HYDRO ONE NETWORKS INC	6/8/15-6307	06/17/2015	14 QUEEN ST., HYDRO	188.98
000294 HYDRO ONE NETWORKS INC	6/11/15-3303	06/19/2015	86165 CURRIE LINE-197.64KV	73.95
000294 HYDRO ONE NETWORKS INC	6/9/15-6627	06/19/2015	429 MILL ST. BLYTH-213.66KV	75.79
Invoice Count 9 Total				1,356.28
Cheque 040595 Date 06/22/2015 Amount 406.43				

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
004351 STEVE KARPIK	Feb 2015-1	06/22/2015	ALICE MUNRO - MIL/EXP	406.43
		Invoice Count	1 Total	406.43
Cheque 040596	Date 06/22/2015	Amount	783.48	
004357 THE AGENCY EMPLOYMENT SERVICE: 17652		06/15/2015	ADMIN - OFFICE HELP	783.48
		Invoice Count	1 Total	783.48
Cheque 040597	Date 06/22/2015	Amount	24.98	
000665 UNION GAS LIMITED	6/12/15-7759	06/19/2015	BLYTH MEM HALL - GAS	24.98
		Invoice Count	1 Total	24.98
Cheque 040598	Date 06/22/2015	Amount	4,845.92	
000687 WESTARIO POWER INC.	6/9/15	06/15/2015	WORKS - STREET LIGHTS	158.84
000687 WESTARIO POWER INC.	6/9/15-8119	06/15/2015	WORKS - STREET LIGHTS	64.96
000687 WESTARIO POWER INC.	6/9/15-4476	06/15/2015	WORKS - VICTORIA & JOSEP	278.45
000687 WESTARIO POWER INC.	6/9/15-5-001	06/15/2015	WORKS-445 JOSEPHINE ST	230.93
000687 WESTARIO POWER INC.	6/11/15-4132	06/16/2015	WORKS - JOSEPHINE ST LIG	159.28
000687 WESTARIO POWER INC.	6/9/15 - 20102-001	06/17/2015	JOSEPHINE ST. - HYDRO	90.00
000687 WESTARIO POWER INC.	6/9/15 - 20370-001	06/17/2015	166 JOHN ST W - HYDRO	525.46
000687 WESTARIO POWER INC.	6/11/15 - 20290-001	06/17/2015	DC-239 WILLIAM ST - 20290-0	759.39
000687 WESTARIO POWER INC.	6/11/15 - 20507-001	06/17/2015	274 JOSEPHINE ST - HYDRO	1,714.51
000687 WESTARIO POWER INC.	6/11/15 - 20506-001	06/17/2015	281 EDWARD ST, LIBRARY - I	426.86
000687 WESTARIO POWER INC.	6/9/15 - 20042-001	06/17/2015	273 JOSEFINE ST, MUSEUM-I	408.84
000687 WESTARIO POWER INC.	6/9/15 - 20505-001	06/17/2015	274 JOSEFINE ST., RCRDS S'	28.40
		Invoice Count	12 Total	4,845.92
Cheque 040599	Date 06/29/2015	Amount	9,862.62	
000427 MINISTER OF FINANCE	29/01/2015	06/29/2015	BALANCE OF JAN REMITTAN	3,225.48
000427 MINISTER OF FINANCE	18/06	06/29/2015	JUNE REMITTANCE	6,637.14
		Invoice Count	2 Total	9,862.62
Cheque 040600	Date 06/30/2015	Amount	1,341.00	
003310 CIBC MORTGAGES	C004771604	06/30/2015	PROPERTY TAX OVERPAYMI	1,341.00
		Invoice Count	1 Total	1,341.00
Cheque 040601	Date 07/02/2015	Amount	43,532.95	
000535 RECEIVER GENERAL	02/07	07/02/2015	FULL TIME DEDUCTIONS	34,415.39
000535 RECEIVER GENERAL	02/07/2015	07/02/2015	PART TIME DEDUCTIONS	9,117.56
		Invoice Count	2 Total	43,532.95
Cheque 040602	Date 07/02/2015	Amount	934.35	
002584 2124511 ONTARIO INC.	6/11/15	06/17/2015	AQUATIC MAT & SUPPLIES	934.35
		Invoice Count	1 Total	934.35
Cheque 040603	Date 07/02/2015	Amount	2,669.63	

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
004178 3M COGENT INC	268241	06/25/2015	CARDSCAN SOFTWARE- POI	2,669.63
			Invoice Count 1 Total	2,669.63
Cheque 040604 Date 07/02/2015 Amount	117.80			
004204 A & G GRAPHICS	1983	06/26/2015	ROADS - VEHICLE #'S	117.80
			Invoice Count 1 Total	117.80
Cheque 040605 Date 07/02/2015 Amount	526.58			
000002 ACAPULCO POOLS LIMITED	1026725	06/30/2015	POOL-W - MATERIALS	526.58
			Invoice Count 1 Total	526.58
Cheque 040606 Date 07/02/2015 Amount	106.62			
000014 ALSTAR STARTER & ALTERNATOR	33647	06/29/2015	ROADS - MATERIALS	106.62
			Invoice Count 1 Total	106.62
Cheque 040607 Date 07/02/2015 Amount	200.00			
004368 ANGELA CAMPBELL	19	06/29/2015	CEMETARY - LAWN CARE	200.00
			Invoice Count 1 Total	200.00
Cheque 040608 Date 07/02/2015 Amount	84.24			
000052 BELL CANADA	6/1/15	06/26/2015	POLICE - PHONE	84.24
			Invoice Count 1 Total	84.24
Cheque 040609 Date 07/02/2015 Amount	381.65			
000053 BELL MOBILITY	6/8/15	06/26/2015	POLICE - CELL PHONE	381.65
			Invoice Count 1 Total	381.65
Cheque 040610 Date 07/02/2015 Amount	125.00			
003741 BIG BROTHERS BIG SISTERS OF NOR	6/15/15	06/30/2015	2015 DONATION	125.00
			Invoice Count 1 Total	125.00
Cheque 040611 Date 07/02/2015 Amount	135.60			
002604 BLUEVALE COMMUNITY HALL	6/10/15	06/22/2015	EARLY YRS - RENTAL	135.60
			Invoice Count 1 Total	135.60
Cheque 040612 Date 07/02/2015 Amount	7,200.00			
000066 BLYTH FESTIVAL	6/15/15	06/30/2015	YOUTH OUTREACH 2015 DOI	1,500.00
000066 BLYTH FESTIVAL	6/15/15-1	06/30/2015	HALL MGMT - 2015 DONATIOI	4,700.00
000066 BLYTH FESTIVAL	6/15/15-2	06/30/2015	TOURIST BOOTH-2015 DONA	1,000.00
			Invoice Count 3 Total	7,200.00
Cheque 040613 Date 07/02/2015 Amount	22.60			
000086 BROPHY TIRE	40493	06/19/2015	WORKS - FLAT TIRE REPAIR	22.60
			Invoice Count 1 Total	22.60

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 040614 Date 07/02/2015 Amount 74.00				
004359 BRUSSELS AGROMART LTD.	6/1/15	06/15/2015	CEMETARY - ROUNDUP	74.00
		Invoice Count	1 Total	74.00
Cheque 040615 Date 07/02/2015 Amount 92.55				
000794 BUDDSTEEL ARCHITECTURAL PROD.	7660	06/16/2015	POOL-W - SHOWER CURTAIN	92.55
		Invoice Count	1 Total	92.55
Cheque 040616 Date 07/02/2015 Amount 663.90				
000099 CANADIAN RED CROSS	OR00249310	06/26/2015	ESTC - SFA/CPR COURSE PK	663.90
		Invoice Count	1 Total	663.90
Cheque 040617 Date 07/02/2015 Amount 79.33				
002864 CAROL PHILLIPS	6/26/15	06/30/2015	MEMBERSHIP FEE	79.33
		Invoice Count	1 Total	79.33
Cheque 040618 Date 07/02/2015 Amount 2,559.45				
004366 CHESLEY MEMORIALS	132	06/26/2015	CEMETARY - MONUMENT RE	2,559.45
		Invoice Count	1 Total	2,559.45
Cheque 040619 Date 07/02/2015 Amount 1,003.80				
000140 CIBC VISA	June CIBC Visa	07/02/2015	JUNE CIBC VISA	1,003.80
		Invoice Count	1 Total	1,003.80
Cheque 040620 Date 07/02/2015 Amount 368.33				
003919 CINTAS CANADA LIMITED	839115465	06/22/2015	REC - SANITATION	368.33
		Invoice Count	1 Total	368.33
Cheque 040621 Date 07/02/2015 Amount 19,308.66				
000146 CLIFF'S PLUMBING & HEATING	23882	06/22/2015	POOL-W - FIX/REPL COMPRE	18,085.34
000146 CLIFF'S PLUMBING & HEATING	23927	06/26/2015	ADMIN - A/C FIX	288.44
000146 CLIFF'S PLUMBING & HEATING	23986	06/29/2015	MEM HALL - REPAIRS	934.88
		Invoice Count	3 Total	19,308.66
Cheque 040622 Date 07/02/2015 Amount 271.77				
000151 COCA COLA BOTTLING COMPANY	45962010	06/30/2015	CONC-W - REFRESHMENTS	271.77
		Invoice Count	1 Total	271.77
Cheque 040623 Date 07/02/2015 Amount 162.05				
002982 COMCO FASTENERS INC	15/1052	06/16/2015	WORKS - MATERIALS/SUPPL	162.05
		Invoice Count	1 Total	162.05
Cheque 040624 Date 07/02/2015 Amount 2,658.38				
004335 CRS CONTRACTORS RENTAL SUPPLY	818485	06/26/2015	REC-B - ROLLER RIDE	1,570.70
004335 CRS CONTRACTORS RENTAL SUPPLY	819697	06/26/2015	WORKS - MATERIALS	684.33

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
004335 CRS CONTRACTORS RENTAL SUPPLY	823664	07/02/2015	LS-80L RECEIVER - PUBLIC V	403.35
		Invoice Count	3 Total	2,658.38
Cheque 040625 Date 07/02/2015 Amount 1,081.17				
000885 DEAN'S VALU-MART	641-6071	06/22/2015	DC-B&A-MR - SUPPLIES	60.67
000885 DEAN'S VALU-MART	641-6569	06/22/2015	DC-B&A-EL - SUPPLIES	94.54
000885 DEAN'S VALU-MART	641-6520	06/22/2015	DC - SUPPLIES	93.71
000885 DEAN'S VALU-MART	641-4698	06/22/2015	DC-B&A-MR - SUPPLIES	141.63
000885 DEAN'S VALU-MART	641-6521	06/22/2015	DC - SUPPLIES	19.00
000885 DEAN'S VALU-MART	641-4751	06/22/2015	DC - SUPPLIES	310.98
000885 DEAN'S VALU-MART	641-6309	06/22/2015	DC - SUPPLIES	360.64
		Invoice Count	7 Total	1,081.17
Cheque 040626 Date 07/02/2015 Amount 468.13				
000196 DONEGAN'S HAULAGE (2010) LIMITED	137430	06/29/2015	PARKS-W - STONE DUST	468.13
		Invoice Count	1 Total	468.13
Cheque 040627 Date 07/02/2015 Amount 379.68				
003500 DOUGLAS CONLEY	6/15/15	06/22/2015	MEMBERSHIP REIMBURSEMI	379.68
		Invoice Count	1 Total	379.68
Cheque 040628 Date 07/02/2015 Amount 5,694.16				
001840 EDWARD FUELS	57477	07/02/2015	JET - A1 FUEL	2,133.52
001840 EDWARD FUELS	32844	07/02/2015	AIRPORT AV GAS	3,560.64
		Invoice Count	2 Total	5,694.16
Cheque 040629 Date 07/02/2015 Amount 300.00				
003797 ELEMENTARY SCHOOL FAIR	6/15/15	06/30/2015	2015 DONATION	300.00
		Invoice Count	1 Total	300.00
Cheque 040630 Date 07/02/2015 Amount 126.56				
004363 FEDEX FREIGHT	3579678410	06/26/2015	ESTC - MATERIALS	126.56
		Invoice Count	1 Total	126.56
Cheque 040631 Date 07/02/2015 Amount 168.95				
000249 GREEN'S MEAT MARKET	8610	06/22/2015	DC - FOOD	168.95
		Invoice Count	1 Total	168.95
Cheque 040632 Date 07/02/2015 Amount 2,007.74				
004074 HANOVER SUSPENSION SERVICE INC	24416	06/26/2015	ROADS - REPAIRS	2,007.74
		Invoice Count	1 Total	2,007.74
Cheque 040633 Date 07/02/2015 Amount 125.00				
001278 HURON COUNTY FARM & HOME	6/15/15	06/30/2015	2015 DONATION	125.00
		Invoice Count	1 Total	125.00

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 040634 Date 07/02/2015 Amount 30.00				
002927 HURON COUNTY PLANNING & DEV.	6/25/15	06/26/2015	ADMIN - COUNTY MAPS	30.00
			Invoice Count 1 Total	30.00
Cheque 040635 Date 07/02/2015 Amount 125.00				
000288 HURON PLOWMEN'S ASSOCIATION	6/15/15	06/30/2015	2015 DONATION	125.00
			Invoice Count 1 Total	125.00
Cheque 040636 Date 07/02/2015 Amount 113.00				
000286 HURON TRACTOR	B68183	06/17/2015	WORKS - OIL FILTER	73.70
000286 HURON TRACTOR	B69543	06/29/2015	ROADS - REPAIRS	39.30
			Invoice Count 2 Total	113.00
Cheque 040637 Date 07/02/2015 Amount 1,353.30				
003224 HURONTEL	Fire Phone Bill June	07/02/2015	Fire Phone Bill June/15	155.61
003224 HURONTEL	Phone Bill Daycare	07/02/2015	Phone Bill Daycare JUNE/15	158.37
003224 HURONTEL	Complex Phone Bill	07/02/2015	COMPLEX PHONE BILL JUNE	327.29
003224 HURONTEL	Police Phone Bill	07/02/2015	POLICE PHONE BILL JUNE/15	262.24
003224 HURONTEL	Museum Phone Bill	07/02/2015	MUSEUM PHONE BILL JUNE/15	33.47
003224 HURONTEL	Airport Phone Bill	07/02/2015	AIRPORT PHONE BILL JUNE/15	96.58
003224 HURONTEL	Public W Phone Bill	07/02/2015	PUBLIC WORKS PHONE BILL	98.61
003224 HURONTEL	June Phone Bill	07/02/2015	JUNE PHONE BILL	221.13
			Invoice Count 8 Total	1,353.30
Cheque 040638 Date 07/02/2015 Amount 14,878.72				
000294 HYDRO ONE NETWORKS INC	6/18/15	06/26/2015	10951KWH - 103 QUEEN ST.-I	2,415.41
000294 HYDRO ONE NETWORKS INC	6/8/15-0983	06/29/2015	14720 KWH-377 GYPSY LN-#6	6,594.86
000294 HYDRO ONE NETWORKS INC	6/26/15-8446	06/30/2015	7760KWH - 431 QUEEN ST	2,113.14
000294 HYDRO ONE NETWORKS INC	6/26/15-4216	06/30/2015	18000KWH - 201 GYPSY LANE	3,755.31
			Invoice Count 4 Total	14,878.72
Cheque 040639 Date 07/02/2015 Amount 100.00				
000304 JACKIE RIGGS	6/29/15	06/29/2015	MAXWELL/GOOD WEDDING	100.00
			Invoice Count 1 Total	100.00
Cheque 040640 Date 07/02/2015 Amount 3,068.45				
000322 JOE KERR LTD	16885	06/16/2015	WORKS - MACH RENTAL	1,446.40
000322 JOE KERR LTD	W43008	06/26/2015	PW - DUMP TRUCK REPAIR	1,622.05
			Invoice Count 2 Total	3,068.45
Cheque 040641 Date 07/02/2015 Amount 142.29				
000332 JOYCE WILLIAMSON	6/10/15	06/22/2015	EARLY YRS - CRAFT SUPPLII	91.51
000332 JOYCE WILLIAMSON	6/18/15	06/22/2015	EARLY YRS - SUPPLIES	50.78
			Invoice Count 2 Total	142.29
Cheque 040642 Date 07/02/2015 Amount 5.30				

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
004355 KATHLEEN STENNETT	6/19/15	06/26/2015	MUSEUM SUPPLIES	5.30
		Invoice Count	1 Total	5.30
Cheque 040643	Date 07/02/2015	Amount	85.83	
000350 KIM SCHOLL	06/29/2015	07/02/2015	PURCHASE PFP'S AQUATICS	85.83
		Invoice Count	1 Total	85.83
Cheque 040644	Date 07/02/2015	Amount	1,255.29	
000352 KITSUPPLY	130260	06/17/2015	ARENA-W - SUPPLIES	567.37
000352 KITSUPPLY	130480	06/19/2015	REC - SUPPLIES	407.16
000352 KITSUPPLY	130471	06/26/2015	DC - SUPPLIES	280.76
		Invoice Count	3 Total	1,255.29
Cheque 040645	Date 07/02/2015	Amount	40.00	
000353 KNIGHTS OF COLUMBUS	JULY SATELLITE	06/30/2015	SATELLITE COSTS	40.00
		Invoice Count	1 Total	40.00
Cheque 040646	Date 07/02/2015	Amount	220.35	
000371 LEWIS FLOWERS	4/30/15	06/30/2015	FLOWERS	220.35
		Invoice Count	1 Total	220.35
Cheque 040647	Date 07/02/2015	Amount	1,753.42	
000372 LIFESAVING SOCIETY	M106377	06/15/2015	AQUA - MATERIALS & SUPPL	598.18
000372 LIFESAVING SOCIETY	130878	06/19/2015	AQUATIC MAT & SUPPLIES	145.36
000372 LIFESAVING SOCIETY	131533	06/26/2015	AQUATIC MAT & SUPPLIES	163.53
000372 LIFESAVING SOCIETY	131672	06/26/2015	AQUATIC MAT & SUPPLIES	573.80
000372 LIFESAVING SOCIETY	131799	06/30/2015	AQUATIC MATERIAL & SUPPI	272.55
		Invoice Count	5 Total	1,753.42
Cheque 040648	Date 07/02/2015	Amount	1,694.89	
003957 MARCC APPAREL & PROMOTIONS	32492	06/26/2015	ESTC - PROMO	1,694.89
		Invoice Count	1 Total	1,694.89
Cheque 040649	Date 07/02/2015	Amount	245.54	
004233 MILLSTONE CROP SERVICES INC	MX36234	06/29/2015	BLYTH CAMPGROUND - LAW	245.54
		Invoice Count	1 Total	245.54
Cheque 040650	Date 07/02/2015	Amount	339.00	
003728 MONTGOMERY BUS LINES	95142	06/30/2015	COUNCIL - TRANSPORTATIO	339.00
		Invoice Count	1 Total	339.00
Cheque 040651	Date 07/02/2015	Amount	119.59	
001325 NEW-LIFT HYDRAULICS LIMITED	51370	06/29/2015	ROADS - MATERIALS	119.59
		Invoice Count	1 Total	119.59
Cheque 040652	Date 07/02/2015	Amount	133.91	

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000498 ORKIN CANADA CORPORATION	IN-6226515	06/19/2015	WASTE - PEST CONTROL	133.91
		Invoice Count	1 Total	133.91
Cheque 040653 Date 07/02/2015 Amount 2,054.79				
003138 OWEN SOUND POLICE SERVICES	2191-15	06/26/2015	POLICE - DISPATCH SERV.	2,054.79
		Invoice Count	1 Total	2,054.79
Cheque 040654 Date 07/02/2015 Amount 389.85				
002127 P E INGLIS HOLDINGS INC.	21527	06/17/2015	PARKS - PORT WASHRM SRV	389.85
		Invoice Count	1 Total	389.85
Cheque 040655 Date 07/02/2015 Amount 421.37				
002282 PAT NEWSON	6/17/15	06/17/2015	REC - EXPENSES	421.37
		Invoice Count	1 Total	421.37
Cheque 040656 Date 07/02/2015 Amount 248.60				
001241 PLANT PARADISE	3667	06/22/2015	PARKS - FERTILIZER	248.60
		Invoice Count	1 Total	248.60
Cheque 040657 Date 07/02/2015 Amount 212.46				
003959 PLATINUM IRRIGATION	77617	06/17/2015	PARKS - REPAIRS	212.46
		Invoice Count	1 Total	212.46
Cheque 040658 Date 07/02/2015 Amount 2,353.23				
003332 PUBLIC SERVICES HEALTH & SAFETY	INV0000014881	06/26/2015	ESTC - CERTIFICATION	2,353.23
		Invoice Count	1 Total	2,353.23
Cheque 040659 Date 07/02/2015 Amount 12.97				
000520 PUROLATOR COURIER LTD	427843878	06/25/2015	POLICE COURIER	12.97
		Invoice Count	1 Total	12.97
Cheque 040660 Date 07/02/2015 Amount 748.00				
003875 QUEENS BAKERY	I-44644	06/22/2015	COUNCIL LUNCH @ ESTC	208.00
003875 QUEENS BAKERY	I-44384	06/26/2015	ESTC - SUPPLIES	300.00
003875 QUEENS BAKERY	I-44382	06/26/2015	ESTC - SUPPLIES	240.00
		Invoice Count	3 Total	748.00
Cheque 040661 Date 07/02/2015 Amount 390.25				
000559 R & S ALIGNMENT	4203699	06/26/2015	ROADS - MAINT/REP	390.25
		Invoice Count	1 Total	390.25
Cheque 040662 Date 07/02/2015 Amount 919.48				
000542 R.J. BURNSIDE & ASSOCIATES	MCW162970.2014-4	06/26/2015	WORKS - WESTMORELAND F	919.48
		Invoice Count	1 Total	919.48

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 040663 Date 07/02/2015 Amount 2,147.00				
002355 ROBERT'S FARM EQUIPMENT	20192	06/17/2015	PW - PALLET FORKS	2,147.00
			Invoice Count 1 Total	2,147.00
Cheque 040664 Date 07/02/2015 Amount 847.50				
004364 S2 SAFETY SOLUTIONS	330	06/26/2015	ESTC - FIT TESTING	847.50
			Invoice Count 1 Total	847.50
Cheque 040665 Date 07/02/2015 Amount 519.08				
002640 SCHMIDT'S POWER EQUIPMENT	A18091	06/16/2015	WORKS - PARTS/REPAIRS	84.32
002640 SCHMIDT'S POWER EQUIPMENT	A18144	06/19/2015	PARKS-W - MATERIALS	16.55
002640 SCHMIDT'S POWER EQUIPMENT	A18191	06/29/2015	ROADS - SUPPLIES	401.26
002640 SCHMIDT'S POWER EQUIPMENT	A18192	06/29/2015	ROADS - MATERIALS	16.95
			Invoice Count 4 Total	519.08
Cheque 040666 Date 07/02/2015 Amount 1,373.95				
004322 SFRC	1018	06/26/2015	POLICE - AMMUNITION	1,373.95
			Invoice Count 1 Total	1,373.95
Cheque 040667 Date 07/02/2015 Amount 34.20				
004347 SHAELIN GREEN	6/29/15	06/29/2015	MILEAGE	34.20
			Invoice Count 1 Total	34.20
Cheque 040668 Date 07/02/2015 Amount 380.85				
002841 SHRED-IT INTERNATIONAL INC	9001420682	07/02/2015	ON SITE SHREDDING	380.85
			Invoice Count 1 Total	380.85
Cheque 040669 Date 07/02/2015 Amount 296.06				
000594 SPARLINGS PROPANE	G44082	06/17/2015	ARENA-W - PROPANE CYL	-44.52
000594 SPARLINGS PROPANE	01913085877	06/29/2015	ROADS - PROPANE	340.58
			Invoice Count 2 Total	296.06
Cheque 040670 Date 07/02/2015 Amount 2,684.80				
001289 SPRING BREEZES GREENHOUSES	274768	06/29/2015	ARENA-B - FLOWERS	179.10
001289 SPRING BREEZES GREENHOUSES	274765	06/30/2015	CEMETARY-B - FLOWERS	165.31
001289 SPRING BREEZES GREENHOUSES	274770	06/30/2015	ARENA - FLOWERS	1,928.91
001289 SPRING BREEZES GREENHOUSES	274769	06/30/2015	B-HORT BED - FLOWERS	121.19
001289 SPRING BREEZES GREENHOUSES	478757	06/30/2015	PARKS - FLOWERS	290.29
			Invoice Count 5 Total	2,684.80
Cheque 040671 Date 07/02/2015 Amount 140.00				
000610 ST. JOHN AMBULANCE	I-SJSGB-001015	06/26/2015	POLICE - TRAINING	140.00
			Invoice Count 1 Total	140.00
Cheque 040672 Date 07/02/2015 Amount 175.08				

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000611 STOKES INTERNATIONAL	109721	06/26/2015	POLICE - SUPPLIES	175.08
		Invoice Count	1 Total	175.08
Cheque 040673 Date 07/02/2015 Amount 201.65				
000620 SWAN DUST CONTROL LTD	3470952	06/16/2015	ARENA-W - MATS/MOPS	139.89
000620 SWAN DUST CONTROL LTD	3470966	06/17/2015	ADMIN - MATS	26.50
000620 SWAN DUST CONTROL LTD	3470965	06/25/2015	FLOOR MATS - POLICE	35.26
		Invoice Count	3 Total	201.65
Cheque 040674 Date 07/02/2015 Amount 133.27				
000629 TED MORAN MECHANICAL LTD	1000009545	06/29/2015	SEWER - INSTALLATION	48.52
000629 TED MORAN MECHANICAL LTD	1000009546	06/29/2015	POLICE - PLUMBING	84.75
		Invoice Count	2 Total	133.27
Cheque 040675 Date 07/02/2015 Amount 89.95				
000631 TEESWATER AGRO PARTS LTD	102861	06/29/2015	ROADS - EQUIP REPAIR	89.95
		Invoice Count	1 Total	89.95
Cheque 040676 Date 07/02/2015 Amount 2,900.71				
000632 TEESWATER CONCRETE LTD	55185	06/26/2015	WORKS - CONCRETE	1,535.67
000632 TEESWATER CONCRETE LTD	55213	06/26/2015	WORKS - SIDEWALKS	1,365.04
		Invoice Count	2 Total	2,900.71
Cheque 040677 Date 07/02/2015 Amount 1,247.77				
004357 THE AGENCY EMPLOYMENT SERVICE: 17706		06/22/2015	ADMIN - TEMP OFFICE HELP	551.34
004357 THE AGENCY EMPLOYMENT SERVICE: 17756		06/29/2015	ADMIN - TEMP HELP	696.43
		Invoice Count	2 Total	1,247.77
Cheque 040678 Date 07/02/2015 Amount 339.00				
003037 THE INFORMATION PROFESSIONALS 16-91		07/02/2015	TOMRIMS ANNUAL UPDATE	339.00
		Invoice Count	1 Total	339.00
Cheque 040679 Date 07/02/2015 Amount 4,926.68				
004360 THE PUBLIC SECTOR DIGEST INC. 6279		06/15/2015	ASSET SOFTWARE ANNUAL	4,926.68
		Invoice Count	1 Total	4,926.68
Cheque 040680 Date 07/02/2015 Amount 1,335.66				
000638 THE WORKSHOP	254976	06/15/2015	REC CLOTHING SHIRTS/JACI	345.78
000638 THE WORKSHOP	254962	06/25/2015	EMBROIDERED HATS	481.38
000638 THE WORKSHOP	254987	06/30/2015	REC - T-SHIRTS	508.50
		Invoice Count	3 Total	1,335.66
Cheque 040681 Date 07/02/2015 Amount 1,085.93				
001930 TIESMA INDUSTRIAL COVERINGS	G05060314	06/26/2015	ROADS - EQUIP	1,085.93
		Invoice Count	1 Total	1,085.93

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 040682 Date 07/02/2015 Amount 151.87				
001796 TIM HORTON'S	6/10/15	06/26/2015	ESTC - SUPPLIES	108.92
001796 TIM HORTON'S	6/10/15-1	06/26/2015	ESTC - SUPPLIES	25.77
001796 TIM HORTON'S	6/14/15	06/26/2015	ESTC - SUPPLIES	17.18
Invoice Count 3 Total				151.87
Cheque 040683 Date 07/02/2015 Amount 839.09				
000738 TIM POOLE	22/06/2015	06/25/2015	HOTEL FOR OACP AND CLO1	839.09
Invoice Count 1 Total				839.09
Cheque 040684 Date 07/02/2015 Amount 90.00				
003880 TOWNSHIP OF NORTH HURON - ESTC	140807	06/26/2015	BLDG - MEAL REVENUE	90.00
Invoice Count 1 Total				90.00
Cheque 040685 Date 07/02/2015 Amount 86.38				
001365 TOWNSHIP OF NORTH HURON WATER RECT #201234		06/30/2015	PAYMENT ERROR S/B WATE	86.38
Invoice Count 1 Total				86.38
Cheque 040686 Date 07/02/2015 Amount 1,130.00				
004365 TRI-COUNTY MOBILE POWER WASHIN	1016	06/26/2015	COMM EXHAUST HOOD CLNK	1,130.00
Invoice Count 1 Total				1,130.00
Cheque 040687 Date 07/02/2015 Amount 1,200.00				
004361 TRINITY ANGLICAN CHURCH	6/30/15	06/16/2015	REC - HALL RENTAL	1,200.00
Invoice Count 1 Total				1,200.00
Cheque 040688 Date 07/02/2015 Amount 240.69				
003532 TRULY NOLEN	20570	06/16/2015	ARENA-W - INSPECTION	73.45
003532 TRULY NOLEN	20564	06/16/2015	AIRPORT - INSPECTION	105.09
003532 TRULY NOLEN	20555	06/30/2015	DC - INSPECTION	62.15
Invoice Count 3 Total				240.69
Cheque 040689 Date 07/02/2015 Amount 715.32				
000665 UNION GAS LIMITED	6/18/15-239 WILLIAM	06/29/2015	DC - GAS	31.08
000665 UNION GAS LIMITED	6/22/15-273 JOSEPHINE	06/29/2015	273 JOSEPHINE ST. - GAS	23.73
000665 UNION GAS LIMITED	6/26/15	06/29/2015	14 QUEEN ST - GAS	31.05
000665 UNION GAS LIMITED	6/18/15-7408	06/30/2015	30.529 CUB MET - 445 JOSEP	30.46
000665 UNION GAS LIMITED	6/18/15-4108	06/30/2015	122.119 - 274 JOSEPHINE ST	58.56
000665 UNION GAS LIMITED	6/18/15-0458	06/30/2015	1467.365 - 99 KERR ST.	473.36
000665 UNION GAS LIMITED	6/18/15-5340	06/30/2015	44.191 - 281 EDWARD ST	36.34
000665 UNION GAS LIMITED	6/18/15-5109	06/30/2015	24.551 - 273 EDWARD ST.	30.74
Invoice Count 8 Total				715.32
Cheque 040690 Date 07/02/2015 Amount 500.00				
003809 UNITED WAY PERTH - HURON	6/15/15	06/30/2015	2015 DONATION	500.00
Invoice Count 1 Total				500.00

Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 040691 Date 07/02/2015 Amount 38.09				
000672 VALERIE WATSON	6/12/15	06/22/2015	DC - TRAINING BOOK	38.09
		Invoice Count	1 Total	38.09
Cheque 040692 Date 07/02/2015 Amount 14,824.74				
002877 VANDRIEL EXCAVATING INC.	23427	06/29/2015	ROADS - GRASS CUTTING	14,824.74
		Invoice Count	1 Total	14,824.74
Cheque 040693 Date 07/02/2015 Amount 18,328.13				
001735 WASTE MANAGEMENT	969-169775	06/30/2015	WORKS - GARBAGE COLLEC	18,328.13
		Invoice Count	1 Total	18,328.13
Cheque 040694 Date 07/02/2015 Amount 532.68				
002012 WATERART FITNESS INTERNATIONAL	WAI-29272	06/15/2015	AQUA - EQUIPMENT	487.48
002012 WATERART FITNESS INTERNATIONAL	WAI-29275	06/15/2015	AQUA - MAT & SUPPLIES	22.60
002012 WATERART FITNESS INTERNATIONAL	WAI-29276	06/15/2015	AQUA - MAT & SUPPLIES	22.60
		Invoice Count	3 Total	532.68
Cheque 040695 Date 07/02/2015 Amount 21,532.00				
000687 WESTARIO POWER INC.	6/19/15-1039950	06/26/2015	23475 KWH - WINGHAM STR1	7,167.68
000687 WESTARIO POWER INC.	6/23/15-1051565	06/26/2015	279.95 KWH - 250 JOHN ST E	64.67
000687 WESTARIO POWER INC.	6/23/15-20229-001	06/29/2015	82800KWH-99 KERR DR.	14,218.98
000687 WESTARIO POWER INC.	6/26/15 - 20900-001	06/30/2015	399.45KWH - PARK DR., SNAI	80.67
		Invoice Count	4 Total	21,532.00
Cheque 040696 Date 07/02/2015 Amount 79.10				
000692 WIGHTMAN COMMUNICATIONS LTD	46717	06/17/2015	ARENA-W - SERVICE	79.10
		Invoice Count	1 Total	79.10
Cheque 040697 Date 07/02/2015 Amount 2,500.00				
004166 WILDHAWK BASKETBALL	6/24/15	06/30/2015	REC - PROGRAM CONTRACT	2,500.00
		Invoice Count	1 Total	2,500.00
Cheque 040698 Date 07/02/2015 Amount 102.71				
000699 WINGHAM ADVANCE TIMES	WND0012076	06/26/2015	POLICE - ADVERTISING	56.51
000699 WINGHAM ADVANCE TIMES	21-2	07/02/2015	SUBSCRIPTION RENEWAL 1	46.20
		Invoice Count	2 Total	102.71
Cheque 040699 Date 07/02/2015 Amount 395.50				
003998 WINGHAM BUSINESS IMPROVEMENT / 220		06/17/2015	PARKS - PLANTERS	395.50
		Invoice Count	1 Total	395.50
Cheque 040700 Date 07/02/2015 Amount 226.00				
000704 WINGHAM COLUMBUS CENTRE	6/24/15	06/29/2015	REC - COKE REBATE CHEQU	226.00
		Invoice Count	1 Total	226.00

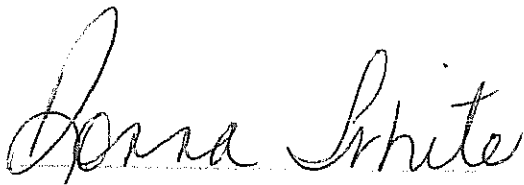
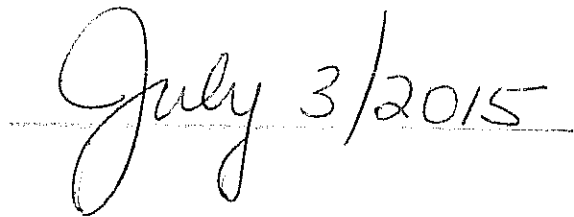
Accounts Payable

Paid Invoice History By Cheque Report - CIBC GENERAL ACCOUNT 9801014

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 040701 Date 07/02/2015 Amount 550.00				
000707 WINGHAM FIREFIGHTERS ASSOC.	6/15/15	06/30/2015	2015 DONATION	550.00
			Invoice Count 1 Total	550.00
Cheque 040702 Date 07/02/2015 Amount 750.00				
000710 WINGHAM HORTICULTURE SOCIETY	6/15/15	06/30/2015	2015 DONATION	750.00
			Invoice Count 1 Total	750.00
Cheque 040703 Date 07/02/2015 Amount 5.76				
001037 YELLOW PAGES GROUP CO.	15-1567474	06/26/2015	ARENA-B - ADVERTISING	5.76
			Invoice Count 1 Total	5.76
Report Total				359,445.89

Accounts Payable

Paid Invoice History By Cheque Report - CIBC WATER ACCOUNT 6902413

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 004409 Date 06/15/2015 Amount 991.58				
003954 AZIMUTH ENVIRONMENTAL CONSULTI	26432	06/15/2015	BLYTH UPGRADES - EA	991.58
			Invoice Count 1 Total	991.58
Cheque 004410 Date 06/15/2015 Amount 70.96				
000100 CANADA POST CORPORATION	9566646695	06/15/2015	EPOST CHARGES	70.96
			Invoice Count 1 Total	70.96
Cheque 004411 Date 06/15/2015 Amount 133.28				
000113 CARSON'S PLUMBING SUPPLIES	S1417022.001	06/15/2015	HYDRANT REPAIRS	133.28
			Invoice Count 1 Total	133.28
Cheque 004412 Date 06/15/2015 Amount 565.00				
001837 CJ JOHNSTON OFFICE SOLUTIONS	17472	06/15/2015	OFFICE DESK - KYLLIE	565.00
			Invoice Count 1 Total	565.00
Cheque 004413 Date 06/15/2015 Amount 359.16				
000602 STAINTON HARDWARE	266181	06/15/2015	HAND TOOLS	49.12
000602 STAINTON HARDWARE	266272	06/15/2015	SHOP SUPPLIES	32.15
000602 STAINTON HARDWARE	266273	06/15/2015	PAINT BRUSHES	11.27
000602 STAINTON HARDWARE	266563	06/15/2015	CLR, LAUNDRY DETERGENT	43.45
000602 STAINTON HARDWARE	266743	06/15/2015	RUST PAINT, HOSE CLAMP	16.22
000602 STAINTON HARDWARE	266762	06/15/2015	ROPE	27.15
000602 STAINTON HARDWARE	266763	06/15/2015	TARP STRAPS, BOLTS	6.63
000602 STAINTON HARDWARE	266858	06/15/2015	OFFICE PHONE, GARBAGE B	141.17
000602 STAINTON HARDWARE	266911	06/15/2015	RETURN PHONE	-46.90
000602 STAINTON HARDWARE	266912	06/15/2015	OFFICE PHONE	11.30
000602 STAINTON HARDWARE	266947	06/15/2015	MIDWAY WATER SERVICE	69.68
000602 STAINTON HARDWARE	266952	06/15/2015	MIDWAY WATER SUPPLIES	-2.08
			Invoice Count 12 Total	359.16
Cheque 004414 Date 06/29/2015 Amount 166.77				
000113 CARSON'S PLUMBING SUPPLIES	S1417022.002	06/29/2015	WELL 4 HYDRANT REPAIR P/	169.78
000113 CARSON'S PLUMBING SUPPLIES	DIS S1417022.002	06/29/2015	EARLY PAYMENT DISCOUNT	-3.01
			Invoice Count 2 Total	166.77
Cheque 004415 Date 06/29/2015 Amount 79.65				
000421 MICROAGE BASICS	140316	06/29/2015	INK CARTRIDGES	79.65
			Invoice Count 1 Total	79.65
Cheque 004416 Date 06/29/2015 Amount 22.43				
000520 PUROLATOR COURIER LTD	427853527	06/29/2015	WELL 5 SAMPLE SHIPMENT	22.43
			Invoice Count 1 Total	22.43
Cheque 004417 Date 06/29/2015 Amount 438.44				
002653 SGS LAKEFIELD RESEARCH LIMITED	10877866	06/29/2015	BLYTH WATER SAMPLES	160.46
002653 SGS LAKEFIELD RESEARCH LIMITED	10877878	06/29/2015	AIRPORT WATER SAMPLES	51.98

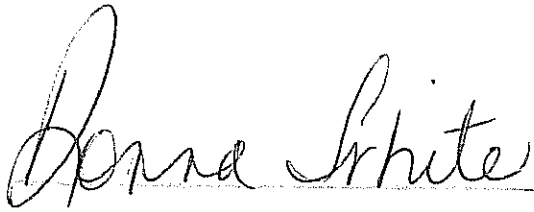
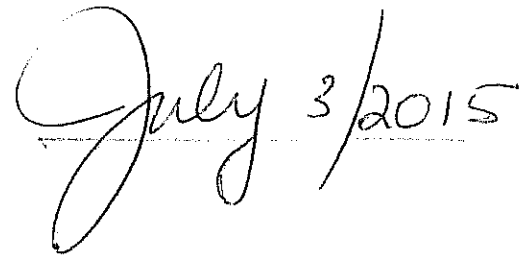
Accounts Payable

Paid Invoice History By Cheque Report - CIBC WATER ACCOUNT 6902413

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
002653 SGS LAKEFIELD RESEARCH LIMITED	10877940	06/29/2015	WINGHAM WATER SAMPLES	226.00
			Invoice Count 3 Total	438.44
Cheque 004418 Date 06/29/2015 Amount 14,690.24				
002512 TOWNSHIP OF NORTH HURON	44606	06/29/2015	MAY WAGES/BENEFITS	14,645.94
002512 TOWNSHIP OF NORTH HURON	140722	06/29/2015	WRONG PAYMENT CODE	44.30
			Invoice Count 2 Total	14,690.24
Cheque 004419 Date 06/29/2015 Amount 65,058.45				
000897 TOWNSHIP OF NORTH HURON SEWEF	44353	06/29/2015	MAY SEWER BILLING	65,058.45
			Invoice Count 1 Total	65,058.45
Cheque 004420 Date 06/29/2015 Amount 10,712.40				
004367 WATERLOO NUMERICAL MODELLING (975		06/29/2015	WELLHEAD DELINEATION WI	10,712.40
			Invoice Count 1 Total	10,712.40
Report Total				93,288.36

Accounts Payable

Paid Invoice History By Cheque Report - INTERNET/PRE-AUTHORIZED PAYMENTS GENERAL

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 000252 Date 06/17/2015 Amount 741.25				
003295 GLOBAL PAYMENTS	585704 05/2015	06/17/2015	REC DEBIT/CREDIT FEES	712.05
003295 GLOBAL PAYMENTS	5575704 05/2015	06/17/2015	ADMIN DEBIT FEES	29.20
Invoice Count 2 Total				741.25
Cheque 000253 Date 06/22/2015 Amount 19,674.50				
003888 EQUITABLE LIFE OF CANADA	812113 07	06/22/2015	JULY PREMIUM	19,674.50
Invoice Count 1 Total				19,674.50
Cheque 000254 Date 06/22/2015 Amount 34,890.00				
001365 TOWNSHIP OF NORTH HURON WATER	2237547	06/22/2015	PROV ON - SOURCE WATER	34,890.00
Invoice Count 1 Total				34,890.00
Report Total				55,305.75

Donna White

July 3/2015

Accounts Payable

Paid Invoice History By Cheque Report - SEWER GENERAL TD CANADA TRUST

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 003040 Date 06/15/2015 Amount 266.13				
000052 BELL CANADA	2230 06/2015	06/15/2015	WINGHAM SPS 357-2230	68.03
000052 BELL CANADA	9962 06/2015	06/15/2015	357 9962 MONTHLY ACCT	198.10
Invoice Count 2 Total				266.13
Cheque 003041 Date 06/15/2015 Amount 79.96				
001209 BLYTH BUILDING SUPPLIES LTD.	F03833	06/15/2015	CLAMPS	13.47
001209 BLYTH BUILDING SUPPLIES LTD.	F03993	06/15/2015	ELBOWS, CLAMPS	66.49
Invoice Count 2 Total				79.96
Cheque 003042 Date 06/15/2015 Amount 633.58				
000113 CARSON'S PLUMBING SUPPLIES	S14714706.001	06/15/2015	PIPE PULL MATERIALS	179.44
000113 CARSON'S PLUMBING SUPPLIES	S1417662.001	06/15/2015	POLY PIPE - GALBRAITH	454.14
Invoice Count 2 Total				633.58
Cheque 003043 Date 06/15/2015 Amount 1,248.65				
000256 HAROLD METCALFE	0163	06/15/2015	SEWER REPAIRS	1,248.65
Invoice Count 1 Total				1,248.65
Cheque 003044 Date 06/15/2015 Amount 6,417.36				
000294 HYDRO ONE NETWORKS INC	781727 26/05	06/15/2015	WINGHAM STP APRIL USAGE	2,906.40
000294 HYDRO ONE NETWORKS INC	19227 05/06	06/15/2015	BLYTH STP APRIL 30 - MAY 1	3,510.96
Invoice Count 2 Total				6,417.36
Cheque 003045 Date 06/15/2015 Amount 221.00				
003420 RADFORD GROUP LTD	62230	06/15/2015	MAY FUEL	221.00
Invoice Count 1 Total				221.00
Cheque 003046 Date 06/15/2015 Amount 97.30				
002697 TUCKERSMITH COMMUNICATIONS	4466 06/2015	06/15/2015	BLYTH STP PHONE/INTERNE	97.30
Invoice Count 1 Total				97.30
Cheque 003047 Date 06/22/2015 Amount 2,472.36				
003017 TD VISA	14685	06/22/2015	HATHORN CORP - CAMERA F	350.30
003017 TD VISA	6001057733 ENDRESS	06/22/2015	BLYTH STP REPLACEMENT F	2,047.06
003017 TD VISA	05/06/2015	06/22/2015	ANNUAL FEE	50.00
003017 TD VISA	05/06/2015 1	06/22/2015	OVERLIMIT FEE	25.00
Invoice Count 4 Total				2,472.36
Cheque 003048 Date 06/29/2015 Amount 484.25				
000113 CARSON'S PLUMBING SUPPLIES	S1418809.002	06/29/2015	GALBRAITH SEWER LATERA	384.04
000113 CARSON'S PLUMBING SUPPLIES	DIS S1418809.002	06/29/2015	EARLY PAYMENT DISCOUNT	-6.80
000113 CARSON'S PLUMBING SUPPLIES	S1418809.003	06/29/2015	GALBRAITH SEWER LATERA	24.35
000113 CARSON'S PLUMBING SUPPLIES	DIS S1418809.003	06/29/2015	EARLY PAYMENT DISCOUNT	-0.43
000113 CARSON'S PLUMBING SUPPLIES	S1418809.004	06/29/2015	GALBRAITH SEWER LATERA	51.71
000113 CARSON'S PLUMBING SUPPLIES	DIS S1418809.004	06/29/2015	EARLY PAYMENT DISCOUNT	-0.92
000113 CARSON'S PLUMBING SUPPLIES	S1418809.005	06/29/2015	GALBRAITH SEWER LATERA	32.88

Accounts Payable

Paid Invoice History By Cheque Report - SEWER GENERAL TD CANADA TRUST

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
000113 CARSON'S PLUMBING SUPPLIES	DIS D1418809.005	06/29/2015	EARLY PAYMENT DISCOUNT	-0.58
			Invoice Count 8 Total	484.25
Cheque 003049 Date 06/29/2015 Amount 161.00				
000140 CIBC VISA	LLEMNDEN0415	06/29/2015	HEALTH & SAFETY BOOKS	161.00
			Invoice Count 1 Total	161.00
Cheque 003050 Date 06/29/2015 Amount 51.63				
000296 IDEAL SUPPLY COMPANY LTD	1190950	06/29/2015	HAND TOOLS	16.94
000296 IDEAL SUPPLY COMPANY LTD	1190929	06/29/2015	SHOP TOWELS, NOTRILE GL	34.69
			Invoice Count 2 Total	51.63
Cheque 003051 Date 06/29/2015 Amount 61.04				
000520 PUROLATOR COURIER LTD	427989195	06/29/2015	WINGHAM STP SAMPLES	61.04
			Invoice Count 1 Total	61.04
Cheque 003052 Date 06/29/2015 Amount 122.04				
000638 THE WORKSHOP	254957	06/29/2015	SAFETY OVERALL NESBIT	122.04
			Invoice Count 1 Total	122.04
Cheque 003053 Date 06/29/2015 Amount 11,750.83				
002512 TOWNSHIP OF NORTH HURON	44145	06/29/2015	MAY WAGES/BENEFITS	11,750.83
			Invoice Count 1 Total	11,750.83
Cheque 003054 Date 06/29/2015 Amount 95.60				
000657 TOWNSHIP OF NORTH HURON WATEF 06/2015		06/29/2015	MAY/JUNE BLYTH SPS	95.60
			Invoice Count 1 Total	95.60
Report Total				24,162.73

Donna White

July 3/2015

Accounts Payable

Paid Invoice History By Cheque Report - WATER INTERNET/PRE-AUTHORIZED PAYMENTS

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
Cheque 000245 Date 06/15/2015 Amount 883.77				
002664 D.H. JUTZI LIMITED	D94388	06/15/2015	CHLORINE & SILICATE	883.77
		Invoice Count	1 Total	883.77
Cheque 000246 Date 06/15/2015 Amount 991.54				
000074 FOXTON FUELS LIMITED	252779	06/15/2015	MAY FUEL	991.54
		Invoice Count	1 Total	991.54
Cheque 000247 Date 06/15/2015 Amount 551.07				
002322 MUNICIPALITY OF NORTH PERTH	313508	06/15/2015	COMPLIANCE TRAINING - KY	551.07
		Invoice Count	1 Total	551.07
Cheque 000248 Date 06/15/2015 Amount 199.71				
000272 RONA HODGINS	68105	06/15/2015	WELL 4 PRESSURE GAUGE	8.70
000272 RONA HODGINS	68123	06/15/2015	TILE SPACERS	6.57
000272 RONA HODGINS	68343	06/15/2015	PAINT	38.35
000272 RONA HODGINS	68980	06/15/2015	COMPUTER POWER BAR	30.68
000272 RONA HODGINS	68996	06/15/2015	NETWORK CABLE	24.59
000272 RONA HODGINS	69203	06/15/2015	TOOL HOLDER	58.41
000272 RONA HODGINS	69276	06/15/2015	SCREWS	16.53
000272 RONA HODGINS	69719	06/15/2015	SUPPLIES TEMP WATER SEF	15.88
		Invoice Count	8 Total	199.71
Cheque 000249 Date 06/15/2015 Amount 34.66				
002697 TUCKERSMITH COMMUNICATIONS	06/2015 9131	06/15/2015	BLTYH WATER 523-9131	34.66
		Invoice Count	1 Total	34.66
Cheque 000250 Date 06/15/2015 Amount 39.80				
000687 WESTARIO POWER INC.	2103093372	06/15/2015	435 MINNIE ST MAY USAGE	39.80
		Invoice Count	1 Total	39.80
Cheque 000251 Date 06/15/2015 Amount 321.82				
000296 IDEAL SUPPLY COMPANY LTD	1133159	06/15/2015	TRACE WIRE	321.82
		Invoice Count	1 Total	321.82
Cheque 000252 Date 06/19/2015 Amount 25.06				
003924 GLOBAL PAYMENTS	900949 05/2015	06/19/2015	DEBIT MACHINE FEES	25.06
		Invoice Count	1 Total	25.06
Cheque 000253 Date 06/19/2015 Amount 386.43				
000687 WESTARIO POWER INC.	2103093373	06/19/2015	435 MINNIE ST. MAY USAGE	269.38
000687 WESTARIO POWER INC.	2103093390	06/19/2015	STANDPIPE MAY USAGE	117.05
		Invoice Count	2 Total	386.43
Cheque 000254 Date 06/24/2015 Amount 949.00				

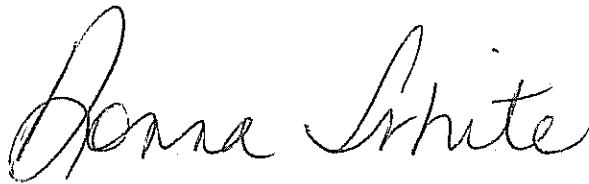
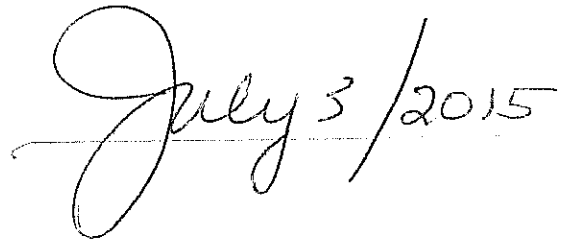
Accounts Payable

Paid Invoice History By Cheque Report - WATER INTERNET/PRE-AUTHORIZED PAYMENTS

Cheque Date 06/13/2015 to 12/31/2015

Vendor 000000 to 999999

Vendor Number Name	Invoice Number	Entry Date	Invoice Description	Invoice Amount
002512 TOWNSHIP OF NORTH HURON	CANADA TRUST	06/24/2015	TAX PAYMENT PUT IN WATE	949.00
		Invoice Count	1 Total	949.00
Cheque 000255 Date 06/25/2015 Amount 4,135.80				
002486 DIGITAL POSTAGE-ON-CALL	25/06	06/25/2015	POSTAGE FOR METER	4,135.80
		Invoice Count	1 Total	4,135.80
Cheque 000256 Date 06/29/2015 Amount 1,551.95				
002664 D.H. JUTZI LIMITED	D94578	06/29/2015	SODIUM SILICATE	818.35
002664 D.H. JUTZI LIMITED	D94579	06/29/2015	SODIUM SILICATE	733.60
		Invoice Count	2 Total	1,551.95
Cheque 000257 Date 06/29/2015 Amount 4,637.08				
000294 HYDRO ONE NETWORKS INC	17904 05/06	06/29/2015	APRIL 9 - JUNE 5 201 VICTOR	4,637.08
		Invoice Count	1 Total	4,637.08
Cheque 000258 Date 06/29/2015 Amount 32.66				
000296 IDEAL SUPPLY COMPANY LTD	1201025	06/29/2015	SHOP TOWELS, NITRILE GLC	32.66
		Invoice Count	1 Total	32.66
Report Total				14,740.35

Report to: Reeve Vincent and Council
From: Kathy Adams, Clerk
Date: July 6, 2015
Re: Clerk's Department Report

Council Report

This report is to keep the Council of the Township of North Huron informed of the operations of the Clerk's Department.

Administration

Fee & Charges By-law has been updated and approved by Council.
Shred-it scheduled for disposal of redundant documents.
Cemetery By-law & Schedule of Rates & Fees approved by Ministry with a few minor revisions.
Invoicing completed for spring burials at both Cemeteries.
Museum summer student updating Cemetery websites.
Seeing a slight increase in Animal Control complaints.
Job posting for ESTC Administrative Assistant.
Applications for 2015 funding for Child Care Services Wage Enhancement filed with County of Huron.

Building/Property Standards/By-law Enforcement

Ten building permits issued.
Two demolition permits issued.
Several Property Standards matter being dealt with.
Almost as many permits issued this year to date as entire year of 2014.
Confirming status of properties in well head protection areas is adding time to processing of applications.
A recent application for costs of enforcing an order was successful in Superior Court.
Busy with enforcement due to individuals building without permits.
Work to be undertaken during the summer months on Sacred Heart & FEMSS.

Child Care Services

General

As of August 31st, 2015 there will no longer be a Day Nurseries Act. It will be replaced with the Child Care and Early Learning Act.
It will require a thorough re-doing of our Policies and Procedures to ensure all changes and identifying information reflect the new laws.

The College of Early Childhood Educators which is our Professional Association that monitors integrity and professionalism in the work force, has implemented a Continuous Professional Learning Requirement. Staff have begun to complete this learning module which takes 1.5 hours.

All North Huron Children's Programs are required to have new program statements which reflect the Minister of Education's Program Statement - "How Does Learning Happen? Ontario's Pedagogy for the Early Years" document recently released. This has been completed.

We are still due to have annual licensing visits for all programs. We have not had a program advisor from the Ministry since ours retired in March. We are hopeful an announcement will be made soon.

Day Care

We are operating with 6/10 infants, 15/20 toddlers and 21/32 preschoolers for the summer months.

An additional Health and Safety Application has been submitted for funding to the County for painting and floor replacement.

Early Learning Site

We are offering a preschool program at our offsite at Sacred Heart School with 16 full time spaces available for the summer. This will allow us part time enrolment at this site and new enrollment at the main centre throughout the summer.

There will be construction on the older end of the building, for a central air system. The only impact on our programs will be the need for a hard hat and safety boots for our staff to enter the building in the am to disarm the alarm system. Alternate adult washrooms will be available for staff.

Before and After

The Recreation Department offers the school age programs during the summer months, however we finished the year full and expect even larger numbers next year.

Health and Safety

Monthly inspections – few minor items identified but all departments continue to improve overall.

Beginning to work on developing a "Working Alone" policy at the request of the Joint Health & Safety Committee.

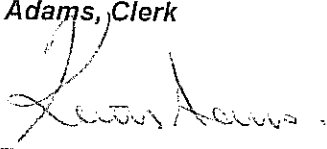
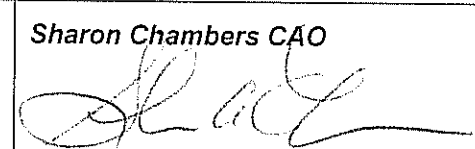
Creating a presentation and quiz material to train staff in the new Globally Harmonized System of WHMIS designated WHMIS 2015.

2015 OH&S Act & Regulations Books have been purchased and distributed for posting at workplace inspection sites.

Training Day scheduled in July for summer students for WHMIS, Health & Safety and Bill 168 training.

Information Technology

Created intranet site for staff use with the goal of enhancing internal communication, enabling collaboration on policies and other documents, and providing scheduling assistance. The site will evolve over time as we add new features and functionality. Installed network connection at Blyth water plant – all PUC facilities now have electronic access to required documentation which allows for easier maintenance of policies and procedures as well as a consistent set of documentation across all of their facilities. Replaced finger vein readers at Complex by swapping rarely used unit with highly used one, also adjusted and monitored scan accuracy settings. This has dramatically increased the scan success rate and resulted in an improved client experience. Day to day items such as printer problems requiring attention, security and access system programming, as well as website updates for the Township and ESTC websites

<i>Prepared by:</i>	<i>Approved by:</i>
<i>Kathy Adams, Clerk</i> 	<i>Sharon Chambers CAO</i> 



Agenda
6.4.2(L)
July 6/15

Report to: Reeve Vincent and Council
From: Pat Newson, Director of Recreation and Facilities
Date: Monday July 6, 2015
Re: Staff Report – Air Cadet Glider Training Lease Agreement

RECOMMENDATION

That Council adopt as by-law the Licence Agreement Renewal No 1 between the Township of North Huron and Her Majesty the Queen in Right of Canada, for the use of the Richard W. LeVan Airport for the purposes of the Air Cadet Gliding Program.

DISCUSSION

The Air Cadet Glider Training program, operated by the Department of National Defence, operates out of the Richard W. LeVan Airport in Wingham. The tenant wishes to renew the lease for another five year term. The lease includes rent for land under their temporary fabric structure for storage, one office, and tie down space for their aircraft.

The program operates every spring and fall out of the airport on weekends. They purchase their fuel from the airport and are an excellent tenant.

FUTURE CONSIDERATIONS

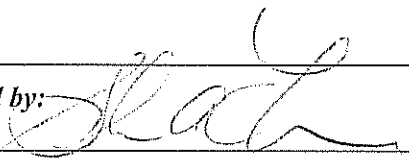
Signing this lease has no impact on the current discussion and review of the Richard W. LeVan airport. There is a sixty day termination clause in the lease.

FINANCIAL IMPACT

The total rent that will be received for the space is \$4,080.37 in 2015. This will increase annually with the Ontario Consumer Price Index.

RELATIONSHIP TO STRATEGIC PLAN

The use of the airport for this program fits under the goal that our community is attractive and welcoming to new business and residents. It also fits under the goal that our administration is fiscally responsible and strives for operational excellence because this is a source of revenue for the airport.

<i>Prepared by:</i>	<i>Approved by:</i> 
<i>Pat Newson, Director of Recreation and Facilities</i>	<i>Sharon Chambers, CAO</i>

Report to: Reeve Vincent and Council
From: Pat Newson , Director of Recreation and Facilities
Date: July 6, 2015
Re: Staff Report – Belgrave Community Centre Generator

RECOMMENDATION

That North Huron Council accept the Belgrave Community Centre generator as a municipal asset and the value be added to the building asset plan.

DISCUSSION

On June 16, 2015 the Township received correspondence from the Belgrave Community Centre Board to install a generator for the Belgrave Community Centre. That letter is attached.

Staff have reviewed the Board's plans for installation of the equipment and are satisfied it will meet the building's needs and municipal standards. The Board is on a tight deadline to have the equipment installed, and staff have communicated all the requirements the board must comply with. Staff recommend the request.

In order to add the asset to the municipality, and include it on the municipal insurance policy we require Council to accept this new municipal asset.

FUTURE CONSIDERATIONS

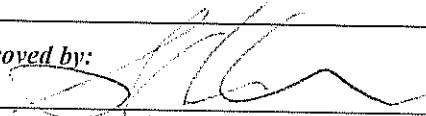
The Director of Fire and Emergency Planning Services has been notified of the request, and will update the North Huron Emergency Planning documents to reflect this change. The Belgrave Community Centre is an alternate Emergency Operating Centre (EOC)

FINANCIAL IMPACT

The estimated expense is \$31,000 which will be paid by the Belgrave Community Centre Board.

RELATIONSHIP TO STRATEGIC PLAN

Our community is healthy and safe.

<i>Prepared by:</i>	<i>Approved by:</i> 
<i>Pat Newson, Director of Recreation and Facilities</i>	<i>Sharon Chambers, CAO</i>

BELGRAVE COMMUNITY CENTRE BOARD

P.O Box 4, Belgrave, Ontario
N0G 1E0

Karen Smith, Sec.-Treas.
Phone: 519-357-4220

RECEIVED

JUN 16 2015

June 01.2015

TOWNSHIP OF NORTH HURON

Township of North Huron
PO Box 90
274 Josephine Street,
Wingham, ON
N0G 2W0

RE: Installation of Generator

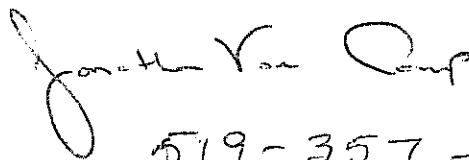
The purpose of this letter is to request in support of the approval for the Belgrave Community Centre Board to install a Generator in the Belgrave Community Centre.

With the generator installed at the centre, the centre it would be used for a warming centre in the winter months and a cooling centre in the summer months. Also, with the many function that are held at the centre the generator would support the Health and Safety of the public

We will assume that we have your approval if we do not receive a response by June 30, 15. For more details on this project, feel free to contact Cam Procter- chair of the Generator Installation.

On behalf of the Belgrave Community Centre Board

Jonathan VanCamp
President
BCC



519-357-1217 home
357-8259 cell



Agenda
2142 (116)
July 6/15

Report to: Reeve Vincent and Council
From: Pat Newson , Director of Recreation and Facilities
Date: July 6, 2015
Re: Staff Report – Town Hall Theatre Funds for Engineer

RECOMMENDATION

That North Huron Council approve the release of \$1,500 plus HST from the Wingham Town Hall Theatre reserve account to hire Integrated Engineering to prepare a report on the HVAC requirements for the Wingham Town Hall Theatre project.

DISCUSSION

The Wingham Town Hall Theatre project received a donation of \$4,000 from Wingham Homecoming. This is held in a Township reserve account. In order for the Town Hall Theatre Committee to apply for grants and confirm the total fundraising required for the project, an engineer needs to be hired to provide a report on existing conditions, recommended solutions for HVAC and estimated costs associated with the options provided.

Two quotes were collected for this service:

- Integrated Engineering \$1,500 plus HST
- Burnside \$2,800 plus HST

The recommendation from staff and the committee is to release \$1,500 plus HST from the reserve account to hire Integrated Engineering.

FUTURE CONSIDERATIONS

Once the report is prepared, the committee will have a better understanding of the cost and scope of the project to provide new HVAC to the Wingham Townhall Theatre. Further engineering costs will be required to provide project specifications for tender documents, and to oversee the installation. However, that will be the next stage of the project once the funds have been raised by the committee.

FINANCIAL IMPACT

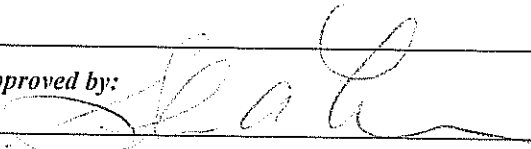
Current funds available in reserves \$4,000

Request to release \$1,500 plus HST for this portion of the project.



RELATIONSHIP TO STRATEGIC PLAN

Our community is attractive to new business and residents.

<i>Prepared by:</i>	<i>Approved by:</i> 
<i>Pat Newson, Director of Recreation and Facilities</i>	<i>Sharon Chambers, CAO</i>

Agenda
6.42(iv)
July 6/15



Recreation Program Statistics

Winter Session - January to April

Usage		2015	2014	2013	2012
Aquatic Centre	Total Visits	12,935	12,997	13,392	15,877
AquaFit (within aquatic #'s)	Total Visits	4,185	4,241	4,236	4,657
Childminding	Total Visits	454	405	327	449
Fitness Centre	Total Visits	7,793	8,054	7,835	12,192
Group Fitness (within fitness #'s)	Total Visits	3,996	2,956	2,137	3,286
Blyth Arena	No Charge Hrs	124	135	122.5	127
	Paid Hours	466.25	519.5	499.75	495
	Total Hours	590.25	654.5	622.25	622
Wingham Arena	No Charge Hrs	277.75	312	235.75	275
	Paid Hours	508.5	477.75	498.75	495
	Total Hours	786.25	789.75	734.5	770
Finances		2015	2014	2013	2012
Arena - Blyth	Revenue	\$52,994.17	\$56,198.51	\$53,390.59	\$58,881.51
Arena - Wingham	Revenue	\$55,584.04	\$54,467.79	\$48,577.14	\$44,466.34
Aquatic Program	Expense	\$64,975.99	\$59,145.62	\$55,253.12	\$59,453.04
	Revenue	\$64,309.07	\$64,547.20	\$67,841.19	\$63,288.95
Fitness Program	Expense	\$43,298.29	\$41,896.75	\$33,695.41	\$54,125.49
	Revenue	\$55,450.42	\$72,266.52	\$55,856.63	\$50,117.66
Rec. Prog. (Jan.01-Mar.31)	Expense	\$4,564.24	\$4,752.13	\$8,164.79	\$8,543.57
	Revenue	\$14,521.92	\$14,848.68	\$16,898.22	\$17,797.37



Recreation Program Statistics

Winter Session - January to April

Programming		2015	2014
Aquatic Program <u>January 01 - March 31</u> Specialty Programs offered: Swim Club, Leadership	# Public swim lessons participants	106	59
	# Bd of Ed lessons participants	97	n/a
	# Speciality Programs	1	2
	Total # participants	204	81
Fitness Centre Programs offered: Boot Camp, Control, Fitness Seminars, Healing Yoga, MMA, Mom's Break, Running, Triathlon Training, Zumba	# Programs Offered	38	15
	# Programs Ran	25	14
	Total # Participants	187	158
	Personal Training # sessions	181	365
Recreation Program <u>January 01 - March 31</u> Gymnastics, Hockey For Fun, Day Camps, PA Days, Ballroom Dancing, Digital Photography	# Drop In Programs Offered/Ran	8	8
	# Sign-Up Programs Offered	8	8
	# Sign-Up Programs Ran	7	7
	Total # Participants	80	85
March Break	Total Days	4	4
	Total # Participants	121	89
	Total Participants Required	80	72
Road Hockey Tournament	Total Programs Ran	1	1
	Total # Participants	104	112
	Total # Participants Required	96	192

Report to: Reeve Vincent and Council
From: Pat Newson , Director of Recreation and Facilities
Date: July 6, 2015
Re: **Staff Report – 14 Queen’s Street (Former Care Partner Tenant Building)**

RECOMMENDATION

THAT the Report of the Director of Recreation and Facilities pertaining to municipally owned property at 14 Queen Street in Blyth is received for information purposes,
AND FURTHER THAT the Council of the Township of North Huron hereby directs staff to discuss options for the future of this property with bordering neighbours and report back to Council

DISCUSSION

The building at 14 Queen’s Street is owned by the Township of North Huron and was leased to Care Partners and that tenant has moved out of this building. Staff are considering options for this building and the following is a summary of some of the information collected to date:

- The water service for the property to the south of the building (16 Queen’s St.) is connected to the municipal water service through this building (14 Queen’s St.).
- The property shares a septic system with the Belgrave Community Centre. This service cannot be shared over property lines.
- The property is zoned “CF-2” which is a Community Facility special zone to permit a single family residence or a business office or office use.
- The property was originally purchased to allow for the expansion of the Belgrave Community Centre. Currently the property line for this building extends through the Belgrave Community Centre building (see attached map). If the property lines were adjusted to allow for the space required by the Belgrave Community Centre, there is not enough land available at 14 Queen Street to provide for a septic system for this building. The CBO would not issue a permit. This limits the future potential to sell the property.
- \$26,500 is in the 2015 budget allocated to replace windows and the roof of this facility. Staff have held off performing the work until the future use of the building is determined.

FUTURE CONSIDERATIONS

Given the circumstances associated with this property, staff are considering that a viable option may be to demolish the building and have the site absorbed into part of the Belgrave Community Centre property. At this point staff are collecting more information, but wanted to keep Council informed on the project status. Staff would like to speak to the Belgrave Community Centre Board and the owner of 16 Queen’s Street to determine how decisions associated with the property may impact them.

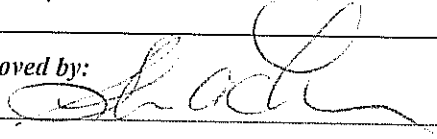


FINANCIAL IMPACT

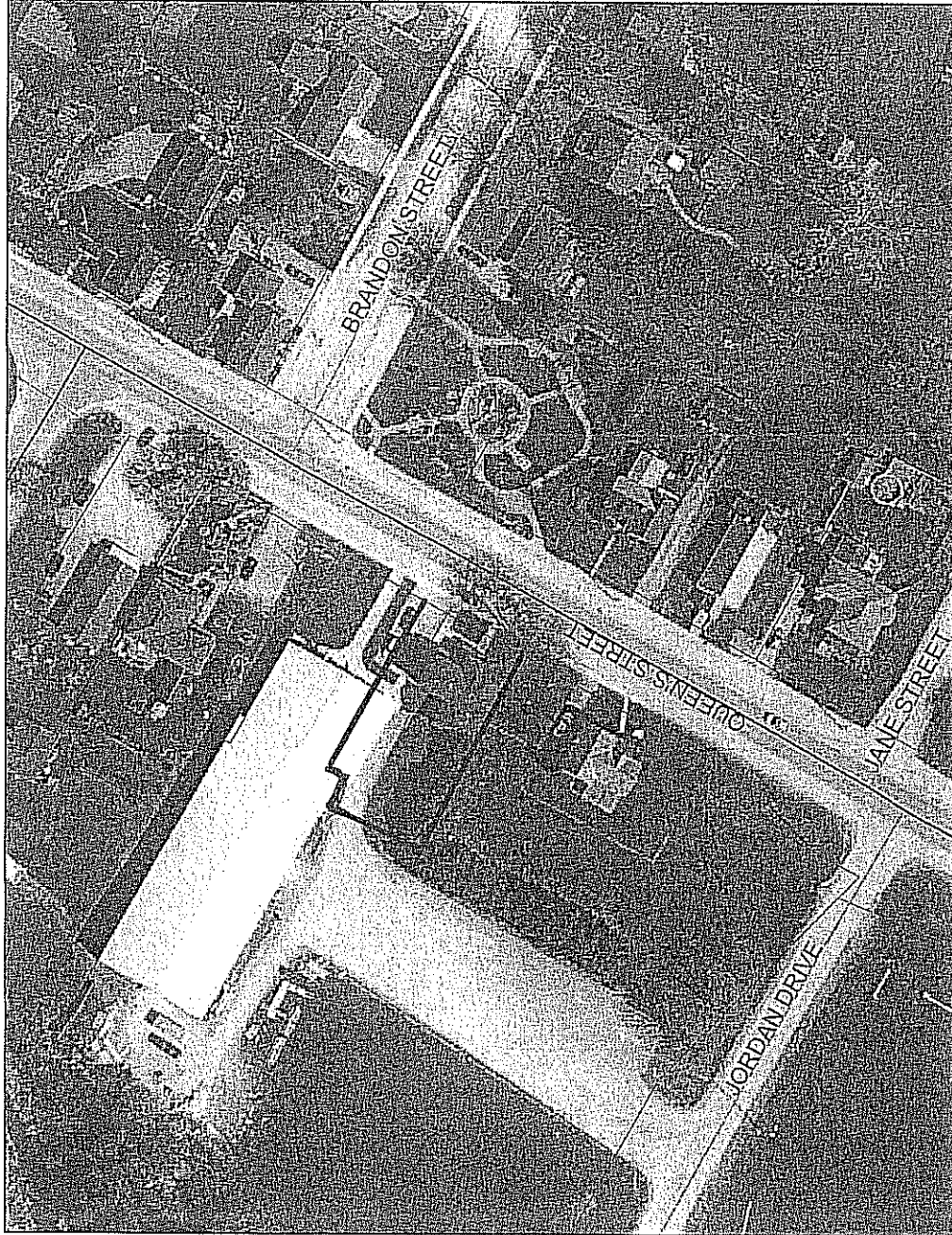
\$26,500 is currently in the budget for building capital upgrades (roof and windows)

RELATIONSHIP TO STRATEGIC PLAN

Our administration is fiscally responsible and strives for operational excellence

<i>Prepared by:</i>	<i>Approved by:</i> 
<i>Pat Newson, Director of Recreation and Facilities</i>	<i>Sharon Chambers, CAO</i>

Internet Mapping Framework



0 35 70 105 m.

This map is a user generated static output from an Internet mapping site and is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION.

Map center: 470402, 4851490

Scale: 1:1,213



Legend

- ☐ HC_Assessment Public
- ☐ RoadsPUBLICMar182014
- ☒ County Road
- ☒ Future Development
- ☒ Highway
- ☒ Municipal Road
- ☒ Private Not Urbanized
- ☒ Private Urbanized
- ☒ R
- ☒ County Road
- ☒ Highway (Town)
- ☒ Municipal Road (Town)
- ☒ Huron_cly_boundary
- ☒ hc_Itler
- ☒ Huron2010_DVD.sid



Report to: Reeve Vincent and Council
From: Kelly Church, Director of Public Works
Date: Monday, July 6th 2015
Re: Department Report – Public Works

This report is to keep the Council of North Huron informed of the operations within the Works Department.

Landfill

New snow fence has been erected on the top and half way down the slope of the landfill cell, this is to help with the blowing refuse, and this was an order that came out of the last M.O.E. inspection. The comingled bins are now being locked as they are filled; this is to stop the overage charges that WM has invoiced us in the last two months. WM has also been charging extra's that were negotiated in the last contract and they are working at reversing the charges as per contract.

Cemetery

New riding lawn mower is now in use at Wingham cemetery.
Regular maintenance is ongoing at both cemeteries as well as burials.
Fence at the Wingham site needs to be repainted.
Ideas for a columbarium are being considered for the Blyth site, designs and pricing to be forth coming.

East Wawanosh Ward.

Fresh gravel is being applied on the north half of the Township, this is a process that takes some extra time to shape add water and pack before the calcium applied. The roadside reclaimer that was used this spring, is to help reclaim the roadside gravel that is sometimes lost off the road, it will be continued for the next several years as this too is a process that takes time.
Roadside grass cutting has been completed for the first round, second cut will take place in late August, early September.
Tree cutting and road side clearing of brush is ongoing.
Tar and chip surface treatment of Moncrieff Road is now complete, Zion road widening etc. will be looked at this fall.

Blyth Ward

Westmoreland/Mill Street storm drain- Pipe and structures have been ordered, easement has been finalized and work to begin late July early August, dependent on delivery of material.

Sidewalk replacement is complete, just a bit of landscaping to finish..

Utilizing new hotbox to fill potholes.

Hauling waste from Blyth to disposal site using tandem dump and JohnDeere loader making it more efficient .

Wingham Ward

Tree cutting and stump grinding ongoing.

Shutter Street being prepared to mill and resurface, last block between Charles Street and Park Drive.

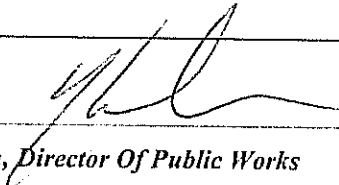
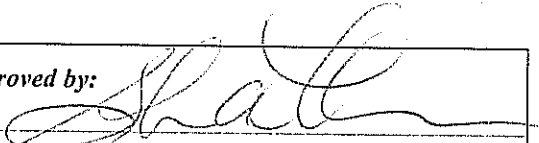
Pothole repairs ongoing, using new hot box purchased last year and results are impressive.

Ongoing repairs to road, sidewalks, signs and responding to requests/concerns from citizens.

Assisting all other wards/departments on an as needed/requested basis.

Summary of all Wards

- Continue training staff to work safely through meetings and inspections.
- Working with the public to act on concerns/complaints in a professional and courteous manner.
- Work very closely with all other departments to insure efficiencies are achieved in every department of North Huron.
- Work with surrounding Municipalities when it is beneficial to all concerned.
- Staff is working very hard at maintaining the level of service the residents of North Huron are accustomed too with present staff and newer equipment.
- Monthly meeting with Forman and Leadhands to make plans and utilize staff in an efficient manner that benefits all of North Huron.
- All pickup truck have been numbered and assigned new gas cards, this will better enable tracking of both repairs and fuel consumption per unit.
- The next phase of tracking will be to include all other trucks and equipment.
- Two surplus trucks that had been taken out of service last year have been sold for scrap.
- Two new half ton trucks are ordered and delivery should be in late July early August.

Prepared by: 	Approved by: 
Kelly Church, Director Of Public Works	Sharon Chambers, CAO

Report to: Reeve Vincent and Council
From: Don Nicholson , Chief Operator
Date: Thursday July 2, 2015
Re: Staff Report – Patrick St Reconstruction Bids

RECOMMENDATION

THAT the Report of the Chief Operator regarding the Tender for Patrick Street Reconstruction is received for information purposes;
 AND FURTHER THAT the decision regarding the award of the Patrick Street Tender be deferred until the July 20th Council meeting to allow the Chief Operator to investigate options for this project due to the shortfall in the 2015 capital budget.

EXECUTIVE SUMMARY

Tenders for the Reconstruction of Patrick Street were due on June 25, 2015. Following is a summary of bid prices received;

Contractor	Subtotal	HST	Total Tender Price
Omega Contractors	\$335,893.03	\$43,666.09	\$379,559.12
Lavis Contracting	\$298,288.12	\$38,777.46	\$337,065.58
Moorefield Excavating	\$299,363.36	\$38,917.23	\$338,280.59
VanDriel Excavating	\$286,756.38	\$37,278.33	\$324,034.71
Kurtis Smith Excavating	\$290,000.00	\$37,700.00	\$327,700.00

DISCUSSION

The reconstruction budget was based on inflated Minnie St costs, however, the cost of construction appears to be inflating much higher than the index.

The 2015 Capital Budget allocates \$180,000 for this project. Based on Burnside late 2014 pricing, an additional \$50,000 was anticipated to increase the projected costs to \$230,000.

The low bid was received at \$286,756, plus HST, which exceeds the budgeted amount by over \$106,756 plus the net HST. Due to the bid prices significantly exceeding the budgeted amount, the Chief Operating is recommending deferral of a decision on the tender award at this time to allow time to conduct a camera inspection of the sanitary sewer to determine if the project can be postponed until 2016.

Following this investigation, a report will be prepared for the July 20th Council meeting to make a recommendation on the tender award, or to potentially reject all bids and either re-tender in early spring of 2016 or consider doing this with North Huron resources. The tender documents state that the project must awarded within XX days, and that the Township has the right to reject all bids.

**FUTURE CONSIDERATIONS**

Pricing will be done using North Huron Staff and resources and the sewer will be flushed and camera inspected to determine short term risk.

Due to the amount of reconstruction that will need to be done, a longer term cost analysis will be performed if more work would be done with North Huron staff that may include a dedicated construction specialist.

FINANCIAL IMPACT

To be determined.

RELATIONSHIP TO STRATEGIC PLAN

This meets the criteria of goal 4 where we strive for operational excellence and fiscal responsibility.

<i>Prepared by:</i> 	<i>Approved by:</i>
<i>Don Nicholson, Chief Operator</i>	<i>Sharon Chambers, CAO</i>

**ENVIRONMENTAL SCREENING REPORT (ESR)
AVAILABLE FOR PUBLIC REVIEW AND COMMENT
Blyth Ground Water Supply System
Schedule B Class Environmental Assessment (EA)**

The Township of North Huron (the "Township") has concerns with the Blyth Ground Water Supply System. In addition to aging infrastructure (wells, storage and pumping/treatment facilities), the Township also has concerns with insignificant fire flow contribution, well redundancy and structural integrity of buildings. The Township has evaluated alternative options in order to upgrade the water supply system including the replacement and relocation of the water wells.

Azimuth Environmental Consulting (Azimuth) has completed the Class EA report in accordance with the requirements of a Schedule "B" undertaking as outlined in the Municipal Engineers Association *Municipal Class Environmental Assessment document* (2000, as amended in 2007 & 2011). The draft ESR was available for review and comment **for a period of 30 days**, starting January 15 through to February 14, 2014. Comments and concerns were received and addressed in the final version and is now available for further review and comment in a digital format (pdf), paper copy requested at dnicholson@northhuron.ca, can be viewed at the Blyth Public Library as well as on the North Huron website at www.northhuron.ca under Water/Sewer Department, Documents and Forms. Comments on the final report will be received **for a period of 30 days from xx-xx-xxx to xx-xx-xxxx**.

The following is a brief summary of the preferred long term solutions - for details, please refer to the Environmental Screening Report:

- Move both wells away from the flood zone area to higher ground near the Community Center with new treatment facilities (small building at each well to house equipment)
- Continued use of chlorine as the disinfectant.
- Continued use of sodium silicate for treatment of high iron content (no iron removal)
- New water storage facility near the Community Center (highest elevation possible)
- Repurpose existing water storage and use as non-potable reservoir for filling fire trucks

It is anticipated that the above plan (pending comment and/or objections) to be implemented as funds are available (expected to be over a 10-15 year period) in the following suggested sequence:

- A test well has been drilled and tested at the preferred site (Arena) and a hydrogeological study to determine the volume and quality of water as well as the area that will be affected for source water protection zones for risk assessment of potential threats and risks in the area (as part of the considerations for this report).
- Determination of the treatment requirements considering the water quality (currently underway) to design and construct the new treatment and tie into existing system (to be completed by December 31, 2016).
- Determine type of water storage structure, design, construct and tie into system (2020 - \$750,000- 1.6M)

- Select preferred site for second new well at Arena and proceed with a hydrogeological study to determine the area that will be affected for source water protection and a risk assessment of potential risks in the area (2025 - \$40-45,000)
- Drill a test well at the location and determine the capacity and quality of water at the well
- Determine treatment requirements considering the water quality, design and construct new treatment and tie into existing system, abandon existing southerly well at old site (2026 - \$250-300,000)
- Abandon old high lift building beside creek and retrofit old reservoir with a high capacity pump and fire truck loading station (at road side of London Road) (2027 - \$25-35,000)

A funding application has been submitted and 80% funding for this project has been approved by Federal and Provincial Governments.

Public input is urged for incorporation into the planning and design of the project through the duration of the project. Subject to comments received and following issuance of the Notice of Completion, the Township intends to proceed with the planning, design, and construction of this project in the above suggested manner. To learn more about the proposed undertaking and the associated approval process or discuss your concerns please contact the project staff identified below or leave a comment on website at <http://www.northhuron.ca/water.php?area=COMNT> :, written comment can also be dropped off at the Municipal Office or mailed to either of the addresses below.

Don Nicholson, Chief Utilities Operator
 Township of North Huron
 P.O. Box 90, 274 Josephine St.
 Wingham, ON N0G 2W0
 (519) 357-9942
dnicholson@northhuron.ca

Jackie Coughlin, Environmental Engineer
 Azimuth Environmental Consulting Inc.
 85 Bayfield St., Unit 400
 Barrie, ON L4M 3A7
 (705) 721-8451 ext. 215
Jackie@azimuthenvironmental.com

Report to: Reeve Vincent and Council
From: Pat Newson , Director of Recreation and Facilities
Donna White, Director of Finance
Date: July 6, 2015
Re: **Staff Report – Fee Waiving and Donations for 2015 Pending Requests**

RECOMMENDATION

That the Council of the Township of North Huron hereby approve the 2015 requests to waive fees in accordance with the table, as appended to the July 6th, 2015 Staff Report of the Director of Recreation and Facilities and the Director of Finance.

DISCUSSION

At the June 15, 2015 Council meeting, Council requested that the draft Fee Waiving and Donations Policy be prepared to be adopted as by-law. Further to that request, Council asked that the pending requests that had been tabled, be brought back to Council for their consideration. These requests have been summarized in the tables included in this report.

FUTURE CONSIDERATIONS

Council may receive additional requests for fees to be waived or for donations before the end of 2015. In light of the fact that this is a new policy change and community groups would not have received prior notification of the change in policy, staff recommend that new requests will be brought forward to Council for consideration until the end of 2015.

Anyone that sends in a request for either fees waived or for a donation, will receive a notification letter and copy of the new policy.

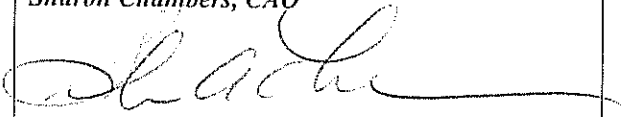
Staff will also send a notification letter and copy of the policy to any groups that have traditionally requested a donation or fees waived, and other community groups that operate in North Huron that staff are aware of.

FINANCIAL IMPACT

Cash donations are allocated from the North Huron Community Partnership Fund. With the donations already approved, the balance left in this budget account is \$1,625.00.

RELATIONSHIP TO STRATEGIC PLAN

Our administration is fiscally responsible and strives for operational excellence.

<i>Prepared by:</i>	<i>Approved by:</i>
<i>Pat Newson, Director of Recreation and Facilities</i>	<i>Sharon Chambers, CAO</i>
<i>Donna White, Director of Finance</i>	

Pending Requests 2015 Fees Waived

Renter	Details/Request	Recommendation	Future
Muskat Festival	\$616.78 \$85 tent permit \$100 life guard In kind: staff time for fence set up, garbage pick up each day, clean up. Canoe and life jacket usage	Waive fees for this event for consistency with past practice. Fees paid from Council Contingency to reimburse department. Total is \$801.78.	Future fee waiving established through Committee of Council Terms of Reference.
2014/2015 Wingham Minor Hockey and Wingham Ironmen	Ice Logo \$334.28 plus HST	This was a new request for the 2014/2015 season. There is no community rate established for ice logos. Precedence is that past Ironmen logo was paid by the organization. Silver Stick Tournament pays for their logo.	Council may consider establishing a reduced community rate for ice logos.
Hullet Central Public School	\$142.61 plus HST= \$161.15 Blyth Arena Hall for Grade 8 graduation	Recommendation to charge for logo. Precedence is to waive this fee. Recommendation to waive this fee for this request. Fees paid from Council Contingency to reimburse department.	Apply policy to future requests.
Hullet Central Public School	\$479.28 plus HST = \$541.59 School fundraising Silent Auction	Precedence is that this fee has either been waived or charged 50%. Recommendation is to charge 50% of fee. Fees paid from Council Contingency to reimburse department (\$270.79).	Apply policy to future requests.
ALS Walk	Pavilion whole day \$50.00.	Precedence is to waive this fee. Recommendation to waive the fee for this request. Fees paid from Council Contingency to reimburse department.	Apply policy to future request
Wingham and District Hospital Foundation	Use of Parks and Trail space. Community rate: \$25/space for ½ day \$50/space for full day	Charge the community rate to use parks or pavilion space if rented. Use of parks space that does not impact public use of space is not charged.	Apply policy to future request.
Total value of fees waived \$1,283.72			

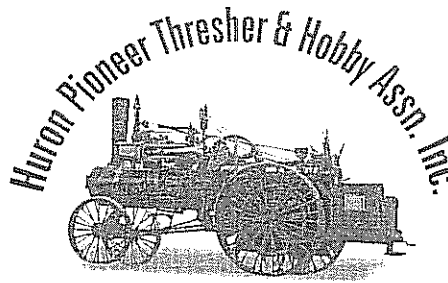
DONATIONS for 2015

Annual Community Partnerships Donations	Approved in Budget	Approved through budget	Future Recommendation
Elementary School Fair	\$300.00	Approved	Apply policy to request.
Blyth Festival Youth Outreach	\$1,500.00	Approved	Apply policy to request.
Blyth Horticultural Society	\$750.00	Not Approved – group folded	Apply policy to request.
Wingham Horticultural Society	\$750.00	Approved	Apply policy to request.
Wingham Fire Fighters Ass'n	\$550.00	Approved	Apply policy to request.
Huron County Farm & Home Safety Association	\$125.00	Approved	Apply policy to request.
Huron Plowmen's Assoc.	\$125.00	Approved	Apply policy to request.
Big Brothers/Sisters Bowling Event	\$125.00	Approved	Apply policy to request.
Big Brothers/Sisters Jumpstart	\$500.00	Approved	Apply policy to request.
United Way	\$500.00	Approved	Apply policy to request.
Alice Munro Festival	\$2,500 donation	Approved	Establish terms for donations, staff resources, and facility usage in Committee Terms of Reference or Partnership Agreement.
School Year End Donations	\$50 per school (\$150 total)	2015 Approved	Apply policy to request.
Pending Requests: Council Budget Remaining for 2015 = \$1,625.00			
Organization	Request	Recommendation	Future
Wingham Golf and Curling Club	Request for any amount for purchase of new equipment	Decline request in 2015	Apply policy for future request
North Huron Food Share	\$500	Approve	Apply policy for future request.
Belgrave Summer Festival	\$1,000 or equivalent in trees	Decline cash donation. Offer door prize or silent auction items for event.	Apply policy for future request.
Huron County Crime Stoppers	Sponsorship request for \$250-\$5,000 (golf tournament)	This is a new request to North Huron. Decline for 2015	Apply policy for future request.
Brothers and Sisters	Golf Tournament \$100	This is a new request to North Huron. Decline for 2015	Apply policy for future request.

RECEIVED

JUN 18 2015

TOWNSHIP OF NORTH HURON



BOX 116
BLYTH, ONTARIO N0M 1H0

Agenda
8.1
July 4/15

Municipality of North Huron

Mervyn & Donna Bauer, chairpersons for

HURON PIONER THRESHERS HOBBY ASSOSIATION

Are requesting your permission for a liquor licence under
COMMUNITY FESTIVAL EVENTS

To be held at the community centre upstairs.

For Sept. 11 & 12th Fri. & Sat. Evening from 8pm to 12am.

All proceeds go to community betterment.

We have our Smart Serve as well as our helpers.

Thank you very much

Donna & Mervyn Bauer

Mervyn Bauer
R2 Brussels Co
N0M 1H0

The Corporation of the Municipality of Brockton

Agenda
8.20(4)
July 6/15

No. 15-16-155

Session: June 22, 2015

Moved By: [Signature]

Seconded By: [Signature]

The Council of the Municipality of Brockton requests that Westario Power Inc. adopt the objectives of the United Way disconnect policy as described below:

For designated low-income clients:

- Suspension of disconnects while processing be allowed beyond the 21 days if needed;
- If grants cover 75% of outstanding arrears, reconnection occurs from November to May;
- Payment of arrears, not arrears plus current usage, stops disconnect;
- Payment history should be taken into consideration for disconnections.

Be it further resolved that the Municipality of Brockton representative on the Westario Board present this motion at the ~~June 17, 2015~~ Westario Board meeting.

next
OR [Signature]

Member of Council	Yea	Nay
Adams, Steve		
Bell, Bill		
Gieruszak, Dan		
Inglis, David		
Leifso, Dean		
Oberle, Chris		
Peabody, Chris		
Totals		

Carried

[Signature]

Defeated



Agenda
83
July 6/15

Report to: Reeve Vincent and Council
From: Kelly Church, Director of Public Works
Date: Tuesday, July 6th, 2015
Re: Department Report – Request for Tile loan

RECOMMENDATION

THAT Report the Report of the Director of Public Works regarding a request for a tile drain loan is received for information purposes;

EXECUTIVE SUMMARY

To provide Council with background information related to the requirements of the Municipality for Tile Drain Loans.

Discussion

Landowners planning to install a tile drainage system on their agricultural land are eligible for a tile drain loan under the Tile Drainage Act.

Section 3 (1) Of the Tile Drainage Act permits the owner of agricultural land to make application to council of the local municipality to borrow money for the purpose of constructing drainage work on such agricultural land. The Council of the Township of North Huron must review each tile drain loan application and approve or reject it.

All tile drain loans have 10-year terms, and repayment is made annually. Landowners are eligible for a loan of up to 75% of the value of the tile drainage work.

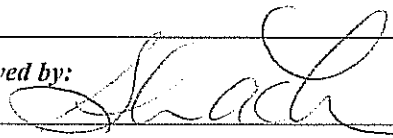
A by-law has been prepared for council's approval being a by-law to impose special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act.

Back Ground Information:

Mrs. Lois Meininger, Lot 31 Concession 3 North Huron Township is applying for a tile loan. She is applying to drain approximately 40 acres, 6 acres into the McVittie drain and 30 acres into a natural waterway.

The amount she is asking for a tile loan is \$30,000.00

I have attached the original application and 2015/2016 Tile Loan Program from the Ministry of Agriculture and Rural Affairs to this report for Council information.

Prepared by:	Approved by: 
<i>Kelly Church, Director Of Public Works</i>	<i>Sharon Chambers, CAO</i>



MUNICIPALITY OF HURON EAST

PO Box 610, 72 Main Street South, Seaford Ontario N0K 1W0

Tel: 519-527-0160

Fax: 519-527-2561

888-868-7513

www.huroneast.com

Brad Knight, BA, CAO/Clerk
bknight@huroneast.com

Paula Michiels, CPA, CGA, Treasurer-Finance Manager
pmichiels@huroneast.com

June 5th, 2015.

RECEIVED

JUN 12 2015

TOWNSHIP OF NORTH HURON

Ted Doherty, Director,
Avon Maitland District School Board,
62 Chalk Street,
Seaford, Ontario.
N0K 1W0

Dear Mr. Doherty:

**RE: French Immersion Services and Classes
Avon Maitland District School Board**

Council of the Municipality of Huron East passed the following resolution at their regular meeting on Tuesday, June 2nd, 2015:

It was duly moved and seconded:

THAT WHEREAS French Immersion services and classes provided by the Avon Maitland District School Board are only provided at locations in Stratford;

AND WHEREAS, members of the community have requested that the Avon Maitland District School Board extend French Immersion services and classes into locations within Huron County;

NOW THEREFORE be it hereby resolved that the Municipality of Huron East strongly encourage the Avon Maitland District School Board to consider the provision of French Immersion services and classes to the residents of Huron County and that the position of Council be expressed to Ted Doherty, Director of Education of the Avon Maitland District School Board;

AND FURTHER be it hereby resolved that this resolution be forwarded to all lower tier municipalities in Huron County for their endorsement and support.

Any assistance you can provide in regards to this matter would be greatly appreciated.

Yours truly,

Brad Knight,
CAO/Clerk.

BK:ja

c.c. All Lower Tier Municipalities/County of Huron
O/Resolution-Municipalities

Ministry of Agriculture,
Food and Rural Affairs

Ministère de l'Agriculture, de
l'Alimentation et
des Affaires rurales

4th Floor
1 Stone Road West
Guelph, Ontario N1G 4Y2
Tel: 1-877-424-1300
Fax: 519 826-3398

4^e étage
1 Stone Road West
Guelph (Ontario) N1G 4Y2
Tél. : 1-877-424-1300
Télééc. : 519 826-3398



Rural Programs Branch

June 23, 2015

Our File: SCF-0140

Donna White, Director of Finance
The Corporation of the Township of North Huron
PO Box 90, 274 Josephine Street
Wingham, Ontario
N0G 2W0
dwhite@northhuron.ca

Dear Donna White:

Re: Canada-Ontario Small Communities Fund (SCF)

Thank you for your application under the Small Communities Fund.

Following a detailed review of the application and supporting materials you submitted, I am writing to inform you that your project was not selected for nomination to the federal government.

As the administrator of the federal government's Small Communities Fund, the province implemented the program in alignment with federal priorities and conditions. An intake was launched using a two-stage application process, consisting of an expression of interest stage for pre-screening and a full application stage. An evidence-based, multi-ministry review process was used to evaluate projects. At the application stage, projects were reviewed, assessed and prioritized based on the criteria outlined in the program manual (section 6.2). Projects nominated to the federal government demonstrated the clearest evidence of merit based on, where applicable:

- alignment with federal criteria;
- health and safety benefits;
- technical merit;
- economic benefits, and
- a comprehensive municipal asset management plan.

Ontario will continue to work with our communities to build the safe, modern public infrastructure that is important to growth, creates and attracts jobs, spurs productivity, helps the province grow and prosper, and ensures that people get the basic services they pay for now and in the future. As part of this, the province will be launching a second intake under the Small Communities Fund in the summer of 2015.



Good Things
Grow in Ontario
À bonne terre,
bons produits

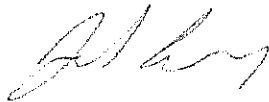


On May 21, 2015, the province launched consultations to inform the design of new infrastructure programs and a framework to prioritize needs for communities and regions outside the Greater Toronto and Hamilton Area (GTHA). Feedback provided will inform the province when determining how to allocate the remaining \$11.5 billion of a \$15 billion investment outside the GTHA as part of *Moving Ontario Forward*. Starting July 6, 2015, roundtable consultation meetings will be held in 16 locations. Feedback can also be submitted online at www.ontario.ca/infrastructureconsultation or in writing to the Ministry of Economic Development, Employment and Infrastructure by September 18, 2015.

Staff will be available to provide additional details on your project's assessment, if requested. Should you have any questions, please do not hesitate to call the contact centre at 1-877-424-1300 or email SCF@ontario.ca.

Thank you for your interest in the Small Communities Fund.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Locklin', is positioned above the printed name.

Joel Locklin
Manager (A), Program Operations

Ministry of Energy

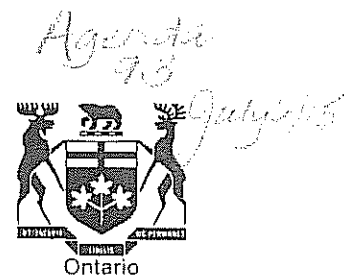
Office of the Minister

4th Floor, Hearst Block
900 Bay Street
Toronto ON M7A 2E1
Tel.: 416-327-6758
Fax: 416-327-6754

Ministère de l'Énergie

Bureau du ministre

4^e étage, édifice Hearst
900, rue Bay
Toronto ON M7A 2E1
Tél. : 416 327-6758
Téléc. : 416 327-6754



MC-2015-1014

June 18, 2015

RECEIVED

JUN 25 2015

TOWNSHIP OF NORTH HURON

Mr. Neil Vincent
Reeve
Township of North Huron
274 Josephine Street
PO Box 90
Wingham ON N0G 2W0

Dear Reeve Vincent:

I am writing today to provide you with an update on the initiatives the Ontario government is taking to give municipalities more information and control around local energy planning.

Our government remains committed to building a cleaner energy system in Ontario in a way that respects communities and builds on their collective success. To do that, we know municipalities need a strong voice in the development of energy projects and we continue to take steps to make that happen.

As we continue to implement Ontario's 2013 Long-Term Energy Plan (LTEP), we have made important changes to increase the role of municipalities in the development of energy projects. I believe that these initiatives and activities demonstrate the Ontario government's desire to work with municipalities on energy issues.

Regional Electricity Planning

Regional planning is a key feature of the 2013 LTEP. In December, I noted that changes introduced by the Ontario Energy Board (OEB) in 2013 formalized the regional electricity planning process by ensuring that transmitters, distributors and the Independent Electricity System Operator (IESO) work closely to identify solutions for regional electricity needs and encourage greater municipal involvement and public participation.

I encourage you to visit the IESO's website at <http://www.powerauthority.on.ca/power-planning/regional-planning> or Hydro One's website at www.hydroone.com/regionalplanning/Pages/home.aspx to learn more about current and upcoming regional planning activities and view a map of Ontario's electricity regions.

To make sure their voices are heard, municipalities will continue to be asked to actively participate in electricity planning and siting activities, in particular where integrated plans – which consider conservation first, before generation, transmission and/or distribution options – are being developed.

Planning is already underway or complete in 14 of Ontario's 21 electricity regions. Planning in the remaining seven regions will be undertaken by 2018, and all regions will be assessed every five years, or sooner as needed.

As of April 2015, the IESO has released eight integrated plans where needs were identified. The IESO may have already engaged your municipality as it develops integrated plans. This presents an opportunity to work directly with the IESO, key electricity stakeholders and the public to contribute to regional-level planning and identify the right solutions for your communities. Alongside this co-ordinated work, I would encourage you to continue planning for your local electricity needs, working with your local distribution company and other partners to do so.

Municipal Energy Plans

In the 2013 LTEP, the province committed to putting conservation first. Putting conservation first means ensuring conservation is the first resource considered before building new generation and transmission facilities, wherever cost-effective. Conservation is the cleanest and cheapest energy resource and it offers consumers a way to mitigate their energy bills.

To continue our efforts to put conservation first, our government is supporting local community energy planning and engaging municipalities through the Municipal Energy Plan (MEP) program.

Launched in 2013, the MEP program supports municipalities' efforts to better understand their local energy needs, develop plans to meet their goals, and identify opportunities for energy efficiency and clean energy. Municipal Energy Plans are voluntary and look at all energy uses throughout a community including the residential, commercial, transportation, institutional and industrial sectors. This differs from the mandatory Broader Public Sector Energy Conservation and Demand Management Plan requirements for municipally-owned buildings under Ontario Regulation 397/11.

For more information about Ontario Regulation 397/11, please see the Broader Public Sector Energy Conservation and Demand Management Plans section below.

MEPs will help municipalities:

- assess the broader community's energy use and greenhouse gas (GHG) emissions;
- identify opportunities to conserve, improve energy efficiency and reduce GHG emissions;
- consider impact of future growth and options for local clean energy generation; and
- support local economic development.

I recently sent a letter to the Association of Municipalities of Ontario clarifying that the MEP program is available to all Ontario municipalities, including large single tier and regional municipalities. The program offers two funding streams:

1. Development of a New Municipal Energy Plan: Successful applicants will receive 50 per cent of eligible costs, up to a maximum of \$90,000.
2. Enhancement of an Existing Energy Plan: Successful applicants will receive 50 per cent of eligible costs, up to a maximum of \$25,000.

The province is currently funding nine municipalities under the MEP program.

Guidelines and the application form are available at www.energy.gov.on.ca/en/municipal-energy/.

Broader Public Sector (BPS) Energy Conservation and Demand Management (CDM) Plans

Starting in 2013, municipalities and other BPS organizations were required by regulation to:

- report their annual energy consumption and GHG emissions to the province and make that information publicly available; and
- develop five-year energy conservation and demand management plans and make those plans publicly available.

The development and implementation of these plans will help municipalities:

- reduce their energy consumption and GHG emissions;
- free up resources for core activities;
- support the development of a MEP; and
- demonstrate leadership in sustainability.

All BPS organizations, including municipalities, developed their first CDM Plans in 2014 and should be working toward implementing the energy conservation and demand management measures identified in those Plans. In 2014, 90 per cent of Ontario's municipalities reported their annual energy consumption and GHG emissions and nearly 80 per cent developed CDM Plans. Those that did not develop plans are encouraged to do so to benefit from improved energy management.

Municipalities are currently working to report their 2013 energy consumption and GHG emissions to the Ministry by July 1, 2015. A number of resources including webinars, videos, guides and tools have been created to help support reporting. Ministry staff have been in touch with officials in your municipality to ensure they are aware of the regulation's reporting requirements and the resources available to help meet the reporting requirements. Questions about the regulation and its reporting requirements can be sent to BPSSupport@ontario.ca.

Should you wish to speak with ministry staff about the MEP program or the BPS reporting requirements, please feel free to contact Jennifer Block, Director, Conservation Programs and Partnerships Branch, Ministry of Energy by email at jennifer.block@ontario.ca or by phone at 416-212-9267.

Renewable Energy

Building clean, reliable and affordable energy in a way that respects communities is a top priority for Ontario. The province is working with municipalities and renewable energy project developers to help ensure that cost-effective and well-supported projects are developed.

We're doing this by providing municipalities with a stronger voice in the development of large renewable energy projects.

The IESO consulted extensively with the public, municipalities, Aboriginal communities and other groups on the design of the new Large Renewable Procurement (LRP) program. The LRP's mandatory engagement requirements are intended to facilitate early relationship-building between the developer and the local community, ensuring local needs and considerations are taken into account before a proposal is even submitted. To meet these requirements, a project developer must develop a community engagement plan, and hold at least one public community meeting and at least one meeting with the local municipality.

The LRP program also includes rated criteria points for Aboriginal participation and community engagement over and above the mandatory requirements. This points-based system is intended to promote relationship building between the developer and the local municipality, and to provide additional opportunities for communities to raise local needs and considerations. Proponents that can show they have a combination of municipal support, agreements in place with the municipality, and the support of abutting property owners would receive points to increase their likelihood of success in the competitive process.

Information on the LRP program can be found on the IESO's website at www.ieso.ca/lrp.

The LRP program improves the Feed-In Tariff (FIT) program, developed in 2009. We're encouraging municipalities to be active participants in FIT, which last year offered more than 300 contracts to projects that had municipal or public sector entity participation.

Municipalities, local distribution companies, universities, colleges, schools, hospitals, long-term care homes, social housing projects and individuals are also eligible to participate in the microFIT program. By the end of 2014, more than 20,000 microFIT projects were online.

More information on the FIT and microFIT programs can be found at <http://fit.powerauthority.on.ca/>.

Energy East

On October 30, 2014, TransCanada PipeLines Limited filed its application with the National Energy Board (NEB) to develop its proposed Energy East pipeline, which would carry Alberta crude oil across Ontario into Québec and onward to New Brunswick.

The project would have a total length of approximately 4,500 kilometres. As currently proposed, the project involves converting, from natural gas to oil service, one pipeline of the TransCanada Mainline that runs across the prairies and Northern Ontario to North Bay and on to Cornwall. In addition, there would be new oil pipeline construction in Alberta, Ontario (east of Cornwall), Québec and New Brunswick. Within Ontario, there would be approximately 1,928 kilometres of natural gas pipeline converted to oil service and 106 kilometres of new build oil pipeline.

On April 2, 2015, TransCanada wrote a letter to inform the NEB it will make amendments to its Energy East application. The letter indicated that TransCanada will no longer build a marine oil storage terminal and export facility at Cacouna, Québec and was looking at alternatives. In a separate news release dated April 2, 2015, TransCanada also indicated the Cacouna alteration would contribute to the project's in-service date being revised to 2020, a delay of almost two years.

Also, on April 2, 2015, TransCanada filed a letter with the NEB indicating that the company may be amending its Eastern Mainline Project application at a future date. As currently proposed, the Eastern Mainline Project is 245 kilometres of new natural gas pipeline between Markham and Cornwall. With Energy East's conversion of existing natural gas pipeline capacity to oil service, the Eastern Mainline Project is needed to ensure gas customers in eastern Ontario remain adequately supplied. Changes to the scope of the Eastern Mainline Project may have implications for Ontario natural gas consumers.

The NEB is currently reviewing TransCanada's application to determine the completeness of the filing. The letters filed by TransCanada on April 2, 2015, suggest that the NEB may not be in a position to make a determination on completeness prior to the fourth quarter of 2015. Once the NEB completes its review of the application, it will issue a Hearing Order. The Hearing Order will detail the NEB's regulatory process and timelines. The NEB will then have 15 months to complete the hearing and provide its recommendations to the Federal Cabinet, which will have three months to review and make the final determination.

The people of Ontario have important interests at stake in the proposed Energy East project and the province has applied to intervene in the NEB's regulatory process for both Energy East and the related Eastern Mainline Project.

Given the significance of TransCanada's proposal and to ensure Ontarians have the opportunity to express their views, I asked the OEB to engage with municipalities, First Nation and Métis communities, stakeholders and the public to ensure this project is safe for the people of our province and the environment and beneficial for our economy, and to complete a report based on their findings.

We initiated the OEB process to hear directly from all interested Ontarians. In addition, technical experts engaged by the OEB will help inform Ontario's position on critical matters such as pipeline safety and environmental impacts, and the impact Energy East will have on Ontario's natural gas consumers. The province's perspective on Energy East is that the reliability and pricing of Ontario's natural gas supply and ensuring the public safety of Ontarians are non-negotiable issues.

The consultation phase of the OEB's process has concluded. The OEB held meetings with communities along the pipeline route in 2014 and 2015. Stakeholder Forums were also held to get a broader perspective on issues like pipeline safety, natural gas market impacts, and the environment. Written submissions from interested parties were due to the OEB on April 24, 2015. The final reports of the technical advisors hired by the OEB have been posted on the OEB's website at www.ontarioenergyboard.ca/html/oebenergyeast/EEindex.cfm#.VT6YTZTXIdU.

At this time, it's anticipated that the OEB will deliver its final report on Energy East to me in the second quarter of 2015. Ultimately, the OEB report will help inform Ontario's position on Energy East.

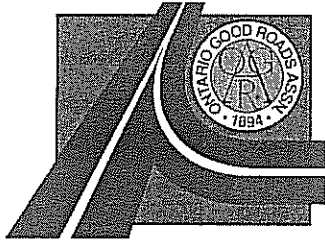
We have made these important changes to increase the role of municipalities in the development of energy projects so that, together, we can fulfil the vision of the 2013 LTEP. I look forward to continuing to foster a strong working relationship with your municipality on our shared priorities and interests.

Please accept my best wishes.

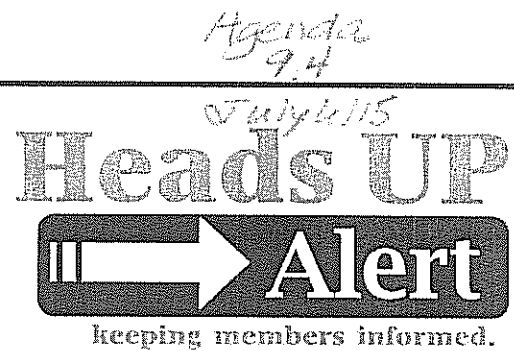
Sincerely,

A handwritten signature in black ink, appearing to read 'Bob Chiarelli', with a stylized, cursive script.

Bob Chiarelli
Minister



Working for Municipalities



June 29, 2015

OGRA to Apply for Intervener Status in Latest MMS Challenge

The Board of Directors of the Ontario Good Roads Association has directed OGRA Counsel (Paterson Macdougall, LLP) to apply for intervener status in the matter of Floud v City of Quinte West. OGRA's involvement in this case will be limited to defending a challenge by the petitioner (Floud) to have the Minimum Maintenance Standards (MMS) declared *ultra vires* (beyond the Minister of Transportation's legal power or authority).

Background

On December 27, 2011, Krista Floud (Defendant) was driving her vehicle in the City of Quinte West when she struck another vehicle driven by Jonelle Rochester (Plaintiff). The Plaintiff suffered personal injury and commenced action against the Defendant. The Plaintiff did not name the City of Quinte West in her pleading (Appendix A). The Defendant filed a Third Party Claim (Appendix B) naming the City of Quinte West and alleging that the City was negligent in not keeping the road in a state of good repair. In anticipation that the City would cite the Minimum Maintenance Standards in their defence, the Defendant, in her claim, requested that Ontario Regulation 239/02 (Minimum Maintenance Standards) be declared *ultra vires* and that it have no force and effect. The City's Statement of Defence is attached as Appendix C.

Discussion

The Ontario Good Roads Association has a history of defending actions that could diminish the effectiveness of the Minimum Maintenance Standards. OGRA sought and was awarded intervener status in an action brought against the MMS by Silveira v Region of York in 2010. OGRA was also involved in the matter of Giuliani v Halton Region in 2012 petitioning to have the matter heard by the Supreme Court of Canada. Although the motion failed, OGRA was successful in getting the Minister of Transportation to amend the MMS. This latest challenge to have the MMS declared *ultra vires*, if successful, would expose all Ontario municipalities to legal claims for damages and personal injury. The Board felt compelled to once again apply for intervener status to protect our members.

In 2010, OGRA requested all municipalities in the Province to contribute to a litigation fund to cover the cost of the Silveira action. OGRA was very grateful when 207 municipalities, municipal insurers and municipal insurance pools, contributed over \$450,000 to the fund. Following the conclusion of the Silveira action, OGRA, as promised in our initial request, offered to refund a pro-rated share of the remaining funds back to the contributing municipalities and companies. We were very pleased when the majority of the original contributors agreed to allow OGRA to retain the funds for future challenges. At this time OGRA has sufficient funds in a reserve and is not requesting any additional contributions.

OGRA understands that the Minimum Maintenance Standards are a vital and effective tool for municipalities. When municipalities comply with the MMS, they are protected against frivolous lawsuits that can cost millions of dollars, drive up premiums and property taxes.

OGRA, at the request of the Minister of Transportation, is currently leading the second Five Year Review of the Minimum Maintenance Standards, and will continue to ensure that municipalities have access to these vital regulations.

For more information on this matter please contact:

Ontario Good Roads Association

1525 Cornwall Road, Unit 22,

Oakville, ON L6J 0B2

289-291-6472

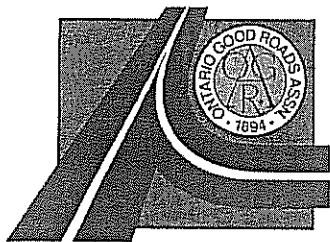
E-mail

The mandate of the Ontario Good Roads Association is to represent the transportation and public works interests of municipalities through advocacy, consultation, training and the delivery of identified services.

ONTARIO GOOD ROADS ASSOCIATION

1525 Cornwall Road, Unit 22 Oakville L6J 0B2

289-291-OGRA (6472)



Working for Municipalities

Agenda
9.15
July 6/15
Heads UP



keeping members informed.

June 26, 2015

Government of Ontario Sets Dates for Regional Consultations on Infrastructure

Last year, the Government of Ontario pledged to invest \$130 billion over 10 years in public infrastructure under *Building Ontario Up*. A significant amount of that total investment, \$31.5 billion, is allocated to *Moving Ontario Forward*, Ontario's plan to improve public transit, transportation and other priority infrastructure projects. Of that \$31.5 billion, the government has allocated \$15 billion for regions outside the Greater Toronto and Hamilton Area (GTHA). More than \$11.5 billion has yet to be allocated to specific projects.

The Government of Ontario recently announced that it will be launching consultations to inform the design of new infrastructure programs and a framework to prioritize needs for communities and regions outside the GTHA for the remaining \$11.5 billion. For more information on this process, a discussion guide has been released. It can be found [here](#).

Feedback can be submitted [online](#) or in writing by September 18th, 2015. The government has also announced that there will be additional opportunities to provide advice through regional roundtable meetings across the province. Dates and locations for these regional roundtables are as follows:

Cobourg	July 6
Cornwall	July 7
Ottawa	July 8
Casselman	July 9
Kingston	July 10
Timmins	July 14
Sudbury	July 15
Sault Ste. Marie	July 16
Kenora	July 22
Thunder Bay	July 23
Waterloo Region	July 27
Windsor	July 28
Londo	July 29
Barrie	August 4
Brantford	August 5
Niagara Falls	August 6

Ontario Good Roads Association encourages all of its members outside the GTHA to participate in these consultations so the Province has the most accurate information when making decisions related to infrastructure investments.

The mandate of the Ontario Good Roads Association is to represent the transportation and public works interests of municipalities through advocacy, consultation, training and the delivery of identified services.

117 (1)
July 6/15

**MINUTES
OF THE NORTH HURON POLICE SERVICES BOARD MEETING
HELD AT THE WINGHAM POLICE STATION BOARD ROOM
TUESDAY, MAY 19, 2015 AT 6:00 P.M.**

MEMBERS PRESENT: Arnold Taylor, Trevor Seip, Bill Gregoriadis,
Yolanda Ritsema-Teeninga, Robert Middleton.

STAFF PRESENT: Tim Poole, Chief of Police.
Kathy Adams, Board Secretary.

OTHERS PRESENT: Pauline Kerr, Wingham Advance Times.

Call to Order

Chair Taylor called the meeting to order at 7:00 p.m.

Declaration of Pecuniary Interest

There were no declarations of pecuniary interest declared.

Reading of the Minutes from the Previous Meeting

PSB34/15: MOVED: Y. Ritsema-Teeninga **SECONDED:** T. Seip
*THAT the North Huron Police Services Board hereby adopts the Minutes of the
meeting held April 21, 2015 as printed and circulated.*
DISPOSITION: Motion Carried

Delegations/Petitions/Invited Guests

There were no Delegations/Petitions/Invited Guests.

Business Arising from the Minutes

There was no business arising from the minutes.

Police Chief's Report

Calls for Service

During the month of April 2015, Wingham police responded to 117 calls for service.
During the same period in 2014, we had 111 calls.

Ministry Audit

The Ministry audit is complete and all went very well according to Dave Preston's debrief. We are still waiting for his report.

RIDE Grant

Ride grant cheque in the amount of \$4,044.92 was received and forwarded to the Township Treasury Department. This amount covers overtime payments for RIDE checks in Wingham.

Training

Constable Leslie will be attending the RADAR Instructors Course at OPC on May 25th-29th.

Annual Report

The annual report was presented to Council.

PSB35/15: MOVED: B. Middleton
THAT the North Huron Police Services Board hereby approves the Police Chief's Report for May 2015.

SECONDED: B. Gregoriadis

DISPOSITION: Motion Carried

Treasury Report

(a) Bills & Accounts

PSB36/15: MOVED: T. Seip
THAT the North Huron Police Services Board hereby authorizes and approves payment of the Bills and Accounts in the total amount of \$16,424.95 for the period ending May 13, 2015, as supported by the Secretary-Treasurer's list of vouchers.

SECONDED: B. Greogriadis

DISPOSITION: Motion Carried

By-laws and Policies for Consideration

None for consideration.

Correspondence

- (a) Ontario Association of Police Services Boards
- i) Notice of 2015 Annual General Meeting.
 - ii) Draft Minutes of the 2014 Annual General Meeting held May 22, 2014.
 - iii) E Newsletter – February 2015.
 - iv) Co-ordinated Bargaining Update (Confidential).
 - v) Office of the Independent Police Review Director (OIPRD) – Terms of Reference for Use of Force Review.
 - vi) News Release – Toronto Police Services Board Collective Agreement.
- (b) OAPSB – Zone 5
- i) Agenda for the Meeting to be held June 9, 2015 in Owen Sound.
 - ii) Minutes of the Meeting held May 10, 2015.
 - iii) Zone 5 Survey Results.
 - iv) Zone 5 Board Membership Directory.
 - v) Zone 5 Draft Procedural By-law.

PSB37/15: MOVED: B. Gregoriadis
THAT the North Huron Police Services Board agree that the correspondence be ordered, read and filed.

SECONDED: Y. Ritsema-Teeninga

DISPOSITION: Motion Carried

New Business

(a) North Huron Council – Request for Policing Costs.

The Board discussed items that would be included in the costing.

PSB38/15: MOVED: T. Seip
THAT the North Huron Police Services Board hereby authorizes the Chief of Police to prepare a costing to police the Wards of Blyth and East Wawanosh in the Township of North Huron.

SECONDED: Y. Ritsema-Teeninga

DISPOSITION: Motion Carried

Board Members Inquiries & Reports

Secretary Adams noted that CAO Sharon Chambers would be attending a Board Meeting in the near future.

Bill Gregoriadis plans to attend the June OABSP Zone 5 meeting.

Neither the Chief or the Sergeant will be available to attend the June Board Meeting.

Public Gallery Questions and/or Comments

Pauline Kerr commended the Wingham Police Service for their enforcement of the one way street on Veterans Road.

In Camera Session

There was no in camera session required.

Next Meeting

Tuesday, June 16, 2015, 7:00 p.m., Police Station Board Room.

Adjournment

PSB39/15: MOVED: B. Middleton

SECONDED: Y. Ritsema-Teeninga

*That there being no further business before the Board, the meeting be hereby
Adjourned at 6:39 p.m.*

DISPOSITION: Motion Carried

CORPORATE SEAL

Chair Arnold Taylor

Secretary Kathy Adams

Agenda
7-8-11
Sept 8, 2011

**Wingham Town Hall Theatre
Meeting Minutes**

6. **Projector & Powered Screen** - Quotes have been received from three suppliers: Horizon, Dynamix, and Edcom. Quotes range from \$16,000 to \$37,000 for a range of equipment from very basic to deluxe. The committee agreed that a screen size of 160" wide x 90" high is sufficient for the theatre. Back lit screen vs. front lit screen needs to be investigated before a decision is made.
7. **Fund Raising Plan**
 1. The committee requests approval by the council for application to the following institutions for grants: Libro, Trillium Mutual, CIBC, TD Canada Trust, BMO, SunLife Financial. Each of these grants requests is for \$10,000.
 2. The committee requests council approval to apply to the Ontario Trillium Foundation for a grant of \$60,000. The application would be made by the Township of North Huron with input from the Wingham Town Hall Committee Grant Chairperson, Art Fitzgerald.
 3. The committee requests council approval to apply to Blackburn Radio for a significant donation as CKNX will be celebrating 90 years on the air in Wingham in 2016. The town hall theatre with its history of music performances could be a favourable cause for the Blackburn Foundation to consider. Dave Magee will follow up with CKNX.
8. **Fund Raising Budget** - The committee is not planning any fund raising events. Our approach is to apply for grants and approach local businesses for donations. We therefore have very little fund raising expenses planned for 2015. Office Supplies & Postage - \$200. The bigger expenses have to do with the work to be done on the theatre in 2016. It would be good to get the tender packages for the sprinkler system, HVAC, and Fire Doors, ready in 2015, so that if the funds are successfully raised in 2015 we can immediately put out tenders and begin the work as quickly as possible in 2016. It would be great to be able to have the theatre ready for a grand opening by April 30th.
9. **Fund Raising Schedule**
 1. Grant Applications completed by September 2nd
 2. Business Donor Letters mailed out by Sept 15
 3. Business Donor follow up visits - Sept 15 to Nov 15
 4. Sprinkler, HVAC, Fire Doors tender packages prepared by Dec 15th.
 5. Fund Raising completed by Dec 31st
 6. RFQ tender packages sent out (digital) January 4th with submission deadline of January 15
 7. Review and select sprinkler, HVAC, Fire Door contractors by January 22.
 8. Select supplier for Digital Projector and Screen - if sufficient funds have been raised.
 9. Completion of the work by the contractors - Feb/Mar/Apr
 10. Installation of projector and screen (if sufficient funds) - Apr
 11. Grand Opening of the Theatre - Friday, Apr 29th
10. **Council Delegation July 6th** - The committee is to report to council to present our proposed fund raising plan, budget, and schedule for council review and approval.
11. **Next Meeting** - Thursday Sept 10 at 7 PM at the Wingham Town Hall
12. Motion to adjourn the meeting by Art and seconded by Pat. Carried.

Wingham Town Hall Theatre Meeting Minutes

Date/Time: Thursday, June 25, 2015 - 7-9 PM
Location: Wingham Town Hall Theatre & Council Room
Present: Art Fitzgerald, Pat Jamieson, Doug Kuyvenhoven, Dave Magee, Yolanda Teeninga
Guest: Lynn Magee
Regrets: Karen Kleist, Cherilynn Trick

1. Doug welcomed and thanked everyone for coming to the meeting. The committee first met in the theatre to look at a sample donor recognition plaque and how it would be displayed in the theatre, the projector screen size and location, and available back stage space. The committee then convened their official meeting in the council chamber.
2. **Approval of the Agenda** - Motion by Art to approve the agenda and seconded by Pat. Carried.
3. **Approval of the minutes** of the previous meeting. The minutes were read by Yolanda. Motion to accept by Dave and seconded by Pat. Carried.
4. **Business Arising from the Minutes**
 1. **Norgan Theatre** - Visit by Art, Pat, and Doug on Fri, June 12th. The group met in the theatre with Matt Lubbers & Gord Duff of Minto an hour before the show (San Andreas). The Norgan Theatre is a movie theatre. It is not well suited for drama productions or music performances. Sophisticated digital movie projector (\$60,000) plus movie theatre sound equipment. Movie theatre seats with cup holders. Snack bar with popcorn machines. They expect to make a profit of \$16,000 in 2015, but that is with all volunteer time to operate the theatre and some free services by the town (bookkeeping & Matt's time). There is some concern of volunteer fatigue. They started with 6 teams but are now at 4 teams of volunteers. Each team covers a weekend showing (Fri, Sat, Sun) of a movie. There is a team captain who is there all 3 nights. Each volunteer covers 1 or 2 of the evenings over the weekend. It is a high year round commitment for the team captains and volunteers. They do a great job of tracking their numbers. Average attendance is 52 people per show. Visiting the Norgan Theatre made us recognize that showing movies in the Wingham Town Hall Theatre and generating a profit will be very difficult to do and would require a large investment in projection and sound equipment.
 2. **Business Donor Letter Template** was reviewed. Motion to accept by Art, seconded by Dave. Carried. Action: Doug to forward to Pat Newson for staff review and approval.
 3. **Terms of Reference** for our committee have been signed by Neil Vincent and Kathy Adams and by Doug Kuyvenhoven & Karen Kleist. A digital copy of the signed Terms of Reference has been received by the committee and will be forwarded to the committee members. Yolanda noted that council needs a plan from the committee regarding timelines and finances.
5. **Donor Recognition**
 1. **Major Donors Plaque** - The committee approved the size and style of the sample plaque. Gold letters will indicate the \$10K donors and be displayed on the north wall of the theatre. Silver letters will indicate the \$5K donors and be displayed on the south wall of the theatre.
 2. **Medium Donors** - The committee approved the concept of a design of a spotlight "shining on stars" on the back wall of the theatre near the entrance. Each star would have the name of a medium donor. (gold star \$1000, silver star \$500)



Agenda
11.3
July 15/15

**Richard W. LeVan Airport
Airport Committee Meeting Minutes
June 9, 2015
7:00pm**

MEMBERS PRESENT: Rod Hickey, Pat Newson, Sharon Zinn, Sharon Chambers,
Henry Van Heesch, Blair Howkins, Burt Hodgins, Rob
Hutchison, Bart Cameron, Chris Vankoughnett
RECORDER: Denise Lockie
REGRETS: Don Thompson

Call to Order: Chair Councilor Vincent called the meeting to order at 7:05pm.

Minutes of Previous Meeting:

MOTION: *That the Richard W. LeVan Airport Committee hereby adopts the Minutes of the Meeting held September 3, 2014.*

MOVED: Rod Hickey **SECONDED:** Henry Van Heesch **DISPOSITION:** Carried

WELCOME: New Airport Committee member Councilor Sharon Zinn Morris-Turnberry
Round table introductions were held as well.

OLD BUSINESS

AIR SPACE PROTECTION AND ZONING - OUTCOME

Pat updated the committee on the outcome of the air space protection in Morris Turnberry. This final document of the Morris-Turnberry zoning by-law October 12, 2014. This air space protection map was placed in the zoning by-law as a recommendation but not a requirement. Pat reported that this was not ideal or the outcome that the airport had anticipated. Many municipal resources in time and legal fees were spent to move this zoning document forward with the anticipation that MT Council would adopt the airspace zone as a requirement. Work was also done to clarify the airport land zone and what was permitted in the zone. The committee requested further explanation from Morri-Turnberry council to clarify why they did not adopt this as a requirement into the zoning by-law. Sharon Chambers suggested that future changes to the zoning by-law could be a reconsideration by Morris-Turnberry during a zoning by-law amendment process. Sharon Zinn agreed to report back to the committee with further information from Morris Turnberry Council.

Recreation Department
99 Kerr Drive, P. O. Box 90, Wingham, Ontario N0G 2W0
Phone: 519-357-1208 Email: recdept@northhuron.ca

www.northhuron.ca

NEW HANGAR BUILD DRAFT DOCUMENT (Attached to the minutes)

Pat referred to the previous minutes about hangar build document, and it had been left that the committee would review and send North Huron recommended changes. This document outlined the policies, procedures and draft lease that could be following by the airport in the future. Comments are encouraged, to make this document specific to the Richard W. LeVan Airport location. There was a lengthy conversation about structures that would be acceptable for construction. The desire for pole construction would need to be revisited with the North Huron CBO. The process for approving new structures at the airport was also discussed at length. The terms of the lease were reviewed because there was a misunderstanding regarding the length of the lease term. It was clarified by Pat that new leases are 20 year terms as they have always been, but include a new provision to revisit the rental rate every five years to ensure it is at market value (to protect both parties in the lease agreement). There was a lot of input at the meeting and discussion about opportunities to build. The group decided that there should be a separate meeting about this agenda item and North Huron will set up that meeting and invite any interested parties. In the meantime committee members were asked to review the documents and provide comments in writing back to North Huron. The draft documents have been sent out again with the minutes of this agenda.

MAINTENANCE REPORT

TERMINAL ROOF REPLACEMENT

Due to the resent water leak the roof will have to be repaired. The roof is still under warranty and there will be no cost to the Township of North Huron for the additional repairs to the roof or work to repair the damage inside the terminal building.

FUEL SALES

2014 full year Jet A 42500 litres
 2014 full year 100LL 11914 litres
 2015 to date Jet A 3441 litres
 2015 to date 100LL 6478 litres

Fuel current price

1.85 100LL

1.37 Jet A

Thanks to APEX for a fuel filter donation which can be used on the AV100 fuel tank when this filter requires replacement.

FUEL TANK REPAIRS

\$3000-\$5000 in repairs are needed to fix both fuel tanks. Pat reviewed the tasks that need to done in priority. North Huron is working with AGFT and Edward Fuels to work through the list to ensure the tanks are safe and meet code.

CAGO Fuel Price Survey May 2015 was reviewed and circulated.

SPECIAL EVENTS 2015

WINGHAM RC JETS RALLY

Blair Howkins reported on the event update. The 2015 event plans are well underway. It will be held on July 25th-26th (24th Pilots only). 60 pilots are anticipated to register at this 7th annual event. The Pilots are referring to this event at the Model Airplane Event of Canada. An Economic Impact Survey will be completed by each pilot to reflect a truer picture of where the pilots are spending their money and how this event impacts our community.

Existing Promotional trends: 1700 local school flyers, North Huron Facebook & website, Ontario West Coast Guide, Huron County Tourism e-blast, Staycation events. Email to Wingham BIA, Blyth BIA, Wingham and Goderich Air Cadets and local community groups. New Promotional ideas: Meet with the WBIA, Wingham Town Banners' cost, local School assemblies.

The committee agreed to continue to support the event.

NEW BUSINESS

TERMS OF REFERENCE

Sharon Chambers North Huron CAO explained that North Huron is in the process of reviewing all committees and recreating a terms of reference for each group. This will clarify the committee and relations with North Huron staff. Pat will send out a request to other CAGO contacts for committee terms of reference examples. This will be a project for this committee to work through in order to meet the policy guidelines as a Committee of Council.

AIRPORT RIGHT OF WAY ADDITION

Neighbor farm to west requested to have a right of way for road access to the south lot (farm land) as he is working through the process of severing the property. North Huron council approved the right of way access and this agreement was adopted by Council.

OPERATIONS MANUAL & EMERGENCY RESPONSE PLAN

Swain Aviation has been hired to complete the project to update these two manuals and improve the safety and compliance of the airport. \$4000 has been budgeted for the completion of this project.

WINGHAM SCOUTS INCIDENT

The Wingham Scout's Truck caught fire and burned during one of their visits to the airport natural environment lands. No one was injured and the North Huron Fire department responded to the incident. An incident report was completed.

CAGO MEETING Update

Meeting minutes are available by contacting the North Huron Recreation and Facilities Department.

2014 FINANCE REPORT & 2015 BUDGET

Please see attachment.

NORTH HURON FEASIBILITY STUDY

Background: The Richard W. LeVan Airport was identified by North Huron council as one of the municipal services to review prior to the 2016 budget cycle. North Huron staff will be developing a Feasibility Study report for the airport, and public engagement is part of this project. The process has already started with some stakeholder meetings completed. Pat circulated a draft "category of contents" for the report. The target date for completion of the feasibility study is November 2015. The committee provided feedback on the content of the report and the importance to include a review of the medivac services at the airport.

CHRIS'S HELICPOTER RIDE EVENT

Name to be announced. Date is Saturday September 26th. Goal is to accommodate 800 people. The cost of a flight is a donation to Shelter's Canada.

Chris and his team have organized food, parking and port-a-potties.

Neil will take a request to Council that the Fuel used would be sold at cost for the helicopters for this day event.

MOTION: *The Richard W. LeVan Airport Committee will support this event.*

MOVED: Bart Cameron: SECONDED: Henry Van Heesch DISPOSITION: Carried

Next Meeting

The next meeting will be scheduled by doodle poll. Agenda item, Hangar Build Draft document.

Adjournment:

MOTION: *That there no further business before the Richard W. LeVan Airport Committee, the meeting be hereby adjourned @ 9:55pm.*

MOVED: Rod Hickey SECONDED: Bart Cameron DISPOSITION: Carried

Agenda
12.1
July 6/15

**THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON**

BY-LAW NO. 51-2015

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council,
a Lease Agreement with the Avon Maitland District School Board

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS Council is desirous of executing a Lease Agreement with the Avon Maitland District School Board for the Before & After School Programs at Maitland River Public School in Wingham;

AND WHEREAS Council deems it expedient to enter into said agreement;

NOW THEREFORE, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. The designated officials are hereby authorized to sign a Lease Agreement with the Avon Maitland District School Board.
2. A copy of the said Lease Agreement is attached hereto and designated as Schedule A to this By-law.
3. By-law No. 29-2014 is hereby repealed.
4. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 6th DAY OF JULY, 2015.

READ A THIRD TIME AND PASSED THIS 6th DAY OF JULY, 2015.

CORPORATE SEAL

Reeve Neil G. Vincent

Clerk Kathy Adams

THIS LEASE AGREEMENT made as of the 1st day of September 2015.

BETWEEN:

THE AVON MAITLAND DISTRICT SCHOOL BOARD

(hereinafter called the "Landlord")
OF THE FIRST PART

and

NORTH HURON CHILDREN'S CENTRE

(hereinafter called the "Tenant")
OF THE SECOND PART

RECITALS:

Whereas the Landlord is the owner of the lands and building on 250 John Street East, in the Town of Wingham, in the County of Huron known as Maitland River Public School;

And whereas the Tenant occupies various spaces within the building known as Maitland River Public School for the purpose of a before and after school program.

And the landlord has agreed to lease the classrooms and to provide access to the gymnasium thereto in order that the Tenant may carry out such uses.

DEFINITIONS:

"Leased Premises" shall mean one 1,014 sq. ft. room known as room 1.50 (multi purpose room) and one 750 sq. ft. room known as room 1.41 (spec ed life skills). Alternate licensed space will be rooms 1.38 and 1.42.

TERMS:

In consideration of the rents reserved and the covenants and agreements herein the Landlord leases to the Tenant the Leased Premises for a term of 10 months commencing September 1, 2015 through to June 30, 2016. The lease is at no charge to the North Huron Children's Centre.

1. Tenant's Covenants

The tenant covenants with the Landlord as follows:

- (a) to use the Leased Premises for the above recited uses only unless some other use is consented to in writing by the Landlord;
- (b) not to use the outer walls or windows in the Leased Premises for any notice or name plate, provided that the Tenant shall be allowed to display a sign identifying the Tenant's Leased Premises in a location that is acceptable to the Landlord and that gives sufficient notice to the public of the Tenant and the location of the Leased Premises;
- (c) save as herein set out, not to make any alterations or additions to the Leased Premises without the prior written consent of the Landlord, and to keep the Leased Premises and the windows and the fixtures and fittings therein in good repair, reasonable wear and tear only excepted and to deliver them up in this condition on termination of this lease. This covenant to maintain does not extend to the outer walls or roof of the Leased Premises which shall be the Landlord's

sole responsibility to maintain but the Tenant shall pay to the Landlord the cost of repairs to the outer walls and roof occasioned by the use of the Leased Premises by the Tenant or those for whom it is responsible;

- (d) to maintain the Leased Premises in a good state of repair. The Landlord at the expense of the Tenant shall make such repairs/alterations as are necessary to ensure compliance with Tenant's legislative obligations or occasioned by/initiated by the tenants. The Landlord (at Landlord's expense) will maintain the premises in a good state of repair including all health, fire and safety standards and any additional standards required by any laws under which Ministry of Education buildings operate;
- (e) to be responsible for all janitorial service to the interior of the Leased Premises as may be required for the operation of a service under the Day Nurseries Act;
- (f) to provide and keep in force comprehensive general liability insurance in an amount of not less than \$2 million in respect of injury to or death of any person under the supervision of the Tenant and injury to property and to provide the Landlord with evidence of insurance satisfactory to the Landlord;
- (g) to indemnify the Landlord against all liabilities, claims, damage or expenses arising out of any act or neglect of the Tenant, its servants, employees, agents, invitees or licensees in and about the Leased Premises, or arising out of any breach, violation or non-performance by them of any provision of this lease, including liability for injuries or damage to the persons or property of the Tenant's servants, employees, agents, invitees or licensees;
- (h) to review AMDSB Administrative Procedure No. 140 – Computers: Acceptable Use and Security and to ensure that their employees running programs within the school building abide by its terms and conditions.
- (i) to follow the school safety guidelines (OPHEA) when using the gym;
- (j) Employees and contractors of third party operators of before and/or after school programs on the school site are required to report to the principal any incident that may lead to a student suspension, or expulsion as soon as reasonably possible.
- (k) to provide the Landlord with a copy of all serious occurrence reports that are filed.
- (l) to provide the Landlord with documentation of any non-compliance issues in regard to licensing and to provide annual proof of licensing as soon as available.

2. Landlord's Covenants

The Landlord hereby covenants with the Tenants as follows:

- (a) to permit the Tenant, as long as it complies with its covenants, to use the Leased Premises without interference from the Landlord or those claiming under it;

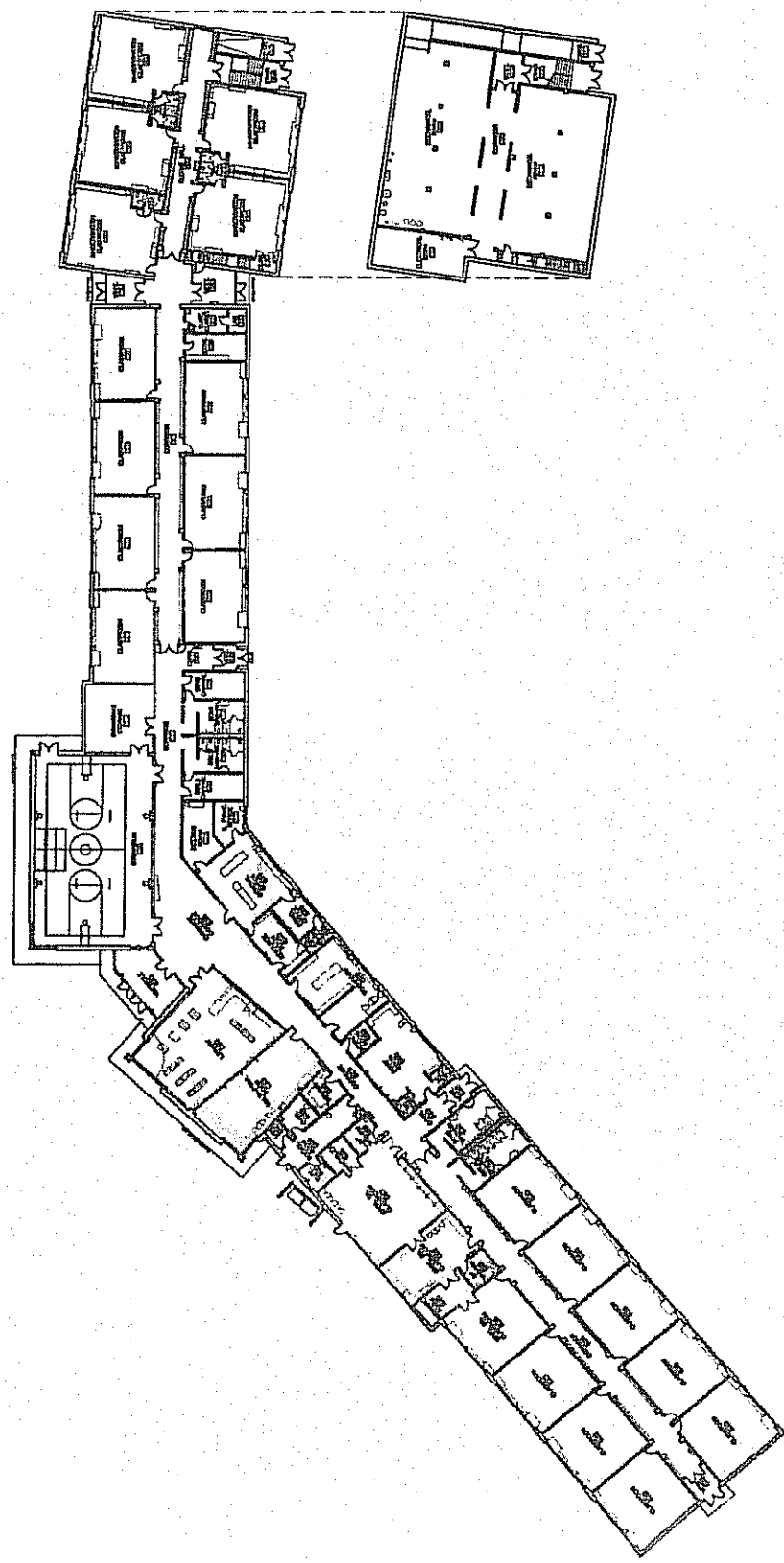
1.38 act 1.41 + 1.50 additional space

1.38 act

1.41 + 1.50 additional space

NOTES:

1. THIS DRAWING REPRESENTS GENERAL CONFIGURATION ONLY.
2. DO NOT SCALE DRAWINGS.
3. SQUARE FOOTAGES INDICATED ARE 'NET FUNCTIONAL' FLOOR AREAS ONLY.



NOTE: ALL DIMENSIONS SHOWN ARE BASED ON AVAILABLE DRAWINGS. NO SITE MEASUREMENTS WERE COMPLETED AS PART OF THIS DATA BASE.



Maitland River Elementary School

250 JOHN STREET EAST, WINDHAM, ONTARIO



DSB #	B	BOARD ID	XXXXXX	WIDENT No.	XXXXXX
DRAWING TITLE	FLOOR PLAN				
REVISION DATE	OCTOBER 04, 2013				
GROSS FLOOR AREA	G - 46,235.08 SF (4,285 SM) B - 7,513.74 SF (698 SM)				



THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON

Agenda
12.2
July 6/15

BY-LAW NO. 52-2015

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council,
A Donations and Fee Waiving Policy for the Corporation of the Township of
North Huron.

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all
municipalities to enter into certain agreements;

AND WHEREAS Council is desirous of executing a Donations and Fee Waiving Policy
for the Corporation of the Township of North Huron.

NOW THEREFORE, the Council of the Corporation of the Township of North Huron
ENACTS the following:

1. The Reeve and Clerk to sign, on behalf of Council, a Donations and Fee Waiving Policy
for the Corporation of the Township of North Huron.
2. A copy of the said Terms of Reference is attached hereto and designated as Schedule A to
this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing
thereof.

READ A FIRST AND SECOND TIME THIS 6TH DAY OF JULY, 2015.

READ A THIRD TIME AND PASSED THIS 6TH DAY OF JULY, 2015.

CORPORATE SEAL

Neil G. Vincent, Reeve

Kathy Adams, Director of
Corporate Services/Clerk

Section: Council	Policy Number:
Sub-section:	Effective Date: June 2015
Subject: Donations and Fee Waiving Policy	Revision Date:

Donations and Fee Waiving Policy

Purpose:

To clarify the process that community groups/individuals can use to request donations or fees to be waived/reduced from North Huron Council.

To provide Council with a guiding document on making decisions on donations and waiving/reducing fees in North Huron.
To provide consistency when waiving or reducing facility rental fees and provide clarity with the facility rental terms and conditions.

To establish priorities for the limited funds available for donations, in kind support, and fee waiving or reductions in the municipality.

Background:

Considerable financial investment by the Township of North Huron is already evident through the subsidy priorities of parks, recreation and cultural services and facility rental rates. It is believed the Council established facilities and services rental rates are well principled and affordable, plus represent a very legitimate program, event or project expense in relation to other program, event or project expenditures.

The Township of North Huron recognizes the considerable contribution and efforts demonstrated by community volunteers and volunteer organizations to our community.

The Township of North Huron receives numerous requests from volunteer community groups and/or individuals to have their event or program receive a donation from North Huron. In order for Council to budget and allocate funds fairly and effectively in the municipality, the following policy has been developed.

Policy:

CASH DONATIONS

Timing:

Requests for cash donations must be submitted to the Township of North Huron Clerk by no later than November 1 for a request to be considered for the next calendar budget. Requests submitted after this date will not be considered.

Decision:

All cash donation requests made to North Huron Council will follow the procedure outlined in this policy. Each request will be reviewed by Council and a decision will be made through a motion of Council following the procedural by-laws of North Huron Council. The donation will be reflected as an expense in the North Huron budget for the following year.

Funds are limited, and Council cannot approve all the requests they receive. Once a decision is made, it is final. If not approved, the applicant may submit their request again for the following year. Once the funds for a particular budget year have been allocated, there are no further funds available for that year and no further applications will be considered. Requests that are for activities that have already happened will not be considered.

Priority:

Funds will be approved based on the priority as it addresses the goals in the Strategic Plan for North Huron:

- Proceeds of the event benefit North Huron's strategic plan goals and objectives.
- The applicant group services North Huron residents.
- The benefactor(s) of the donation are a resident or group in North Huron.
- The event or activity services a broad group and significant number of North Huron residents.
- Events or activities that will contribute a significant amount of the proceeds from the event to a Township of North Huron project. A Township of North Huron project is classified as any facility or service or equipment that is owned and/or managed directly by the Township of North Huron.
- The group is a registered charity or not for profit organization that directly benefits many North Huron residents significantly.
- The group requesting the donation has a proven track record of donating funds to Township of North Huron projects.

NON-CASH DONATIONS

When possible, the Township of North Huron will assist local fundraising and volunteer community groups with non-cash donations. Often requests are made to provide items for silent auctions or give-aways at an event. For clarity, non-cash donations are not in-kind support. Providing non-cash donations will follow these guideline:

- Donations will not add additional expense to the North Huron budget
- For items of \$50 value or under, the department head will have authority to approve the donation.
- The recipient will give credit and provide recognition to the Township for the donation

Procedure:

Submit the request for either cash or non-cash donations in a letter to Council. Address the request to:
Attention: Clerk, Township of North Huron, 274 Josephine Street, Wingham, ON. N0G 2W0.

The letter should include details on the following:

- Name of the recipient organization receiving the donation.
- Address and contact information of the recipient receiving the donation.
- Background details to substantiate the request. This may include an operating budget, project goals, past benefits received by the Township from your organization, description of your organization and its mission, and specifically how this impacts the Township of North Huron.

FEE WAIVING OR REDUCTION REQUESTS

North Huron Fees for Service are established annually in the Rates and Fees By-Law. The rates and fees establish reduced rates for community groups. The reduced rate is North Huron's donation to the organizing group. Facilities operate at a deficit in order to provide space and services at affordable rates, no further reduced rate will be awarded for rentals or services in North Huron.

The exception to the above is:

- A Reciprocal Agreement Partnership Agreement is in place and adopted by the Township of North Huron as by-law. The agreement may outline rates or fees that differ from the Rates and Fees By-Law and would supersede this policy.
- A Committee of Council where the "Terms of Reference" for that committee has been adopted as by-law by council, and may outline a specific arrangement for rental rates or facility usage for that committee to carry out their mandate.
- Volunteer and community groups require space for committee meetings. When possible the Township will provide free meeting space up to the value of \$50 rental fee per meeting, in order for the volunteer community group to carry out their mandate. The conditions for this use include the following:
 - The use of this space will not impact any added operating expense to the facility.
 - Groups are responsible for set up and clean up. Food is not served and kitchen facilities are not utilized.
 - The facility will not extend the operating hours resulting in increased staff hours to accommodate the meeting.

Budget:

Donations awarded by Council will be administered in the following way:

- A GL Account under Community Partnerships in the Council Budget will be established. All donations will be budgeted in this account.
- Fees waived or reduced as part of a Partnership, Committee of Council or Reciprocal agreement will be administered inside that facility operating budget, or detailed in the Committee of Council Terms of Reference.

THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON

Agenda
12.3
July 6/15

BY-LAW NO. 53-2015

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council, a Licence Agreement Renewal No. 1 between the Corporation of the Township of North Huron and Her Majesty The Queen In Right of Canada, for the use of the Richard W. LeVan Airport for the purposes of the Air Cadet Gliding Program.

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all municipalities to enter into certain agreements;

AND WHEREAS Council is desirous of executing a Licence Agreement Renewal No. 1 between the Corporation of the Township of North Huron and Her Majesty The Queen In Right of Canada, for the use of the Richard W. LeVan Airport for the purposes of the Air Cadet Gliding Program.

NOW THEREFORE, the Council of the Corporation of the Township of North Huron ENACTS the following:

1. The Reeve and Clerk to sign, on behalf of Council, a Licence Agreement Renewal No. 1 between the Corporation of the Township of North Huron and Her Majesty The Queen In Right of Canada, for the use of the Richard W. LeVan Airport for the purposes of the Air Cadet Gliding Program.
2. A copy of the said Licence Agreement Renewal No. 1 is attached hereto and designated as Schedule A to this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing thereof.

READ A FIRST AND SECOND TIME THIS 6TH DAY OF JULY, 2015.

READ A THIRD TIME AND PASSED THIS 6TH DAY OF JULY, 2015.

CORPORATE SEAL

Neil G. Vincent, Reeve

Kathy Adams, Director of
Corporate Services/Clerk

LICENCE AGREEMENT RENEWAL NO. 1

THIS AGREEMENT made in triplicate this day of 2015

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF
NORTH HURON (Hereinafter referred to as the
"TOWNSHIP")

AND

HER MAJESTY THE QUEEN IN RIGHT OF CANADA, as
represented by the Minister of National Defence
(Hereinafter referred to as the "MINISTER")

WHEREAS the TOWNSHIP owns and maintains a civilian airport known as the Richard W. LeVan Airport - Wingham, 40647 Amberley Road, Concession 1 Part of lot 7 thru 14, in the Township of Morris Turnberry, County of Huron, in the Province of Ontario (the "Airport");

AND WHEREAS the MINISTER has a requirement for the use of an airstrip and associated infrastructure to conduct air cadet gliding training;

AND WHEREAS the TOWNSHIP, as Licensor, and the MINISTER, as Licensee, entered into a licence agreement made as of the 17th day of May 2010 (the "Licence Agreement") which Licence Agreement was amended by agreement dated the 21st day of April 2011 (such Licence Agreement together with the said Amendment is hereinafter referred to as the "Principal Agreement"), the Township agreed to allow the use of a portion of the Property for purposes of conducting air cadet gliding training

AND WHEREAS the parties wish to renew the Principal Agreement;

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of and subject to the terms, conditions, covenants and provisos hereinafter contained, the TOWNSHIP and the MINISTER agree as follows:

DESCRIPTION

1. The TOWNSHIP agrees to provide to the MINISTER, a licence to the areas of the Airport as shown on the drawing attached hereto as Schedule "A":
 - a) a designated area for tie down of three aircraft, one portable food booth trailer, one portable winch trailer and one portable washroom; and
 - b) an area located at the north east (to the east of the airport fuel station) corner of the apron to accommodate a fabric shelter storage building constructed by the Minister for the purposes of storing equipment directly related to the operation of the gliding program, and occupying an area measuring 884 square feet (82.12 square metres).
2. The TOWNSHIP further agrees to provide the MINISTER a licence to one office measuring 110 square feet (10.2 square meters) with dimensions of 8'-5" x 13'-1" in the Airport building for the exclusive use by the Mid-Western Ontario Gliding Centre as shown on the drawing attached hereto as Schedule "B."

3. The TOWNSHIP further agrees to provide the MINISTER with shared use of the Common Area, main meeting room, washrooms located in the airport main building plus use of the airport property, including the runway when required, at the Airport building in cooperation with other users of the Airport. The areas shown on Schedules "A" and "B" shall be jointly referred to as the "Licensed Premises."

RENTAL PAYMENT

4. The MINISTER agrees to pay to the TOWNSHIP an annual rent of Four Thousand and Eighty Dollars and Thirty-Seven Cents (\$4,080.37) (the "Base Rent") plus HST payable in advance with the first payment due on or before 1st June 2015 for use of the Licensed Premises.

Base Rental Fee Calculation (annual)

Office Space	110 sq ft x \$3.70 =	\$407.14
Land for Fabric Shed	884 sq ft x \$3.45 =	\$3,053.06
Aircraft/Trailer Site Storage program season (\$620.17) =		<u>\$620.17</u>
BASE RENTAL FEE=		\$4,080.37

5. On the 1st day of the commencement of each subsequent year of the term herein, the Base Rent shall be increased in proportion to the increase in the Ontario Consumer Price Index as published by Statistics Canada for the immediately preceding calendar year, and that rent shall become the new Base Rent. A letter recalculating the Base Rent will be sent to the on-site commander of the gliding program in January of each year of this Agreement.

TERM & COMMENCEMENT

6. The term of this agreement shall be for a period of five (5) years beginning on the 1st day of June 2015 and will terminate on the 31st day of May 2020.

RENEWAL

7. The MINISTER shall, at the discretion of the TOWNSHIP, have the right to request a renewal of this Agreement for a further five (5) year period. The MINISTER shall notify the TOWNSHIP at least three (3) months prior to the termination of this Agreement of its intention to renew.

TERMINATION

8. Either party hereto may at any time terminate this Agreement upon giving to the other party at least sixty (60) days prior written notice of intention to terminate.

CHARGES, REPAIRS AND CONSTRUCTION

9. Except as provided below, the TOWNSHIP shall be responsible for all ordinary and extraordinary charges and all major and minor repair and maintenance for the Licensed Premises.

10. The MINISTER shall be responsible for damages to the Licensed Premises save and except damages caused by or attributable to fair or ordinary wear and tear, fire, storm, tempest or other cause (e.g. fortuitous event, irresistible force, etc.) beyond the control of the MINISTER or which has been caused by the negligence or default of the TOWNSHIP or parties for whom the TOWNSHIP is responsible for in law.

11. The MINISTER shall not add to or alter the demised Premises without specific written approval of the TOWNSHIP and then, only at the MINISTER'S expense.

MINISTER'S PROPERTY

12. The MINISTER agrees to assume full responsibility for the care of its property at all times and to assume all risk of loss, damage or injury to itself, its servants, agents, employees, invitees or licensees.

INSURANCE

13. The TOWNSHIP acknowledges that Her Majesty is self-insured with respect to public liability, property damage, and third party liability and is deemed to have satisfactorily taken out such insurance that has inclusive limits of not less than \$5,000,000.00 for each occurrence in respect to this License Agreement.

LIABILITY AND CLAIMS

14. Effective upon the execution date of this License Agreement, and subject to the Crown Liability and Proceedings Act, the MINISTER will indemnify and save harmless the TOWNSHIP, its employees and agents from and against any and all claims, demands, losses, damages, costs, fines, penalties and expenses made against or incurred, suffered or sustained by the TOWNSHIP at any time where the TOWNSHIP'S indemnified losses arise out of or are based upon the actions or omissions of the MINISTER, its employees, agents or contractors with respect to anything arising under this Agreement except to the extent that the TOWNSHIP'S indemnified losses arise out of or are based upon the negligence, bad faith, or wilful misconduct of the TOWNSHIP, its employees, agents or contractors.

15. Effective upon the execution date of this License Agreement, and subject to the Crown Liability and Proceedings Act, the TOWNSHIP will indemnify and save harmless the MINISTER, its employees and agents from and against any and all claims, demands, losses, damages, costs, fines, penalties and expenses made against or incurred, suffered or sustained by the MINISTER at any time where the MINISTER'S indemnified losses arise out of or are based upon the actions or omissions of the TOWNSHIP, its employees, agents or contractors with respect to anything arising under this Agreement except to the extent that the MINISTER'S indemnified losses arise out of or are based upon the negligence, bad faith, or wilful misconduct of the MINISTER, its employees, agents or contractors.

DESTRUCTION BY FIRE

16. If the Licensed Premises are at any time during the said term, or any renewal term under this agreement, wholly or partially destroyed by fire, storm, tempest or other causes beyond the control of the MINISTER, so as to totally or partially deprive the MINISTER of their use, the rent required shall forthwith become payable up to the time of such destruction and the term created shall forthwith terminate; but, if the Licensed Premises are only partially destroyed, then the TOWNSHIP may, with the written consent of the MINISTER, forthwith repair and make the premises fit for the purposes of the MINISTER, in which case the term shall not terminate, but the rent reserved up to the time of the said destruction shall forthwith be payable by the MINISTER and the proportionate part of the rent reserved shall abate until the Licensed Premises have been made fit for the purposes of the MINISTER.

SUB-LETTING

17. The Licensed Premises or any part thereof shall not be transferred, assigned or sub-let by the MINISTER without the consent of the TOWNSHIP, provided that such consent shall not be unreasonably or arbitrarily be withheld or denied.

RULES AND REGULATIONS

18. The MINISTER agrees to observe all rules, regulations and laws laid down by Transport Canada and all applicable rules and regulations laid down by the TOWNSHIP or its agent concerning the proper conduct of the Airport. Upon any breach of such rule or regulation by the MINISTER, the TOWNSHIP may at its sole discretion immediately terminate this agreement and re-enter and take possession of the Licensed Premises.

RIGHT TO INSPECT

19. The TOWNSHIP may enter upon and inspect the Licensed Premises at any time during the currency of this agreement. The MINISTER agrees to obey promptly all directions of the Airport management and Township relating to the operation of aircraft on the Property.

NOTICES TO THE PARTIES TO THIS AGREEMENT

20. Any notice, consent, approval, waiver, advice, demand or communication to be given, made or provided hereunder shall be in writing, signed by a party and deemed to have been duly given by its delivery, personally or by its being sent by mail, postage prepaid to the other party at the following address:

a) For the TOWNSHIP:

Director of Recreation and Facilities
Township of North Huron
274 Josephine Street
P.O. Box 90
Wingham ON N0G 2W0

b) For the MINISTER:

Real Property Officer
Construction Engineering Squadron
8 Wing/Canadian Forces Base Trenton
P.O. Box 1000, Station Forces,
Astra ON K0K 3W0

STATUTORY CONDITION

21. No member of the House of Commons shall be admitted to any share or part of this agreement or to any benefit to arise therefrom (Parliament of Canada Act R.S.C. 1985 Ch. P-1 subsection 38(1)).

CONFLICT OF INTEREST

22. It is a term of this Lease that no individual for whom the post-employment provisions of the Conflict of Interest and Post-Employment Code for Public Office Holders or the Values and Ethics Code for the Public Service apply shall derive a direct benefit from this Lease unless that individual is in compliance with the applicable post-employment provisions.

COUNTERPARTS

23. This agreement may be signed by two or more counterparts, any one of which need not contain the signature of more than one party, but all such counterparts taken together will constitute one and the same agreement.

IN WITNESS WHEREOF this License Agreement has been signed, sealed and delivered by the duly authorized representatives of the respective parties hereto as of the date first above written.

IN WITNESS WHEREOF THE TOWNSHIP HAS DULY EXECUTED THIS AGREEMENT
AT THE TOWNSHIP OF NORTH HURON, THIS DAY OF 2015.

SIGNED, SEALED AND DELIVERED
in the presence of:

ON BEHALF OF
CORPORATION OF THE TOWNSHIP
OF NORTH HURON

(Witness)

(SIGNATURE OF TOWNSHIP)

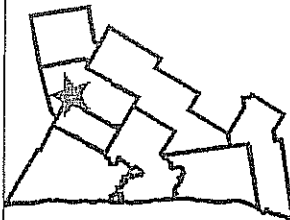
IN WITNESS WHEREOF THE MINISTER HAS DULY EXECUTED THIS AGREEMENT
AT OTTAWA, ONTARIO, THIS DAY OF 2015.

HER MAJESTY THE QUEEN IN RIGHT
OF CANADA, AS REPRESENTED BY
THE MINISTER OF NATIONAL
DEFENCE

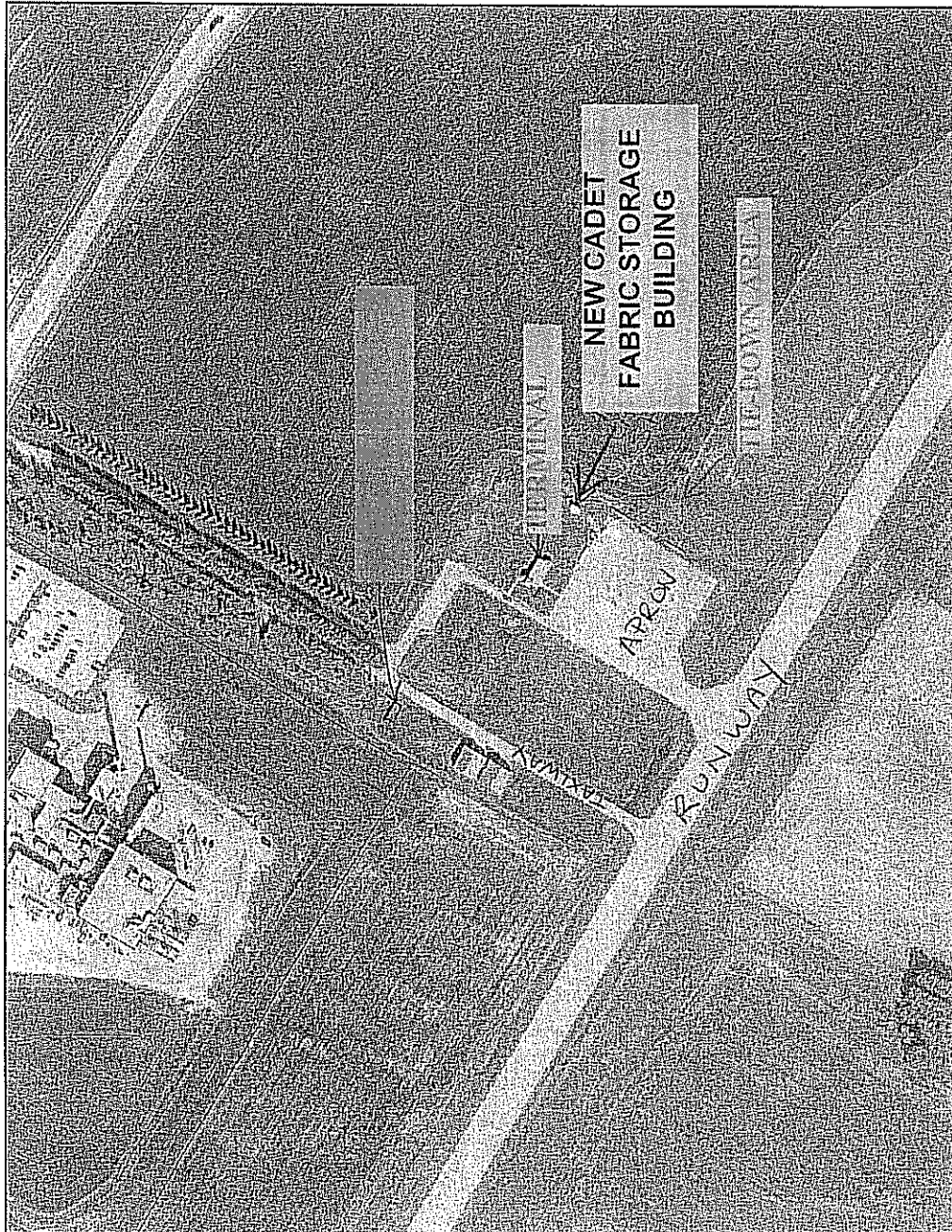
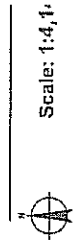
(Witness)

Per: _____
S.J. Chambers
Director General Portfolio
Requirements

RICHARD W. LEVAN AIRPORT



- Legend**
- huron_cty_boundary
 - hc_tiler
 - MorrisTumberly_PublicAssessment
 - Huron.sid



Map center: 476139, 4857323

0 125 250 375 m.

This map is a user generated static output from an Internet mapping site and is for general reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable. THIS MAP IS NOT TO BE USED FOR NAVIGATION.

2015



THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON

Agenda
12.4
July 6/15

BY-LAW NO. 54-2015

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council,
A Committee Appointment Policy for the Corporation of the Township of North
Huron.

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all
municipalities to enter into certain agreements;

AND WHEREAS Council is desirous of executing a Committee Appointment Policy for
the Corporation of the Township of North Huron.

NOW THEREFORE, the Council of the Corporation of the Township of North Huron
ENACTS the following:

1. The Reeve and Clerk to sign, on behalf of Council, a Committee Appointment Policy for
the Corporation of the Township of North Huron.
2. A copy of the said Terms of Reference is attached hereto and designated as Schedule A to
this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing
thereof.

READ A FIRST AND SECOND TIME THIS 6TH DAY OF JULY, 2015.

READ A THIRD TIME AND PASSED THIS 6TH DAY OF JULY, 2015.

CORPORATE SEAL

Neil G. Vincent, Reeve

Kathy Adams, Director of
Corporate Services/Clerk

	Township of North Huron	
	Section: Administration	Policy number:
	Sub-section:	Effective Date:
	Subject: Committee Appointment Policy	Revision Date:

1) **Policy Statement:**

The Township of North Huron encourages citizens to get involved and participate in the development and enhancement of the community. The volunteer effort of residents and business owners improves the quality of life and greatly contributes to the Township's success.

2) **Purpose:**

- a. To set out a process for the establishment of Township Committees.
- b. To outline a fair and equitable process for recruiting, selecting and appointing members to Committees, and to ensure that the most suitable candidates are selected and appointed.

3) **Definitions:**

- a. **"Ad-Hoc Committee"** means a committee formed for a specific task or objective, and dissolved after the completion of the task or achievement of the objective. Most committees (other than Advisory Committees) are of ad hoc type.
- b. **"Advisory Committee"** means a committee with a continued existence, formed to provide advice to Council and perform assigned work on an ongoing basis.
- c. **"Volunteer Committee Member"** means all persons who volunteer, and are appointed to Committees of Council by the Council of the Township of North Huron.
- d. **"Committee of Council"** means any advisory committee, ad-hoc committee, task force, Board, statutory committee, or steering committee of the Township of North Huron, authorized by by-law, to which the Council appoints Volunteer Committee Members and Council representatives.
- e. **"Relative"** is defined as a spouse, same-sex partner, parent and/or child.
- f. **"Special Interest Group"** means a person, group, or organization attempting to influence Council in favor of one particular interest or issue.
- g. **"Statutory Committee"** means a Committee or Board established under the authority of Provincial or Federal Statute.
- h. **"Terms of Reference"** means a document outlining the mandate and board or committee operational details including such things as composition, activities, term, quorum, meeting schedule, staff roles, etc. Terms of Reference must be approved by Council, including any amendments.

4) **Establishment of Committees of Council:**

- a. **By Council:** Township Council may, at its discretion, establish and appoint Committees of Council as a means of obtaining public participation, public consultation on Township policies and programs, or to work on specific projects.

Composition, qualification and recruitment of Volunteer Committee Members shall be in accordance with the provisions of this policy, unless otherwise determined by Council.

- b. **By Request:** From time to time, Council may be approached by groups of citizens or organizations requesting to become a Committee of Council. These requests typically relate to specific projects, community events or matters of public interest. Upon receiving such requests, Council shall consider the following criteria;
 - i. whether the mandate of the proposed committee is consistent with current or short term priorities in the Township's Strategic Plan or Capital Plan.
 - ii. whether the mandate of the proposed committee is in the best interest of the ratepayers and citizens of the Township of North Huron.

Based on the above evaluation, Council may refer the matter to staff to prepare a report outlining the following information;

- iii. financial implications of the proposed project or activity.
- iv. staff resources required to support the committee or activity.
- v. a recommendation as to whether or not the committee should be established based on the above considerations
- vi. a summary of provisions to be considered in the Committee Terms of Reference

Committees appointed by this process may be requested to submit information about their membership, and/or to follow the appointment and selection process as set out in this Policy, at the discretion of Council.

- c. **Appointment By By-law:** Council shall appoint all Committees and its members by by-law. The appointing by-law shall include a list of the members of the Committee, and Terms of Reference.
- d. **Terms of Reference:** Terms of Reference shall include;
 - i. Mandate
 - ii. Meeting procedures
 - iii. Committee composition, including Council representation
 - iv. Term of office
 - v. A description of resources provided by the Township, such as Township staff time, financial contributions, in-kind contributions, use of facilities, etc.
 - vi. Reporting responsibility to Council including meeting minutes, budgets, financial statements, and other requirements relating to the management of funds.
 - vii. Requirements to follow specific Township policies and procedures
 - viii. Other requirements, as determined by the Township.

5) **Committee Appointment Process:**

a. **Qualification of Members:**

- i. The qualifications required for Volunteer Committee Members shall be established in the Terms of Reference for each Committee
- ii. Township staff and relatives of Township staff and Council are eligible for positions as Volunteer Committee Members on any Committee at the discretion of Council, giving regard to any real or perceived conflicts that may be present. The approval of the CAO is required, prior to staff being

appointed as a Volunteer Committee Member, to ensure that committee activities will not conflict with Township duties.

- iii. All committee members shall have regard to the Municipal Conflict of Interest Act and any other applicable legislation and Council approved policies of the Township. Applicants shall disclose all potential and/or perceived conflicts known to them at the time of application. It is the responsibility of the committee member to declare a direct or indirect conflict of interest on related items.

b. **Recruitment:**

- i. The recruitment and selection process for Volunteer Committee Members will include advertisements in a community newspaper and/or on the Township's Website and/or posted at Township-owned facilities. The advertisements may include the following information:
 - 1. function or brief mandate statement of the committee for which recruitment is taking place;
 - 2. frequency and time of meetings, location being at the Township offices, and where possible any other expectations for participation of Volunteer Committee Members;
 - 3. anticipated time commitment;
 - 4. a request that the applicant provide a letter of interest outlining how their qualifications, specific skills, interests and background are relevant to the committee.
- ii. Where a lack of suitable candidates express an interest in volunteering for a committee, the Township may actively recruit specific individuals to fill the available positions.

c. **Selection of Candidates:**

- i. An evaluation of applications will be conducted by a Staff Review Team consisting of the Township Clerk, Chief Administrative Officer and/or relevant Department Head. Council shall be provided with copies of all applications received and a summary of the results of the Staff Review team evaluation in a closed session.
- ii. Council shall be responsible for the selection of preferred candidates for each Committee.
- iii. Members of the Staff Review Team and any other staff identified by Council may also be invited to provide advice.
- iv. The Staff Review Team shall prepare selection criteria based on the specific expertise needed by the committee and the need to reflect the community.
- v. Council may, at their discretion, request applicants to attend an interview. The Staff Review Team will prepare questions to be asked of each candidate. The Township Clerk and/or CAO will provide support to Council with the interview process.
- vi. All Volunteer Committee Member appointments will be made in a public meeting of Council and no vote shall be taken by ballot or any other method of secret voting.

- d. **Confidentiality Requirements and Obligations:** The *Municipal Freedom of Information and Protection of Privacy Act* (MFIPPA) imposes confidentiality duties and obligations on the Township of North Huron. Members of Council and

Township staff shall not disclose information contained in any confidential lists of applicants, applications, confidential reports, or other information received at in-camera sessions.

e. **Selection of Council Representation:**

- i. At the beginning of each new term of Council, the CAO shall request that the Members of Council provide their first and second choices for Committee appointments. The CAO and Reeve shall be the Striking Committee for Council representation on Committees.
- ii. Council representation for any Committees created during the term of Council shall be appointed by Council motion, and such appointments shall be consolidated into the Township Appointment By-law from time to time.

6) **Non-Township Committees:** Some informal committees or groups of individuals may be formed outside the auspices of the Township, but have an interest in a particular Township facility, service or project. Such informal committees or groups shall not be considered Committees of Council, but may liaise with Council or Township staff.

- a. **Volunteer/User Groups:** Volunteers or users of facilities and programs provide valuable input and volunteer service to community improvement projects. Volunteerism shall be recognized and encouraged by the Township. Formal Terms of Reference are not required for informal volunteer groups, however guidelines may be provided by the Township to establish the role of the group, how they will liaise with Township staff, and to ensure the safety of volunteers while they are working on Township property.
- b. **Special Interest Groups:** From time to time, groups of citizens, persons or organizations may lobby or petition Council to influence their decision on a particular matter. Special Interest Groups may request to appear before Council as a delegation, in accordance with the Township's Procedural By-law.

THE CORPORATION OF THE
TOWNSHIP OF NORTH HURON

Agenda
12.5
July 6/15

BY-LAW NO. 55-2015

Being a by-law to authorize the Reeve and Clerk to sign, on behalf of Council,
A Cross Border Servicing Policy for the Corporation of the Township of North
Huron.

WHEREAS the Municipal Act, 2001, as amended permits the Councils of all
municipalities to enter into certain agreements;

AND WHEREAS Council is desirous of executing a Cross Border Servicing Policy for
the Corporation of the Township of North Huron.

NOW THEREFORE, the Council of the Corporation of the Township of North Huron
ENACTS the following:

1. The Reeve and Clerk to sign, on behalf of Council, a Cross Border Servicing Policy for
the Corporation of the Township of North Huron.
2. A copy of the said Terms of Reference is attached hereto and designated as Schedule A to
this By-law.
3. That this By-law shall come into force and takes effect on the day of the final passing
thereof.

READ A FIRST AND SECOND TIME THIS 6TH DAY OF JULY, 2015.

READ A THIRD TIME AND PASSED THIS 6TH DAY OF JULY, 2015.

CORPORATE SEAL

Neil G. Vincent, Reeve

Kathy Adams, Director of
Corporate Services/Clerk

	Township of North Huron	
	Section: Utilities	Policy number: 2015-01
	Sub-section:	Effective Date: July 2, 2015
	Subject: Cross Border Servicing Policy	Revision Date: Prepared By: SC

1) **Purpose:**

- a. To establish a fair and equitable process for handling requests from adjacent municipalities to provide water and sanitary sewer services to properties outside of the Township of North Huron.
- b. To ensure that the Township of North Huron water and wastewater systems are adequately compensated for capacity being assigned to users located outside of the Township borders.
- c. To ensure that new development achieved as a result of cross border servicing is financially beneficial to both the receiving municipality and the Township of North Huron.

- 2) **Policy Statement:** The Township of North Huron is interested in working with neighbouring municipalities to support economic development in the region. The provision of water and sanitary sewer services to properties outside of the municipality is one way the Township can help to facilitate development that creates jobs.

Where development is proposed in an abutting municipality, the Township of North Huron will consider providing water and sanitary sewer services, where feasible, on properties suitably zoned for the proposed uses. In exchange for services, the Township of North Huron's requirements are as follows;

- 3) **Cross Border Servicing Agreement:** The receiving municipality shall enter into a Cross Border Servicing Agreement in the form required by the Township of North Huron. Agreements may be for multiple properties, or may be negotiated on a case by case basis for individual properties and developments, at the discretion of the Township of North Huron.

The Cross Border Servicing Agreement shall include, but not be limited to the following;

- a. Provisions outlining the financial contributions required by North Huron from the receiving municipality to extend the services, including;
 - i. An Infrastructure Recovery Fee (IRF) for each property in the receiving municipality that will receive water service. The IRF will be calculated based on the capacity being allocated to each property (Capacity Assignment) in the receiving municipality. The IRF is intended to compensate the Township of North Huron fully for the Capacity Assignment. The IRF shall be subject to change from time to time, based on engineering reviews which may be initiated by the Township of North Huron.

- ii. An Infrastructure Recovery Fee (IRF) for each property in the receiving municipality that will receive sewer service. The IRF will be calculated based on the Capacity Assignment for each property in the receiving municipality. The IRF is intended to compensate the Township of North Huron fully for the capacity being assigned. The IRF shall be subject to change from time to time, based on engineering reviews which may be initiated by the Township of North Huron.
 - iii. Full cost recovery for the installation of water and/or sewer services to the property line of the receiving property, based on the actual cost to install the services.
 - iv. Recovery of any other capital costs or professional fees that may be required to service a particular development.
 - v. Recovery of the cost of preparing the Cross Border Servicing Agreement.
- b. Provisions outlining the ongoing operating fees and reserve contributions that will be assessed by North Huron to the receiving properties, including, but not limited to;
 - i. Monthly water and sewer operating fees shall be charged at the “Out of Township Boundary” rate established in the most recent version of the Township of North Huron Fee By-law. Operating fees shall be subject to change from time to time based on periodic rate studies which may be undertaken by the Township of North Huron.
 - ii. Monthly reserve contributions for both water and sewer services shall be charged at the “Out of Township Boundary” rate established in the most recent version of the Township of North Huron Fee By-law. Reserve contributions are subject to change from time to time, based on periodic rate studies which may be undertaken by the Township of North Huron.
- c. Provisions which recognize ongoing partnership between the receiving municipality and the Township of North Huron, including;
 - i. A requirement for the receiving municipality to contribute annually to other Township of North Huron services or programs which may include but not be limited to recreation, cemeteries, libraries, day care centres, airport, economic development, etc., as mutually agreed by the Parties; and/or,
 - ii. A requirement for the receiving municipality to share taxation revenue resulting from the proposed development, as mutually agreed by the Parties; and/or,
 - iii. Other financial contributions, as mutually agreed by the Parties.

- 4) **Mediation:** In order to facilitate and expedite the negotiation of a Cross Border Servicing Agreement, the Township of North Huron and the receiving municipality may mutually agree to hire a neutral third party to mediate the process. The cost of the mediation shall be at the expense of the receiving municipality, unless otherwise agreed by the Township of North Huron.
- 5) **Pre-Agreement Costs:** In some cases, the Township of North Huron may incur engineering, consulting or other professional costs associated with investigating the adequacy of North Huron water and sanitary sewer systems to service a particular development prior to striking a CBSA with the receiving municipality. The Township of North Huron shall require agreement from the receiving municipality to cover the cost of such investigation prior to proceeding with the work.
- 6) **Proviso:** This Cross Border Servicing Policy provides a general summary of the Township of North Huron's requirements for municipalities seeking to obtain water and sanitary sewer services from the Township. Notwithstanding any of the provisions set out in this Policy, the Township of North Huron shall reserve the right to negotiate any other conditions within Cross Border Servicing Agreements, at their sole discretion.



Agenda
14.1
July 6/15

Report # CAO-2015-07-01
Report to: Reeve Vincent and Council
From: Sharon Chambers, CAO
Date: July 6, 2015
Re: **Staff Report – Administration Activities**

RECOMMENDATIONS:

Recommendation #1

That Report #CAO-2015-07-01 pertaining to Administration Activities is received for information.

Recommendation #2

THAT the Township of North Huron Council hereby calls a Special Joint Council Meeting with the Township of Morris Turnberry on July 28th, 2015 at 7:00 p.m. at the Emergency Services Training Centre to receive a presentation on the Draft Industrial Land Strategy;
AND FURTHER THAT the Clerk is instructed to provide public notice of the Joint Council meeting in accordance with the Township's Notice Policy.

EXECUTIVE SUMMARY

To provide Council with an update on current activities within the Administration Department.

DISCUSSION

- 1. County of Huron - Economic Development Strategic Planning Project:** The County of Huron is undertaking a County-wide Economic Development Strategic Planning Project in collaboration with OMAFRA, lower tier municipalities, community stakeholders and the County Economic Development Board. One of the primary deliverables of the project will be to provide training to local municipalities on strategic planning so that they can create their own Economic Development Strategic Plans. Through the process, the County will be developing a new county economic development structure that will align with local needs and facilitate the attraction of investment and jobs. Input will be sought from stakeholders throughout the process. Specifically, stakeholders are being asked the following three questions;
 - Are there specific opportunities we should be looking at right now (quick wins)?
 - How do we strengthen the relationship between the County and private sector partners? What should we start, stop, maintain?
 - What is the right operating structure for County level economic development efforts?

Comments are to be submitted to nfritzley@huroncounty.ca

The County Economic Development Department held a meeting with all Huron County CAO's on June 24th to provide an overview of the project and to gain some initial feedback from the lower tier municipalities. There was considerable discussion around what could be done to achieve some quick wins and how the County could strengthen their role to support private sector partners and the lower tier municipalities.

The Economic Development Strategic Planning Project is timely, since it will tie into the internal review of the North Huron Economic Development program that is being undertaken by the CAO in 2015 with the assistance of EDO Connie Goodall, as per Council's direction. The County Economic Development Project will provide an opportunity to look at Economic Development activities across the County to determine which services are best provided at the County level versus the lower tier.

The Project was presented to County Council and received their approval on June 17th, 2015. A copy of the presentation to County Council can be found on the County of Huron website under the Newsroom tab (link below)

<http://www.huroncounty.ca/econdev/downloads/CoH-Economic-Development-Plan-2015-06-24.pdf>

2. **County of Huron Shared Services Workshop:** The County of Huron is working to schedule a Shared Services Workshop during the week of September 14th. A copy of the Terms of Reference is attached. CAO Chambers will advise Council of the exact date when it has been confirmed by the County.
3. **Committee Appointment Policy:** The amendments to the draft Committee Appointment Policy have been made as per Council's direction at the June 15th Council meeting. Specifically, clause 5 i) of the policy has been amended to require that all applications for committee positions be provided to Council in conjunction with the report of the Staff Review Team. An authorizing by-law has been prepared to adopt the by-law.
4. **Industrial Land Strategy:** The CAO attended a meeting with Huron County Planners, Morris Turnberry CAO and Dale Erb of BM Ross and Associates to receive an update on the status of the Industrial Land Strategy. All reports are expected to be completed in mid-July and it was suggested that a special joint meeting of both Morris Turnberry and North Huron Councils be scheduled on July 28th at the Emergency Services Training Centre at 7:00 p.m. to present the draft strategy and completed studies. An information package will be circulated to Council prior to the meeting. The final report for the RED grant is due in September and this will allow final comment from both Councils before the report is submitted. Public Notice of the meeting will be posted in accordance with the Township's Notice Policy.

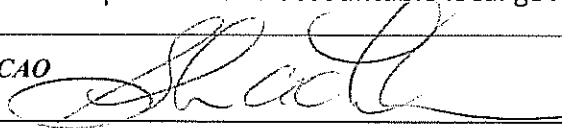
5. **Infrastructure Consultations:** The Ministry of Economic Development, Employment and Infrastructure is holding regional consultations to understand local priorities as part of the development of a long-term plan to build roads, bridges, transit, hospitals and schools. The CAO will attend one of the regional sessions.
6. **OPP Billing Model Sessions:** The Municipal Policing Bureau is hosting an information session regarding the OPP Billing Model, geared to section 5.1 communities, on Thursday, July 9th in Seaforth. The CAO and Director of Finance will be attending.

RELATIONSHIP TO STRATEGIC PLAN

GOAL #4 - Our municipality is fiscally responsible and strives for operational excellence.

Outcome: We have a responsible and accountable local government

Sharon Chambers, CAO



Terms of Reference – Shared Services Workshop

Purpose:

To engage Huron County Council and the Huron Lower Tier Councils in a workshop to explore their service capacity needs and expectations and identify if alternative staff structures or service delivery models might result in greater efficiencies and effectiveness.

The Shared Services Workshop will:

- a) Identify essential, important and discretionary services
- b) Assess organizational capacity for existing services and new priorities
- c) Seek ways to reconcile limited resources with demands
- d) Identify possibilities for new revenue sources
- e) Identify adjustments to service production to meet changing needs and maximize efficiencies
- f) Review the functional and staff structure of the organizations

List of Participants:

The Workshop will include Upper and lower tier Councils and senior staff within Huron County.

Intended Users/Audience:

The results of the Workshop will aid in the independent decision-making of each of the municipalities.

Questions to be answered:

- Are there efficiencies to be gained by sharing service delivery?
- Are there best practices to guide the potential sharing of services?
- Is there an opportunity to reduce duplication by sharing services?
- Is there an opportunity to reduce liabilities by sharing services?
- Is there an opportunity to increase service levels or improve access to services?
- Is there an opportunity to improve our ability to leverage grants by sharing services?
- Would the sharing of services equalize service delivery or provide for a more consistent delivery of services?

Guiding Principles:

- This Workshop will aid Councils in making decisions about how to provide the most cost-effective and efficient services to their ratepayers.
- This Workshop will respect that each municipality maintains self-determination and individualism.
- This Workshop will engage in an open and transparent process where a collective vision is encouraged and all services are open for discussion.
- This Workshop will foster a supportive team environment through critical evaluation of our work and group processes.
- Participants will work together respectfully and in a professional manner.

- Participants will communicate openly and honestly and be open-minded about potential opportunities.

Methodology:

- 1) Prepare an inventory of services.
- 2) Develop and apply a service criteria for the evaluation.
- 3) Identify target services for potential adjustment or sharing.
- 4) Develop strategies to achieve the desired service adjustment results.

Deliverables:

- A Service Policy with criteria for essential, important and discretionary services
- A Service Adjustment Strategy that includes the elimination or addition of services
- A Service Improvement Plan of specific actions to retain or enhance services
- An Ongoing Service Review Process linked to the annual budget process

Roles and Responsibilities of Participants and Stakeholders

An independent third-party consultant will be hired to facilitate the Workshop. Each municipality will provide the inventory of their service offerings and their current service levels (based on a template provided by the consultant) two weeks prior to the Workshop.

Reporting Requirements:

A written report will be provided by the consultant for consideration by each municipality.

Decision-making Process/Responsibilities:

Each municipality will make their own determination of any potential future shared service arrangements.

Estimation of Costs:

The estimated cost for the consultant is \$10,000. It is suggested that this cost be taken from the County Budget for Unforeseen.

Timeline and Milestones:

It is necessary for the lower tier municipalities to decide whether they want to participate in this Workshop by June 30th in order to make arrangements for the consultant to facilitate the session. The consultant is available on September 14th ; September 28th ; December 7th or December 14th.

Dissemination of Information/Data:

The consultant will disseminate information through the County CAO office.



Agenda
8/14/2
July 6/15

Report #: CAO-2015-07-02
Report to: Reeve Vincent and Council
From: Sharon Chambers, CAO
Date: July 6, 2015
Re: Cross Border Servicing Policy Final Draft

RECOMMENDATION:

THAT the Council of the Township of North Huron receives CAO Report #2015-07-02 regarding the Cross Border Servicing Policy for information purposes;

EXECUTIVE SUMMARY

The North Huron/Morris Turnberry Cross Border Servicing Policy Working Group met on June 22nd at the North Huron Museum. The purpose of the meeting was to obtain feedback from Morris Turnberry Council on the draft Policy before North Huron Council passes a by-law to officially adopt the document. Reeve Vincent, Deputy-Reeve Campbell, Councillor Seip and CAO Chambers attended on behalf of North Huron. Mayor Gowing, Deputy Mayor Heffer, Councillor Smuck and CAO Michie attended on behalf of Morris Turnberry.

DISCUSSION

Review of Draft Cross Border Servicing Policy: CAO Chambers provided an explanation of the changes to the draft Cross Border Servicing Policy. Morris Turnberry representatives asked for clarification on a number of points relating to connection fees and operating fees. The fees are no longer listed in the policy. Instead, the policy references the current fee by-law which is updated annually. North Huron will provide Morris Turnberry with a copy of the fee by-law annually so that they are aware of any changes that may occur.

The removal of the requirement for a payment equal to 30% of the municipal share of taxes was well received. In place of this requirement, a new clause has been added which states that Cross Border servicing agreements may include a contribution to North Huron services and/or tax sharing and/or other revenue sharing, as mutually agreed by the parties.

Morris Turnberry representatives indicated that their council had no objections to the policy as it is proposed.

System Capacity: CAO Chambers presented an opinion by BM Ross on system capacity for both water and sewer which was provided as part of their review of the A2A Subdivision application. According to BM Ross, there was Uncommitted Reserve Capacity at the Wingham Wastewater Treatment Plant of 1002 m³/d, which equates to approximately 740 building units. While treatment capacity is not an issue, there will be some challenges with respect to sewage

collection due to deficiencies in the trunk sewer. The Financial Plan for the sanitary sewer system plans for approximately \$1.2 million in upgrades to the trunk sewer from 2018 to 2024.

The Wingham Drinking Water System has an Uncommitted Reserve Capacity of 6920 m³/day on a total supply basis, but only 383 m³/day on a firm basis. The Ministry of the Environment defines "Firm" capacity as being the reserve capacity if the largest source of supply is out of service. The Uncommitted Firm Reserve Capacity for the water system equates to 180 building units. This capacity can be increased by increasing system storage and/or constructing a backup well. This has not been provided for in the Water System Financial Plan at this time.

CAO Chambers is working to arrange a meeting with the A2A Subdivision consultants to get an update on the status of that project. Discussion is required about the phasing of the development and how much capacity the Township is willing to commit to development. It may be prudent for the Township to obtain some advice on how much system capacity it is feasible to provide outside Township borders, taking into consideration North Huron's own future growth potential, infilling lots, etc.

Industrial Land Strategy: CAO Michie provided the group an update on the Industrial Land Strategy. The strategy will include a phased servicing plan which will be presented at the July 28th Special Joint Council Meeting.

Review of Shared Services: A summary of the 2015 budgeted deficit for various North Huron Services was provided for discussion purposes.

Morris Turnberry Recreation and Cemetery Grant Proposal: Morris Turnberry presented a proposal for revised recreation grants to North Huron in 2015 and 2016. They requested that the proposal be presented to North Huron Council in closed session as an agreement negotiation. They indicated that they intend to pass a motion to adopt the new grant allocations at a future Council meeting.

There was discussion around whether a formal agreement should be entered into for recreation grants. Morris Turnberry representatives did not wish to enter into a formal agreement as they have with another municipality which involves having a seat on the recreation board and participation in decision-making. Instead they proposed advance communication of their grant allocations prior to the annual budgeting process. The Cross Border Servicing Policy states that Cross Border Servicing Agreements may include provisions requiring contributions to North Huron Services and/or revenue sharing. At the time of negotiating agreements, North Huron Council will have the discretion to review current partnerships with receiving municipalities and decide if they are appropriate before providing the service.

Morris Turnberry has requested additional information on the usage of North Huron Cemeteries and will be making a proposal for annual grants to those facilities.

Central Huron Comment: The draft Cross Border Servicing Policy was circulated to the Municipality of Central Huron with an explanatory letter requesting their comment. A brief response was received from CAO Peggy Van Mierlot-West stating that Central Huron is “pleased that open negotiation is an option for servicing.” She indicated that a formal letter will follow, however it has not been received at this time.

A timetable for the passing of the Policy was discussed with Morris Turnberry at the working group meeting. A joint media release was recommended following the July 7th Morris Turnberry Council meeting if the Policy is adopted by North Huron on July 6th.

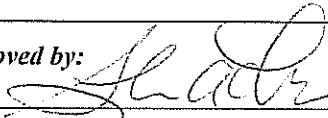
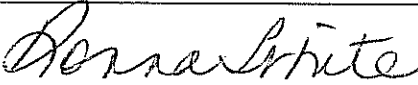
FINANCIAL IMPACT

The revised Policy provides a framework for future Cross Border Servicing Agreements with adjacent municipalities. The policy recognizes that the Township of North Huron must be adequately compensated for the system capacity being allocated and that development must be beneficial to both municipalities. North Huron has limited opportunity for Industrial and Commercial development within its borders. In order to achieve growth and local job creation, partnerships and collaboration with adjacent municipalities is a necessity.

RELATIONSHIP TO STRATEGIC PLAN

GOAL#1 – OUR COMMUNITY IS ATTRACTIVE TO NEW BUSINESS AND RESIDENTS

OUTCOME: WE ARE WELL PREPARED FOR DEVELOPMENT AND GROWTH

Prepared/Approved by: 	Reviewed by: 
Sharon Chambers, CAO	Donna White, Treasurer

*Agenda
17.1
July 6/15*

THE TOWNSHIP OF NORTH HURON

BY-LAW NO. 56-2015

**A By-law of the Township of North Huron
To confirm generally previous actions of the Council of the
Township of North Huron**

THEREFORE the Council of the Corporation of the Township of North Huron enacts as follows:

1. The actions of the Council of the Corporation of the Township of North Huron at its meeting on July 6, 2015, be confirmed.
2. Execution by the Reeve and the Clerk of all Deeds, Instruments, and other Documents necessary to give effect to any such Resolution, Motion or other action and the affixing of the Corporate Seal, to any such Deed, Instruments, or other Documents is hereby authorized and confirmed.
3. This By-law shall come into force and takes effect on the date of its final passing.

READ A FIRST AND SECOND TIME this 6th day of July, 2015.

READ A THIRD TIME AND FINALLY PASSED this 6th day of July, 2015.

Neil Vincent, Reeve

SEAL

Kathy Adams, Director of
Corporate Services/Clerk